

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49

**Minutes of the New Market
Town Council Meeting
Monday, July 18, 2016
7:30 pm**

The New Market Town Council met in the Council Chambers of the Arthur L. Hildreth, Jr. Municipal Building on Monday, July 18, 2016 with the following members present: Mayor Douglas Bradley, Vice-Mayor John Blosser, Peter Hughes, Scott Wymer, Gary Comer, Tim Palmer and Peggy Harkness.

Town Attorney – Jason Ham
Town Manager – Mike Ritchie
Administrative Assistant – Donna Lohr

Mayor Bradley called the meeting to order and established a quorum. The Pledge of Allegiance was recited in unison.

Mayor Bradley welcomed all visitors and guests.

Approval of the Agenda:

Mrs. Harkness made a motion to amend the agenda to add Action Item #1, the discussion and consideration of a request from Mishell Contreras, for Town assistance with the Latin festival as described in a letter dated July 18th, 2016. All members of council have been provided with a copy of that letter. Mr. Comer seconded the motion which passed on a 6-0 unanimous voice vote of Council. Mr. Comer then made a motion to approve the agenda with the addition of Action Item #1. Mr. Palmer seconded the motion which passed on a 6-0 unanimous voice vote.

Consent Agenda:

Mr. Comer moved to approve the consent agenda which included the minutes from the June 20, 2016 Meeting of the Town Council and the Financial Statements for June 2016. Mr. Wymer seconded the motion which carried on a 6-0 unanimous voice vote.

Public Hearing:

No public hearings scheduled.

Citizen Comments and Petitions:

Ms. Diane Capozzella, property owner in New Market, addressed council to request the best way to present issues to Council that she may have regarding her properties or for any other issues in the Town that she would like to see addressed. Mrs. Harkness, council member, advised that she may speak to any council member or to the Town Manager at any time or during Citizens Comments and Petitions at any council meeting.

Committee Reports:

50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98

Finance & Personnel: Mrs. Harkness stated that the Finance and Personnel Committee met on Tuesday, July 5, 2016 with all members present. There was no new business on the agenda. Under other business, Mr. Ritchie announced that that the Town has been awarded the Local Government Challenge Grant from the Virginia Commission for the arts with a matching grant from the Town. Those funds will be awarded to the Schultz Theatre. With no other business to discuss, the meeting was adjourned.

Public Works: Mr. Blosser stated that the Public Works Committee met on Tuesday, July 5, 2016 with all members present. There was no new business to discuss. Under other business, Mr. Ritchie stated that work is progressing on the Community Center/Rebel park entrance-way project which is currently being done by Andrew Stauff, Eagle Scout. Mr. Ritchie remarked that the Town is working towards obtaining its Tree City designation through the Arbor Day Foundation and the Virginia Department of Forestry. With no other business to discuss, the meeting was adjourned.

Public Safety: Mr. Comer stated that the Public Safety Committee met on Tuesday, July 5, 2016 with all members present. The only item on the agenda was a monthly report from Chief Rinker regarding statistics and things to note from the Police Department. With no other business to discuss the meeting was adjourned.

Economic Development: Mr. Hughes stated that the Economic Development Committee met on Tuesday, July 5, 2016 with all members present. There was no new business on the agenda. Mr. Hughes announced that facts and information are still being collected in regards to the panel discussions that were held and that information will be incorporated into further discussions and future projects. With no further business to discuss the meeting was adjourned.

Tourism and Historic Preservation: Mr. Palmer stated that the Tourism and Historic Preservation Committee met on Tuesday, July 5, 2016 with all members present. There was no new business on the agenda. Mr. Ritchie made a few announcements regarding upcoming events in New Market. Chief Rinker mentioned a few events upcoming for the Police Department. Mr. Chad Neese stated that the monthly website statistics report has been distributed to Council members' mailboxes. With no further business to discuss the meeting was adjourned.

Action Items:

The first action item on the agenda was the discussion and consideration of a request from Mishell Contreras, for Town assistance with the Latin festival as described in a letter dated July 15, 2016. The requests include the use of the Town's public parking lot beside Jalisco for vendors, entertainment, food and beverage, waiving the itinerant merchant's fee for August 6, 2016 and for the electricity to be turned on in the Town's public parking lot on Congress Street. Mr. Ritchie explained that the plans for the Latin festival came together rather quickly. The event is scheduled for August 6th, 2016. Mr. Ritchie advised that these requests are similar to other events that have been held on Congress Street in the past. Ms. Contreras explained that this event will be a great way to enjoy the Latin culture by everyone in the

99 community. The festival will have music, food, Salsa dancing, and activities for the kids.
100 The event will be from 3:00 p.m. – 8:00 p.m. on August 6th, 2016. **Mrs. Harkness made**
101 **a motion to grant the requests for use of the Town’s public parking lot on Congress**
102 **Street, waiving of the itinerant merchant’s fee and for the electricity to be turned on**
103 **in the Town’s public parking lot on Congress Street for the Latin Festival on August**
104 **6th, 2016 as stated in the letter dated July 18, 2016. Mr. Comer seconded the motion**
105 **which passed on a roll call vote of 6-0 as follows:**

107	Mr. Hughes	Aye	Mr. Blosser	Aye
108	Mr. Wymer	Aye	Mr. Palmer	Aye
109	Mr. Comer	Aye	Mrs. Harkness	Aye

110
111 **Mayor’s Comments:**

112
113 Mayor Bradley remarked that he had attended the funeral services of former
114 council member Donald Fuller today, July 18th, 2016.

115 Mayor Bradley stated that people are doing a good job taking care of their
116 properties. He further mentioned upcoming events which include the Yard Crawl,
117 National Night Out, Cross Roads Fest, and Movie Night.

118 Mayor Bradley mentioned that the Chamber of Commerce is doing a great job.
119 He encouraged everyone to attend Chamber of Commerce meetings to hear about their
120 plans for future events.

121 Mayor Bradley recognized Ms. Kelli Penstock, a member of the audience who
122 requested permission to speak.

123 Ms. Penstock, representing the Rebels for Fireworks Association, stated that the
124 non-profit group had collected \$38,780 towards fireworks. Over 4,000 people were in
125 and out of the park on July 3rd, 2016. The food vendors did a wonderful job and were so
126 successful they ran out of food right before the fireworks event. Ms. Penstock advised
127 that this year they had six events planned prior to the fireworks. Next year they hope to
128 have as many as ten events.

129 Ms. Penstock presented a volunteer certificate to council member Peter Hughes
130 for his work in planning and during the July 3rd event.

131 Ms. Penstock advised that a follow-up meeting on the July 3rd event is scheduled
132 for the beginning of August.

133
134 **Council Comments:**

135
136 Mr. Hughes remarked that Mr. Ritchie will be distributing a survey to all council
137 members for their review. The survey is from 2002. While council members are reading
138 over the survey, he would like them to think about the relevance of information (is that
139 information still relevant now?), what has changed since 2002 in New Market, areas of
140 accomplishment since 2002, areas of need that are still present in New Market, and
141 priorities that need to be set moving forward. Mr. Hughes remarked that we are still
142 trying to understand the dynamics of economic development in our Town and we are still
143 gathering information. If there is anyone to help figure out ways to make things healthy
144 and working better than they are right now, it is the members of Council. He would like
145 to discuss the survey at the September Committee meetings.

146 Mr. Hughes remarked that the July 3rd celebration was a success, specifically due
147 to the many organizations that worked well together.

148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170

Staff Comments:

Chief Rinker mentioned that Coffee with the Chief will be held on Friday, July 22nd at Jackson's Corner Café, beginning at 8:00 a.m. It will be geared towards business owners, but everyone is welcome. National Night out is scheduled for August 2nd, 2016 at the Town office. There will be games and activities for children. Free refreshments are available along with many demonstrations and information booths.

Closed Meeting:

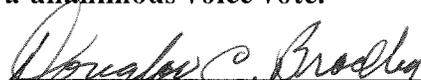
No Closed Meetings scheduled.

Adjournment:

At 8:00 p.m. Mr. Comer made a motion to adjourn the meeting. Mrs. Harkness seconded the motion which carried on a unanimous voice vote.



Mike Ritchie, Town Clerk



Douglas Bradley, Mayor