

1 **New Market Town Council**  
2 **Minutes of Meeting Held**  
3 **August 18, 2008**  
4

5 The New Market Town Council met in the Council Chambers of the Arthur L.  
6 Hildreth, Jr. Municipal Building with the following members present: Larry Smith,  
7 Mayor, John Blosser, Vice Mayor, Ripley Click Harry Durrett, Eddie Litten, Gary  
8 Comer, and Troy Fadeley.  
9

10 Town Attorney – Jason Ham  
11 Town Manager – Chris Boies  
12 Town Clerk – Jeanne Rinker  
13 Visitors and Press – See attached sheet  
14

15 **I. Call to Order and Establishment of a Quorum**  
16

17 Mayor Smith called the August 2008 meeting of the New Market Town Council  
18 into session at 7:30 pm and declared that a quorum was present.  
19

20 **II. Pledge of Allegiance**  
21

22 The Pledge of Allegiance was recited in unison.  
23

24 **III. Recognition of Visitors**  
25

26 Mayor Smith welcomed all visitors.  
27

28 **IV. Amendments to Agenda**  
29

30 Mr. Ham stated that he would like the agenda to be amended in order to address  
31 the Council regarding the Wastewater Agreement with Broadway and the proposed  
32 Sewer Pretreatment Ordinance. He related that there were about 70 pages of  
33 documentation that he needed to go through, bits of which the Town would be asked to  
34 adopt at the next Council meeting. Mr. Comer moved to amend the agenda to allow  
35 Mr..Ham to address the Council on these issues. Mr. Litten seconded the motion which  
36 passed on a unanimous roll call vote. Mayor Smith asked Mr. Ham if he wanted to do  
37 that before or after the closed meeting. Mr. Ham opted to speak before the closed  
38 session.  
39

40 **V. Consent Agenda**  
41

42 Mr. Litten made a motion to amend the minutes from the July 21, 2008 Council  
43 meeting. He referred to line 207 of the minutes. Mr. Litten stated, “There is a misquote  
44 in the minutes there, and I want to get them corrected. In actuality, starting on line 207,  
45 Mr. Ham stated that he had done some negotiating on the contract and had already  
46 changed some things, and we signed it as presented.” Mr. Comer seconded the motion.

47 Before the roll call vote, Mr. Ham stated the vote would be to approve the minutes, as  
48 amended, and also to approve the financial statements as the consent agenda stated. The  
49 motion passed with ayes (6) nays (0).

50

### 51 **Town Manager's Report**

52

53 Mr. Boies first thanked Mike Ritchie for the excellent job he did as interim Town  
54 Manager. "Not only did he keep things going, but in some cases you'll find that he sped  
55 things up that were kind of sitting. I think he did a great job and deserves our  
56 appreciation for the work he did during the couple of weeks since Mr. Vass left." Mr.  
57 Boies continued, "I also want to commend Chief Peery for the 'National Night Out'  
58 which was held on August 5<sup>th</sup> in this building. He had a very good turnout from the  
59 community. I know that the Mayor and some of the Council Members were there, as  
60 well as I, and we got very good feedback from that."

61

62 Mr. Boies then called upon Chief Peery to talk about the award that the Police  
63 Department received that day. Chief Peery reported that the Police Department had just  
64 received an award, a very impressive plaque, for a document submitted to the Law  
65 Enforcement Challenge. This was a statewide competition that took place several months  
66 ago. Officer Chris Rinker was primarily the one responsible for creating this project  
67 which highlighted the "Click It or Ticket" campaign as well as all the accomplishments  
68 achieved by the Police Department during the past year. Chief Peery commended Officer  
69 Rinker for the outstanding job he did and the amount of time he put into the project. The  
70 plaque was then revealed and passed around for everyone to see.

71

72 Mr. Boies then proceeded to the issues eligible for Council action. The first was a  
73 request for an out of town water and sewer connection on Clicks Lane for Randy and  
74 Brenda Clem. Out of town connections require Council approval, and a map was  
75 included in the packet that shows the location of this parcel. The owner has been  
76 informed that all costs associated with connecting to the Town's system will be at their  
77 expense, and that out of town rates would apply. The Public Works Committee has  
78 recommended approval of that request.

79

80 The second item was a task order that would allow Stearns & Wheler, the Town's  
81 engineering firm, to proceed with the engineering work for the pump station and pipeline  
82 as part of the regional sewer agreement. In this agreement, Stearns & Wheler will design  
83 these facilities, they will handle the various permitting processes, and will provide  
84 construction management services for the Town. The cost of this contract is \$790,000.  
85 We've made a couple of minor changes to the text as recommended by the Town  
86 Attorney, but there is nothing significantly different from what you have in front of you.  
87 It's very important that this work begin as soon as possible if we're going to meet this  
88 deadline of September of 2010. The Public Works Committee received a more detailed  
89 description from Mr. Johnson and recommended approval.

90

91 The Third item was a request from the New Market Chamber of Commerce to  
92 waive the \$500 itinerant merchant's fee for the Heritage Days event which is being held

93 this week-end. The fee has historically been waived for this event and the Finance and  
94 Personnel Committee recommended approval.

95  
96 The fourth item was an appointment to the Planning Commission to fill Mayor  
97 Smith's unexpired term, which was to run through the 31<sup>st</sup> of December in 2010. The  
98 Finance and Personnel Committee recommended Ronald Gore for this appointment.

99  
100 Mr. Boies announced that there were several discussion items, the first being the  
101 October Council Meeting which is scheduled for October 20<sup>th</sup> 2008. However several  
102 Council members had expressed interest in attending the VML Conference which is  
103 being held in Norfolk. That conference is being held that same Sunday through Tuesday.  
104 So if you all want to attend that event you need to move that Council meeting. It could  
105 be moved to the following Monday which is October 27<sup>th</sup>. We'll ask for a consensus on  
106 that later on in the meeting.

107  
108 Also the September Committee Meetings are going to fall on Labor Day this year.  
109 I need to know if you want to hold those on Tuesday, September 2, 2008 or the following  
110 Monday, which is September 8<sup>th</sup>.

111  
112 As Jason described, he's going to discuss the agreement with Broadway,  
113 concerning the proposed Sewer Pretreatment Ordinance.

114  
115 Mr. Ham interjected at this point to address Randy and Brenda Clem. He told  
116 them that probably at the next Council meeting in September, New Market is going to be  
117 changing quite significantly their rules and regulations for the prospective discharging of  
118 sewer, etc. Mr. Ham added that he had spoken with Broadway's attorney and asked if it  
119 was wise for New Market to accept new connections, while we're still negotiating, but he  
120 did not seem concerned if we did or not. Mr. Ham told the Clems he just wanted them to  
121 know that things are going to change. There will probably be more restrictive discharge  
122 rules, etc.

123  
124 Mr. Ham then asked if the \$790,000 compensation to Stearns & Wheler for the  
125 design and construction of the Pump Station and Force Main is included in the current  
126 budget. Mr. Boies responded that yes, it was part of the \$2 million of the \$4 million loan  
127 that we have.

128  
129 Mayor Smith proceeded with the first item eligible for Council action, Mr. & Mrs.  
130 Clem's request for an out-of-town water/sewer connection. Mr. Litten made a motion to  
131 approve the out-of-town connection with the provisions stated by Mr. Boies where  
132 they're aware that any additional costs, pumping, etc. will be at their expense. Mr.  
133 Blosser seconded the motion. Mayor Smith asked if there was any discussion. Mr. Tom  
134 Constable asked if citizens were allowed to speak on the issue. Mr. Ham replied that it is  
135 not normally done, but to go ahead with his comments.

136  
137 Mr. Constable stated "The last thing I want to do is to give the impression that  
138 I'm in any way micromanaging. This is just a citizen's comments. Can I ask them a

139 couple of questions?" Mr. Ham said, "Technically, yes." Mr. Constable asked "Are you  
140 going to build a house?" Mr. Clem replied that they were going to build, but it might be a  
141 year from now. Mr. Constable continued, "With our wastewater treatment, as it is right  
142 now, to grant out-of-town hook-ups, for speculation, that it will help sell the property, (I  
143 think I read in there that the property is for sale), actually what we're doing is offering a  
144 very limited resource so that someone out-of-town can sell their property, probably at a  
145 higher price or easier. If they were in town, I could see that. But we really need to take  
146 care of our citizens, in town. But out-of-town, I really think, that unless that house is  
147 going to be built, unless you have plans and you have submitted it, (and that's generally  
148 how it's done; you buy the property, you start construction, and you come down and  
149 apply for water and sewer), I think we should be very cautious in granting water and  
150 sewer connections out-of-town. One last point, this area, these 5 lots, we have been  
151 trying to get these residents to come into town for 20 years. If you were in town, I  
152 wouldn't be making this objection."

153

154 With no further discussion, Mayor Smith asked for a roll call vote. The motion  
155 passed with ayes (6) nays (0).

156

157 Mayor Smith proceeded with the second item eligible for Council action,  
158 discussion and consideration of a task order that would allow Stearns & Wheler to  
159 proceed with engineering work for the pump station and pipeline as part of the regional  
160 sewer agreement with the Town of Broadway. Mr. Click made a motion to approve the  
161 Task Order. At this point Mr. Ham commented that "I think we have to do this, but  
162 technically, I kind of knew this was going to happen. Broadway can still get out of the  
163 agreement until they get their actual VADEQ permit. They expect to get it in September  
164 or October. It's very unlikely that they're not going to get their permit, but it's possible  
165 we spend some money on this engineer and then it doesn't work. I think we still need to  
166 do it because we're supposed to have the pipeline built 2 years from today. So we've got  
167 to get going. Actually the change that was made to the agreement was I squeezed Mr.  
168 Johnson to get it done 2 months earlier than he originally budgeted, so we could get all  
169 this stuff to happen. But I just wanted to let you know that. I still think we need to do it,  
170 but I just wanted you to know the stage we're in at this point." Mr. Fadeley seconded the  
171 motion which passed on a roll call vote of ayes (6) nays (0).

172

173 Mayor Smith presented the third item eligible for Council action, discussion and  
174 consideration of a request from the New Market Chamber of Commerce to waive the  
175 applicable \$500.00 itinerant merchant's fee for Heritage Days. Mr. Litten moved to  
176 waive the fee and Mr. Fadeley seconded. The motion passed on a unanimous roll call  
177 vote.

178

179 The fourth item on the agenda of items for eligible Council action was discussion  
180 and consideration of an appointment to the Planning Commission. Vice Mayor Blosser  
181 made a motion to appoint Ronald Gore to the Planning Commission to serve the  
182 unexpired term of Larry Smith. Mr. Fadeley seconded the motion. The motion passed on  
183 the following roll call vote: Mr. Litten, yes; Mr. Durrett, yes; Mr. Blosser, yes; Mr.  
184 Comer, no; Mr. Fadeley, yes; Mr. Click, yes.

185           The first discussion item to be decided was the date of the October 2008 Council  
186 meeting. After a brief discussion a consensus was reached to hold the meeting on the  
187 fourth Monday of October instead of the third Monday. That date will be October 27,  
188 2008.

189  
190           Regarding the meeting date of the September 2008 Committee meetings, a  
191 consensus was reached to hold the meetings on Tuesday evening, September 2, 2008,  
192 since the regular meeting date, September 1<sup>st</sup>, 2008 is a holiday. This procedure has  
193 generally been followed in the past.

194  
195           Next on the agenda was time allotted to Jason Ham to go over some of the points  
196 in the Wastewater Agreement with Broadway and the proposed Sewer Pretreatment  
197 Ordinance. Mr. Ham's comments are as follows: "Basically, our agreement with  
198 Broadway provides that Broadway is required by the Virginia Department of  
199 Environmental Quality to establish a publically owned Treatment Works Ordinance. And  
200 basically what that says is 'Thou shalt not put paint and a whole list of other stuff into the  
201 sewer system. And basically, we already have all of those laws. But apparently VDEQ  
202 requires this event. And so I negotiated into our contract, and I don't know if you all still  
203 have that stuff; its on page 6.1, basically I didn't want to bind New Market or its citizens  
204 to things that could be difficult in the future and that were not determined. So the contract  
205 provides that the Ordinance, even though when they enact it we're going to be bound by  
206 it, is going to be no more restrictive than is absolutely necessary. And, it's going to be  
207 identical to what they propose upon their own citizens in Broadway, and also  
208 Timberville. So now we're going through the process of actually getting that done.  
209 Unfortunately, this is longer and far more complicated than I ever imagined and I think  
210 Mr. Boies has forwarded all this stuff over to you. Basically, it's a 46 page Sewer  
211 Ordinance and a jurisdictional agreement, and then a resolution by the Town of New  
212 Market. Basically I need to go through this and the Public Works Committee needs to go  
213 through it. Broadway is under this consent decree with the Virginia Department of  
214 Environmental Quality and it has certain deadlines in there for them to do stuff because  
215 basically, right now, they are not complying with the environmental rules. So they're in  
216 the process of fixing all that, obviously. Apparently the Virginia Department of  
217 Environmental Quality is requiring that they do this. Right now, (inaudible) this provides  
218 that Broadway would be the one to enforce these rules against our customers and citizens.  
219 And that is what is problematic to me, and basically I've called up their lawyer and talked  
220 to him about that. He said 'Oh that's fine. You can do it if you want to. But we thought  
221 you wouldn't want to because there are regulatory things and permits that have to be filed  
222 and applied for, and reports done, etc.' I talked to Mike Ritchie about this and Chris,  
223 Mike and I had a long meeting on Friday about implementing all the things that need to  
224 be done to get the wastewater treatment going. And basically, Mr. Ritchie's point was  
225 that it almost never happens. We haven't had any enforcement action against any of our  
226 own citizens. I still have that same concern. Mike thinks it probably in fact doesn't  
227 mean a whole lot. It may not. But I did want to get your stance as to what you all  
228 thought about that. Now, as currently drafted, it also had a whole bunch of other stuff in  
229 there we can't accept. They're the ones that have permission to decide who gets hooked  
230 on or not. I mean I'm not giving up that. That's not going to happen. And there are lots

231 of other things in there too. There are unfortunately some typos and things like that.  
232 Please know that I didn't write that and we're in the process of fixing it. I wanted to get a  
233 sense from you guys as to what you thought about this, as to whether or not we want our  
234 citizens to potentially have enforcement action taken for against them by Broadway, for  
235 putting stuff in the sewer lines, as opposed to us.

236 Mr. Litten responded with 'No, that's just the way I feel about it.' Mr. Blosser  
237 agreed with Mr. Litten.

238 Mr. Ham replied, "That's just what I anticipated. And then, again, it may not  
239 mean anything. I've been your lawyer for 4 or 5 years now and I've never done that.  
240 I've done most everything else, but not that. So it may not amount to a whole lot, but I  
241 guess the other part to it is they're obviously pretty technical over there. We've got  
242 about 65 pages worth of stuff and who knows what's going to happen. If bad stuff  
243 happens at the Broadway Plant a few years from now, you can't tell who did it. Who's  
244 going to get blamed? Is the person going to show up yelling at your council meeting or is  
245 the person going to go to your neighbor? There is another possibility ( I've asked them  
246 this but they haven't responded yet) of letting them do it their way, but then on 6 months  
247 notice, we could have it back. They may not want to do that, because they've already  
248 invested a lot, with permits, etc. But that's another possibility."

249 Mr. Litten commented, "I have a hard time, as a citizen of New Market, thinking  
250 that Broadway could come and charging me with something I supposedly discharged into  
251 their sewer system. The Town of New Market can do it. I live here, but I would have a  
252 hard time with Broadway doing it."

253 Mr. Ham responded, "Right. And then, everything else in this is set up basically  
254 that our customers are our customers and we have to deal with the problems. That's the  
255 way everything else is written in here. So this really is, in my opinion, different but it  
256 doesn't mean you can't do it. Practically speaking, it might just save you a few bucks  
257 and some trouble. But, if somebody was prosecuted, you wouldn't have any power to  
258 stop that. Yet it probably would never happen."

259 Mr. Fadeley asked if Broadway would get riled up if we don't go along with that.  
260 Mr. Ham responded, "They don't care one way or the other."

261 Mr. Boise added, "They don't have a problem with giving it away because it's a  
262 hassle and it's a responsibility that, if we're willing to take, they'll gladly say, 'Okay, you  
263 deal with that monster'."

264 Mr. Ham then asked Mr. Ritchie how much of a burden the reports and things  
265 that have to be filed with DEQ would be to him and his staff. Mr. Ritchie replied, "It's  
266 not that great. It's something we do now with each permit renewal which is every five  
267 years. So we have to keep it updated. We have to do what they call an Industrial User's  
268 Survey which just means that we go back through town and see if anybody fits those  
269 categorical standards. At the present time, we don't have any. If we get one user that fits  
270 that industrial category, then you have to start up a pretreatment program, and that's  
271 where I think it would just be a whole lot more cost efficient for one entity to handle all  
272 of that. We would be duplicating what Broadway is going to be doing. They have to do  
273 it either way. If Eddie dumps a gallon of turpentine or paint, nobody is going to know  
274 that. If we send a half a million gallons a day down the line, where did that gallon come  
275 from?"

276 Mr. Ham stated, "If we ever get an industrial user, then it is a lot of paper work.  
277 But if we don't get an industrial user, it's not a lot of paper work."

278 Mr. Boise stated, "I guess my concern is that Broadway does find something, and  
279 they look at us and say, 'Okay, you need to find that.' Mike comes to me and says,  
280 'There is no way we can find where this is coming from.' And then we spend thousands  
281 of dollars; how would we do it? Cameras, test sites, we would really have to focus in on  
282 where the violation was coming from."

283 Mr. Ham responded, " They would probably ask us to go find it, but the contract  
284 really just provides that if we damage their plant, we have to pay for it. What we would  
285 be doing, if it was bad enough, we wouldn't be able to recoup those costs from the person  
286 who dumped it in there if we couldn't find it. Again, we're getting into a situation that  
287 probably won't happen until we get a significant industrial user, if we ever do. Probably,  
288 it's never going to happen and it would be cheaper just to let them do it. But,  
289 fundamentally, this is something that, as a Council I wanted to hear what you thought  
290 about it."

291 Mr. Litten asked, "If we ever got a large industrial company to come in, could we  
292 not put a monitor on their system?" Several people responded that we would have to.

293 Mr. Ham continued, "If we got a significant industrial user, we wouldn't be doing  
294 that without talking to Broadway anyway. And we wouldn't want to use up a lot of our  
295 capacity, so we'd talk to them and figure it out at that time. Maybe they could do the  
296 permitting for that and we would do it for the citizens. Or maybe you all would change  
297 your mind later. This is not an irrevocable thing, with respect to the permitting. It would  
298 be if you instructed me to go ahead and do it the way they want to do it with no time  
299 limit. That would be determined by the 35 year agreement and I don't think we should  
300 do that. If you want to let them do it, that's fine, but I think we need to put a time limit  
301 on that. But then again, I could be wrong. Mike Ritchie knows more about this than I do,  
302 and he thinks it's not that big of a deal. He's probably right. I just wanted to bring this to  
303 your attention before we just dropped 46 pages of ordinance into your laps."

304 Mayor Smith added that this would be taken up by the Public Works Committee  
305 in September.

306 Mr. Boise stated "Jason really needs to start his negotiating now if it's going to be  
307 completed by the next Council Meeting."

308 Mr. Ham agreed, but stated "You all don't have to tell me what you think right  
309 now unless you have an opinion. Or if you have any other questions, I've read all of this  
310 stuff if you want to know anything else about it."

311 Mr. Ham asked if the next Public Works Committee meeting could be held earlier  
312 than September 2<sup>nd</sup>, the regular scheduled time. He continued, "The problem is, last week  
313 I got this stuff and it's a lot. They want us to pass it by September 15<sup>th</sup>, so basically we  
314 probably need to get the Public Works Committee to see it sooner than that. The problem  
315 is, if the Public Works Committee sees it on September 2<sup>nd</sup>, then they get their comments  
316 to me September 2<sup>nd</sup> or 3<sup>rd</sup>, then I start dealing with Broadway's lawyer, that doesn't  
317 leave a whole lot of time to get all of that stuff done. The flip side is, they left a little late  
318 and maybe that's not our problem. But I'd like to do what we can to help them comply  
319 with their rules. This isn't done for us, this is done for them. It's done in a short time  
320 period for them, but I strongly suspect that somewhere in this 35 year relationship we're  
321 going to want them to jump quickly too, and if we can do it, I'd like to do it."

322 Mayor Smith asked Mr. Blosser, Public Works Committee Chairman, what he  
323 thought about that (moving the meeting date up). Mr. Blosser consulted with Mr. Click,  
324 who offered to meet immediately after the current meeting. Mr. Click asked if the  
325 Council's approval would also be needed. Mr. Ham replied, "Yes, that's not binding.  
326 The Committee could decide to go one way, and after I write it up that way, then we go  
327 the other. If the Committee is divided, or whatever, I might call Broadway back and ask  
328 if there is anyway they can get an extension. And I bet the answer is going to be 'no. I  
329 think two of you don't want to do it, and it sounds like the rest of you are undecided.  
330 That's a reasonable position to be in before it's been through committee and before  
331 anyone has had a chance to look at it. The fundamental question was that. That makes a  
332 lot of changes to it. There's a lot of other changes to be made in there as well. Some of  
333 them are ones I'm going to do for you, and some of them are ones you're going to want  
334 to change yourself."  
335

336 Mayor Smith brought up the scheduling of the Public Works Committee meeting.  
337 Mr. Blosser said they would have a special meeting. Mr. Smith asked if they would still  
338 meet after the Council meeting. At Mr. Ham's suggestion, it was decided to set the  
339 meeting for a few days later so that proper notice could be given.  
340

## 341 **X. Committee Reports**

342  
343 **Finance and Personnel:** Mr. Fadeley reported that the Committee met on  
344 August 4, 2008 with all Committee members in attendance. They voted to recommend to  
345 Council that the \$500 itinerant merchant's fee for Heritage Days be waived. They also  
346 discussed an appointment to the Planning Commission and voted to recommend to  
347 Council the appointment of Ron Gore.  
348

349 **Public Works:** Mr. Blosser reported that the Public Works Committee met on  
350 August 4, 2008 with all members present. They discussed the request for an out-of-town  
351 water and sewer connection on Clicks Lane, and voted to recommend approval to the  
352 Council.

353 The Committee discussed consideration of a task order for Stearns & Wheler to  
354 proceed with the engineering work for the pump station and pipeline needed to send our  
355 wastewater to Broadway's Treatment Plant. Mr. William Johnson, from Stearns &  
356 Wheler, explained the proposal after which the Committee voted to recommend to full  
357 Council the approval of the Task Order.  
358

359 **Public Safety:** Mr. Comer had no report because the Committee did not meet.  
360

361 **Tourism, Economic Development, and Historic Preservation Committee:**  
362 Chairman, Harry Durrett that there was nothing on the agenda and no meeting was held.  
363

364 **Planning Commission:** Mr. Blosser reported that there was no meeting held in  
365 August.  
366

## 367 **XI. Council's Comments:**

368 There were no comments from the Council.

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370 **XII. Mayor's Comments:**

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372 Mayor Smith extended thanks and appreciation as follows: "I'd like to second  
373 Chris's compliment of Mike Ritchie. He did a terrific job in the interim. I'd also like to  
374 say 'Thanks' to Chris. He's taken great strides, come on board, and taken things well in  
375 hand and that's very comforting."

376 Mayor Smith also commented that the "National Night Out" was terrific.

377 He urged everyone to come out for Heritage Days and announced that there  
378 would be around 200 antique cars in town with the "Valley Cruisers".

379 Mayor Smith also commended the Police Department on the award they received  
380 and asked Chief Peery to extend his congratulations to Chris Rinker.

381

382 **XIII. Closed Meeting**

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384 Mayor Smith announced that Council was due to have a closed meeting,  
385 authorized by Virginia State Code, section 2.2-3711(A)(3) to discuss the disposition of  
386 real property.

387 Mr. Litten moved that Council go into closed session as proposed by Mayor  
388 Smith. Mr. Fadeley seconded the motion which passed on a unanimous roll call vote.

389 Council recessed into closed session at 8:10 pm.

390

391 Council ended the closed session and reconvened at 8:16 pm. Mayor Smith read  
392 the Certification Resolution as follows: With respect to the just-concluded closed  
393 session, and to the best of each member's knowledge, (i) only public business matters  
394 lawfully exempted from open meeting requirements under The Virginia Freedom of  
395 Information Act and (ii) only such public business matters as were identified in the  
396 motion by which the closed meeting was convened were heard, discussed, or considered  
397 in the meeting by the Town Council.

398 Mr. Fadeley moved to approve the Certification Resolution. It was seconded by  
399 Mr. Comer and passed on a unanimous roll call vote.

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401 **XIV. Adjournment**

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403 The Meeting Adjourned at 8:20 pm.

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Larry Smith, Mayor

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Jeanne K. Rinker, Town Clerk

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