

1 **Minutes of the New Market**  
2 **Town Council Meeting**  
3 **Tuesday, February 16, 2016**  
4 **7:30 pm**  
5

6 The New Market Town Council met in the Council Chambers of the Arthur L.  
7 Hildreth, Jr. Municipal Building on Tuesday, February 16, 2016 with the following  
8 members present: Mayor Douglas Bradley, Vice-Mayor John Blosser, Peggy Harkness,  
9 Scott Wymer, Gary Comer, Tim Palmer and Eddie Litten.

10  
11 Town Attorney – Jason Ham  
12 Town Manager – Mike Ritchie  
13 Town Treasurer – Teresa Green  
14 Administrative Assistant – Donna Lohr  
15

16 Mayor Bradley called the meeting to order and established a quorum. The Pledge  
17 of Allegiance was recited in unison.

18 Mayor Bradley welcomed all visitors and guests.  
19

20 **Approval of the Agenda:**  
21

22 **Mr. Comer made a motion to approve the agenda as presented. Mr. Palmer**  
23 **seconded the motion which carried unanimously on a voice vote.**  
24

25 **Consent Agenda:**  
26

27 **Mr. Comer moved to approve the consent agenda which included the**  
28 **minutes from the January 19, 2016 Meeting of the Town Council and the Financial**  
29 **Statements for January 2016. Mr. Palmer seconded the motion which carried on a**  
30 **unanimous voice vote.**  
31

32 **Public Hearing:**  
33

34 No public hearings scheduled.  
35

36 **Citizen Comments and Petitions:**  
37

38 Mr. Sonny Mongold, Shady Lane, New Market, VA, stated that he is glad that the  
39 career staff is back at the New Market Fire & Rescue Department. Mr. Mongold  
40 mentioned that he had some concerns regarding the display of Shenandoah County's logo  
41 and the display of the New Market Volunteer Fire & Rescue department's logo on the  
42 equipment. He believes that the Fire & Rescue department's logo should be more  
43 prominently displayed than Shenandoah County's logo.

44 Mr. Bill Stevenson, Greenview Lane, New Market, VA provided an update on the  
45 fireworks event planned by a group of New Market citizens and organizations and  
46 scheduled for July 3, 2016. He advised that vendors and activities had been lined up for  
47 that day. Entertainment is still being planned and fundraising is still going on.  
48

49 **Committee Reports:**

50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97

**Finance & Personnel:** Mr. Litten stated that the Finance and Personnel Committee met on Monday, February 1<sup>st</sup>, 2016 with all members present. The first item on the agenda was the discussion and consideration of a recommendation to the Circuit Court of an appointment to the Board of Zoning Appeals (BZA). A motion was made to recommend Mr. Tom Constable to the Shenandoah County Circuit Court for an appointment to the Board of Zoning Appeals. Under other business, Mr. Ritchie distributed the budget calendar to Council members. With no further business to discuss, the meeting was adjourned.

**Public Works:** Mr. Blosser stated that the Public Works Committee met on Monday, February 1<sup>st</sup>, 2016 with all members present. There was no new business on the agenda. Mr. Ritchie commented that there could be some flooding in town with the upcoming rain. With no other business to discuss, the meeting was adjourned.

**Public Safety:** Mr. Comer stated that the Public Safety Committee met on Monday, February 1<sup>st</sup>, 2016 with all members present. The first item on the agenda was an update on the New Market Fire and Rescue Department provided by Chief Yew. The second item on the agenda was the presentation of the New Market Police Department's annual report, given by Chief Rinker. With no other business to discuss the meeting was adjourned.

**Tourism, Economic Development, and Historic Preservation:** Mr. Palmer stated that the Tourism, Economic Development and Historic Preservation Committee met on Monday, February 1<sup>st</sup>, 2016 with all members present. The only item on the agenda was the presentation of the Events & Marketing Director's annual report, given by Ms. Brittany Clem. With no other business to discuss, the meeting was adjourned.

**Action Items:**

The first action item was the discussion and consideration of a recommendation to the Circuit Court of an appointment to the Board of Zoning Appeals (BZA). Mr. Ritchie advised that the current term of Board of Zoning Appeals member, Tom Constable is set to expire at the end of February. Mr. Constable has indicated that he is interested in serving an additional five year term. This position was advertised on the Town's website and received no other applications. The Finance and Personnel Committee unanimously endorsed Mr. Constable for re-appointment. **Mr. Litten made a motion to recommend Mr. Tom Constable to the Shenandoah County Circuit Court for an appointment to the Board of Zoning Appeals. Mr. Palmer seconded the motion which passed on the following roll call vote:**

<b>Mrs. Harkness</b>	<b>Aye</b>	<b>Mr. Blosser</b>	<b>Aye</b>
<b>Mr. Wymer</b>	<b>Aye</b>	<b>Mr. Palmer</b>	<b>Aye</b>
<b>Mr. Comer</b>	<b>Aye</b>	<b>Mr. Litten</b>	<b>Aye</b>

**Mayor's Comments:**

Mayor Bradley made the following comments:

98  
99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129  
130  
131

- Anyone interested in running for office must have their packet in by March 1<sup>st</sup>, 2016. The election for Council members is scheduled for May 2016.
- Planning for the Fireworks Event is coming along well.
- Daylight Savings Time goes into effect on March 13<sup>th</sup>, 2016
- He received notice that BB&T would be leaving New Market in May 2016

**Council Comments:**

Mr. Palmer thanked everyone, particularly his wife, for helping while his foot is healing.

Mr. Litten thanked the Public Works Department for clearing the roads in the most recent snow storm.

**Staff Comments:**

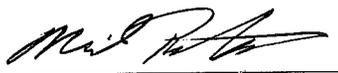
Mr. Ritchie reminded Council Members that the next Committee meetings are scheduled for March 7<sup>th</sup>, 2016. The first budget work session is scheduled for March 17<sup>th</sup>, 2016. The regular council meeting is scheduled for March 21<sup>st</sup>, 2016.

**Closed Meeting:**

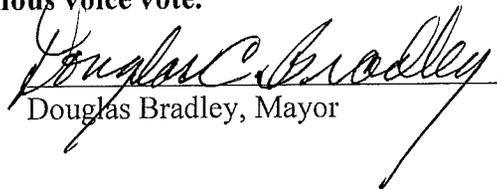
No Closed Meetings scheduled.

**Adjournment:**

At 7:50 p.m. Mr. Litten made a motion to adjourn the meeting. Mr. Comer seconded the motion which carried on a unanimous voice vote.



Mike Ritchie, Town Clerk



Douglas Bradley, Mayor