

Town of New Market
Council Agenda
Council Chambers
Arthur L. Hildreth, Jr., Municipal Building

Monday, April 15th, 2024 at 6:30 p.m.

SPECIAL MESSAGE TO THE PUBLIC:

**INTERESTED CITIZENS NOT WISHING TO ATTEND THE MEETING IN PERSON MAY
UTILIZE OUR LIVESTREAM BY ACCESSING THE TOWN OF NEW MARKET VIRGINIA
YOUTUBE CHANNEL:**

<https://tinyurl.com/u427jww>

TENTATIVE AGENDA

Call to order and establishment of a quorum

Approval of the Agenda

Consent Agenda:

- 1) Minutes from the March 18th, 2024 Meeting of the New Market Town Council.
- 2) Financial Statements for March 2024

Public Hearing: None

Citizen Comments and Petitions:

- 1) Jeff Mongold, New Market Volunteer Fire & Rescue Department

**Any citizen who wishes to make a comment at this meeting may appear in person or may email
n.garrison@newmarketvirginia.com by 4:00 p.m. on Monday, March 18th, 2024.*

Committee Reports: None

Staff Reports: Public Works Monthly Report- J.D. Fadley
Planning Department Monthly Report – N. Garrison
Public Safety Monthly Report – Chief Chris Rinker
Events & Marketing Monthly Report – Savannah Frazier

Action Items:

1. Discussion and consideration of Ordinance #129-To Authorize Participation in the Police Assistance Act.

Mayor's Comments:

Proclamation establishing April 2024 as National Autism Awareness Month

Council Comments:

Staff Comments:

Closed Meeting:

Closed Session as authorized by section 2.2-3711 (A)(1) of the state code to discuss the performance and employment of specific local government personnel. The subject matter of the meeting is a specific local government appointee, the Fire Chief of the New Market Fire and Rescue Squad.

Closed Session as authorized by section 2.2-3711(A)(1) of the state code to discuss the hiring or appointment of specific public officers, appointees, or employees. The subject matter is the appointment of a Fire Chief of the New Market Fire and Rescue Squad.

Adjournment

50 program to help assist law enforcement during high-risk calls. They have been issued
51 vests to wear on active shooter calls or domestic assault cases. This is new and the
52 current administration is working with local law enforcement for training. There are
53 SOGs being written currently. This program is to help reduce deaths during high-risk
54 calls and has come about due to the increase in active shooter calls. He discussed some of
55 the calls and a conference that was held over the past month. He explained how useful
56 and insightful the conference was. He shared photos in the presentation of calls, trainings,
57 and other outings that the members participated in. Mr. Watkins asked Mr. Mongold if
58 they will be able to carry a firearm in those high-risk situations. Mr. Mongold stated that
59 he would have to address the SOGs, but to his knowledge and he believes that they would
60 not, as that could make the situation worse. He stated that last month he made a mistake
61 in the budget amounts that used to be appropriated by the Town to the Fire Department
62 and the Rescue Squad. It was \$40,000 not \$80,000 and they have sent in a corrected letter
63 of request. He reported that they have received the bids for the repainting of the new
64 engine. They will be over budget for the engine, due to maintenance that was unforeseen.
65 He reported that they will be doing a renovation project of the fire house. They are
66 working with the Board of Supervisors to secure funding from the County. Mr. Mongold
67 wanted to follow up on the request that was made last year in March, in reference to the
68 council appointing a Fire Chief again. He stated that a decision should be made, and he
69 feels that the Department has fulfilled its obligation in membership and leadership. He
70 asked for a decision to be made and thanked the council for their time.

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73 **Committee Reports: none**

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75 **Staff Reports:**

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77 **1. Public Works Department Monthly Report – Mr. J. D. Fadley**

78 Mr. Fadley gave a power point presentation. The Public Works Department
79 repaired a water leak at 285 West Lee Highway, a water leak in the meter assembly at
80 9641 John Sevier Road, and a water main leak at 145 East Old Cross Road. They repaired
81 a sewer back up at 9525 Congress Street, and repaired a 8” and 4” sewer line connection
82 on Jackson Avenue. The baseball fields at the park are being prepared for the little league
83 baseball and softball season. They continue with normal daily maintenance of the park,
84 shelters, and mowing. The Water Department conducted cleaning of well and pump
85 station structures, rebuilt pump #2 at Stirewalt, replaced and calibrated finished turbidity
86 meter, upgraded the CMF#2 PLC system and rebuilt a raw water pump. Met with
87 Memcor to look at options for water plant upgrades in the future. Mayor Bompiani asked
88 if they had done work at the Rebel Field, and he stated that new nets were put up. A copy
89 of the presentation is on file with the minutes.

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91 **2. Planning Department Monthly Report – Nathan Garrison**

92 Mr. Garrison reported on permits that were approved such as a single-family
93 home on Fairway, deck at 9862 Woodbine, and small addition at 9644 S. Congress Street,
94 and steps at 9965 Pleasant View. Mr. Hughes asked how many new homes have been
95 built in the last year. Mr. Garrison stated he would get that number for Mr. Hughes.

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3. Public Safety Monthly Report – George Smoot

Chief Rinker was out of town and Sgt. George Smoot attended. Sgt. Smoot reported that the Police Department was running well, and nothing out of the ordinary, but apologized for not having any statistics for council, but asked if they had any questions. The council did not have any questions for Sgt. Smoot and thanked him for attending the meeting.

4. Events & Marketing Monthly Report – Ms. Savannah Frazier

Ms. Savannah Frazier gave a power point presentation. Ms. Frazier reported that she has been busy planning for events for 2024 and has been updating marketing materials. Several are ready for printing and distribution. She reported that the Merchant’s Committee meeting is doing well, and the small business-shop local incentives have done well. She is looking for more ways to uplift local businesses. She participated as a judge for the Virginia ProStart Invitational hosted by JMU. She was able to connect and build relationships and network. A copy of the presentation is on file with the minutes.

Action Items: none

Mayor’s Comments:

Mr. Bompiani gave thanks to all staff.

Council Comments: none

Staff Comments: none

Closed Meeting: At 6:54 p.m., Mrs. Harkness made a motion to recess into Closed Session to discuss the performance and employment of specific local government personnel, as authorized by section 2.2-3711(A)(1) of the state code. The subject matter of the meeting is the Town Manager. Mr. King seconded the motion which passed on the following 4-0 roll call vote:

Mr. King	Aye	Mrs. Harkness	Aye
Mr. Watkins	Aye		
Mr. Hughes	Aye		

Mayor Bompiani gave a five-minute recess before the Closed Session began.

At 7:22 p.m., Mr. Watkins made a motion to return from Closed Session and read aloud the following Certification Resolution: With respect to the just-concluded Closed Session and to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under The Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Town Council. Mr. Hughes seconded the motion which passed on the following 4-0 roll call vote:

Mrs. Harkness	Aye	Mr. Watkins	Aye
Mr. King	Aye	Mr. Hughes	Aye

148 Upon the closure of the closed session, Mrs. Harkness made a motion amend the agenda
149 to include discussion and consideration of a salary increase for the Town Manager and to
150 increase the Town Managers salary to \$100,000 per year effective April 1, 2024. Mr.
151 Hughes seconded the motion and with no further discussion the motion passed with a 4-0
152 roll call vote:

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154 **Mr. King** **Aye** **Mrs. Harkness** **Aye**
155 **Mr. Watkins** **Aye**
156 **Mr. Hughes** **Aye**

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159 **Adjournment:**

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161 **With no further business to discuss, at 7:24 p.m. Mrs. Harkness made a**
162 **motion to adjourn the meeting. Mr. Hughes seconded the motion, with no further**
163 **discussion the motion passed on a unanimous 4-0 voice vote.**

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Larry Bompiani, Mayor

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N. Garrison, Town Clerk

Draft

**Financial Statement Notes for
Period Ending March 31, 2024**

GENERAL FUND

- 481-001 American Rescue Plan (ARPA)**
Current month's expenditures include the purchase of a new public safety vehicle. The costs were split between ARPA and funds set aside.
- 496-005 Capital Outlay – Community Park Improvements**
Current month's expenditures include costs of the New Market Community Center Planning Study.
- 496-006 Capital Outlay – Contingency**
Current month's expenditures include costs of a new computer for the Town Manager.
- 496-011 Capital Outlay – Park Improvements Carryover**
Current month's expenditures include 1/3 of the costs to resurface the public pool. This project was approved in the previous fiscal year budget, but was carried over into FY23-24.
- 496-013 Capital Outlay – Public Safety Carryover**
Current month's expenditures include a portion of the costs of the new public safety vehicle referenced above. This vehicle purchase was approved in the previous fiscal year's budget, but due to a longer than expected lead time the purchase was pushed into this fiscal year.
- 496-000 Capital Outlay – Administrative**
Current month's expenditures include the down payment on new HR and Payroll software.

WATER / SEWER FUND

- 760-011 Debt Service – VRA General Obligation Bond Series 2019B**
Current month's expenses reflect the semi-annual and interest payment on the VRA Pooled Financing Program, Series 2019B loan.
- 771-001 Capital Outlay – Sewer Department**
Current month's expenses reflect the costs of a new sewer camera.
- 771-000 Capital Outlay – Water Department**
Current month's expenses reflect the costs of distribution system supplies and maintenance, costs of the Water Plant floor replacement, and payment to the Virginia Nutrient Bank for nutrient credits.

BALANCE SHEET WITH BUDGET COMPARISON
AS OF MAR 31, 2024

Account Number

A S S E T S

CASH

101000000	CASH ON HAND	400.00
10200-002	CASH - PRIMIS	18636.53
10200-003	CASH - PRIMIS MONEY MARKET	150.57
10200-004	CASH - TRUIST MONEY MARKET	3114727.61
10200-005	CASH - TRUIST	179901.39
10200-006	LOAN ESCROW ACCOUNT	114171.91
105000000	MUNC BLDG PERPETUAL FUND	68700.63
	TOTAL CASH	<u>3496688.64</u>

OTHER ASSETS

10700-001	ALLOWANCE FOR UNCOLLECT TAXES	(37698.75)
107000000	TAXES RECEIVABLE	315395.90
11500-001	ALLOWANCE FOR UNCOLLECT TRASH	(6352.33)
115000000	ACCOUNTS RECEIVABLE	154030.39
118000000	PREPAID EXPENSES	56876.16
119000000	ADVANCE TO WATER/SEWER FUND	177508.00
	TOTAL OTHER ASSETS	<u>659759.37</u>

TOTAL ASSETS

4156448.01

LIABILITIES & SURPLUS/DEFICIT

LIABILITIES

201000000	ACCOUNTS PAYABLE	16204.42
204000000	VRS WITHHOLDING	1017.13
20500-002	DEFERRED PROPERTY TAXES	289673.89
20500-005	MISC PAYROLL WITHHOLDINGS	(40.57)
20500-006	UNEARNED REV - EVENTS/MARKETNG	6400.00
20500-007	UNEARNED REV - CROSSROADS FEST	1825.00
20500-009	UNEARNED REV - PARK EQUIPMENT	1972.93
20500-011	UNEARNED REV - MISC TRANS	630.82
20500-012	UNEARNED REV - ARPA FUNDS	1424176.78
20500-013	UNEARNED REV - NMCC DONATIONS	2700.00
20500-015	UNEARNED REV - PD/NNO	6413.26
205000000	INSURANCE WITHHOLDING	78.72
211000000	TAXES - PREPAYS	1795.12
	TOTAL LIABILITIES	<u>1752847.50</u>

UNAUDITED

BALANCE SHEET WITH BUDGET COMPARISON
AS OF MAR 31, 2024

Account Number

	SURPLUS/DEFICIT	
251000000	GENERAL FUND BALANCE	1413066.97
25200-001	RESERVE FOR FUTURE CAP PROJECT	333617.23
	CURRENT SURPLUS/DEFICIT	656916.31

	TOTAL SURPLUS/DEFICIT	2403600.51
		=====
	TOTAL LIABILITIES AND SURPLUS	4156448.01

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAR 31, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR

INCOME						
31100-001	CURRENT REAL ESTATE TAX	126.00	139923.92	301500.00	46.41	423.12 134381.69
31100-002	CURRENT PERSONAL PROPERTY T	4106.80	119332.08	187000.00	63.81	3711.40 128160.12
316000000	CURRENT UTILITY TAX	11459.70	87087.26	108000.00	80.64	8573.52 62406.08
319000000	PENALTY/INT. DELINQUENT TAX	1466.90	5388.97	5000.00	107.78	1057.51 6613.52
321000000	BUSINESS AND PROFESSIONAL L	25251.87	59624.77	55000.00	108.41	27743.85 55585.86
322000000	MOTOR VEHICLE LICENSE	1745.64	9358.43	40000.00	23.40	1211.33 11284.97
323000000	CIGARETTE TAX	9000.00	66750.00	85500.00	78.07	3750.00 49092.60
33500-004	STATE SHARED SALES TAX	10880.70	115692.73	138385.00	83.60	10287.06 110532.24
33500-006	ROLLING STOCK TAX	0.00	6.87	7.00	98.14	.00 6.48
33500-013	STATE SHARED BANK STOCK TAX	0.00	.00	24000.00	.00	.00 .00
33500-014	POLICE DEPARTMENT STATE AID	0.00	27530.00	55060.00	50.00	13087.00 39361.71
33500-017	FIRE PROGRAM FUNDS	13765.00	13765.00	15000.00	91.77	15000.00 15000.00
33500-019	VDOT SNOW REMVL CONTRACT FU	4080.00	45280.00	44600.00	101.52	.00 24040.00
33500-020	AUTO RENTAL TAX	210.72	4335.14	5434.00	79.78	279.11 14694.00
33500-021	LOCAL LAW ENFORCEMENT BLK G	0.00	1056.00	.00	.00	.00 989.00
33500-024	DMV GRANT	0.00	.00	.00	.00	.00 743.18
33500-025	POLICE DONATIONS - REVENUES	0.00	4977.74	11391.00	43.70	.00 2200.00
33500-029	VDOT GRANT E LEE HWY SIDEWA	0.00	.00	175000.00	.00	.00 .00
33500-035	VML RISK MANAGEMENT GRANT	0.00	2000.00	2000.00	100.00	.00 2000.00
33500-043	AMERICAN RESCUE PLAN (ARPA)	15478.00	60870.04	1485047.00	4.10	.00 172479.49
33500-044	NMCC PLANNING GRANT	0.00	.00	50000.00	.00	.00 .00
33500-045	ARPA LAW ENFORCE EQ GRANT	0.00	8935.00	92000.00	9.71	.00 .00
33500-046	P2P VEHICLE SHARE	0.00	96.65	130.00	74.35	.00 .00
35100-001	COURT FINES & FORFEITURES	147.86	3752.77	5410.00	69.37	85.50 4704.58
35100-002	K-9 DONATIONS	0.00	500.00	1000.00	50.00	.00 500.00
35100-004	TRASH COLLECTION	15109.07	136374.83	179000.00	76.19	13775.19 121644.35
36100-001	INTEREST ON SAVINGS-MUNC BL	174.60	1616.32	2105.00	76.78	276.51 1279.92
361000000	INTEREST ON SAVINGS	5801.35	57126.54	65000.00	87.89	4968.64 29264.51
36200-001	INSURANCE RECOVERY	1277.28-	14467.78	13465.00	107.45	.00 .00
362000000	SALE OF PROPERTY/EQUIPMENT	0.00	9000.00	9000.00	100.00	387.00 8942.00
363000000	MISCELLANEOUS REVENUE	165.00	1674.62	2500.00	66.98	619.98 2536.54
36500-001	TRANSIENT OCCUPANCY TAX	6123.24	111227.44	148953.00	74.67	5014.48 91068.90
365000000	MEALS TAX	47767.07	494722.76	645614.00	76.63	62389.34 473247.27
368000000	ZONING & SUBDIVISION FEES	60.00	1775.00	2120.00	83.73	90.00 1750.00
37000-001	MISCELLANEOUS (PARK)	0.00	500.00	1500.00	33.33	.00 8445.00
37100-001	EQUIPMENT LOAN PROCEEDS	0.00	190000.00	190000.00	100.00	.00 .00
371000000	CONSTRUCTION LOAN PROCEEDS	0.00	840000.00	840000.00	100.00	.00 .00
384000000	POOL	0.00	19625.14	35000.00	56.07	.00 13612.63
390000000	USER FEES	515.00	2365.00	14555.00	16.25	455.00 2525.00
39100-001	NMCC RENTALS	750.00	6600.00	.00	.00	1625.00 7970.00
391000000	4TH OF JULY	0.00	3500.00	3500.00	100.00	.00 .00

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAR 31, 2024

	CURRENT MONTH	***** ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR	
39200-001	CROSSROADS FEST MUSIC SERIE	0.00	5870.53	6841.00	85.81	.00	3544.15
39200-002	FAIRWAY 5K	0.00	.00	.00	.00	.00	951.00
392000000	MARKETING & EVENTS REVENUE	95.00	4143.34	4468.00	92.73	50.00	2290.81
	TOTAL INCOME	173002.24	2676852.67	5050085.00	53.01	174860.54	1603847.60
EXPENSES							
GENERAL GOVERNMENT							
41300-001	TOWN COUNCIL/PLANNING SALAR	0.00	8311.35	17300.00	48.04	.00	7926.87
41300-002	ADMINISTRATIVE SALARIES	10972.70	63060.72	84691.00	74.46	27715.44	109373.54
41300-003	FRINGE BENEFITS	3586.34	22506.73	42325.00	53.18	5390.52	37175.20
41300-004	CONTINUING EDUCATION	518.96	2692.61	6500.00	41.42	800.50	3506.17
41300-007	SHENANDOAH TRAVEL COUNCIL	0.00	.00	24825.00	.00	.00	.00
41300-009	PRINTING/BINDING/STATIONARY	0.00	2767.76	5500.00	50.32	412.65	1592.44
41300-010	ADVERTISING	1390.50	5350.13	5000.00	107.00	236.59	3692.67
41300-011	MISCELLANEOUS	101.73	2296.27	2500.00	91.85	270.00	3114.81
41300-012	VRSA INSURANCE	9860.00	31495.00	41040.00	76.74	12580.00	31507.50
41300-019	ANNEXATION EXPENSE	0.00	6037.50	10000.00	60.38	.00	.00
41300-020	DRPT DEMO PROGRAM GRANT	0.00	9617.28	9617.00	100.00	.00	9953.00
	TOTAL GENERAL GOVERNMENT	26430.23	154135.35	249298.00	61.83	47405.70	207842.20
FINANCIAL ADMINISTRATION							
41500-001	SALARIES	10772.83	83630.97	103976.00	80.43	10817.36	72466.12
41500-002	FRINGE BENEFITS	3390.77	30109.47	39851.00	75.56	3504.39	31353.41
41500-003	ATTORNEY FEES	4358.71	22469.19	32019.00	70.17	2455.56	14312.03
41500-004	AUDIT FEES	0.00	13000.00	13000.00	100.00	12375.00	12375.00
41500-005	UTILITIES (TOWN HALL)	791.89	12938.25	18000.00	71.88	1621.09	13972.01
41500-006	CONTRACTUAL SERVICES	4686.54	34497.03	58000.00	59.48	851.56	8042.62
41500-007	NEWSLETTER	675.50	7262.31	10225.00	71.03	975.20	5814.34
41500-008	POSTAGE	682.04	2213.06	4250.00	52.07	250.00	2501.21
41500-009	PRINTING & STATIONARY	0.00	.00	.00	.00	.00	1284.16
41500-010	OFFICE SUPPLIES	306.65	2679.10	4500.00	59.54	591.13	2544.42
41500-011	MISCELLANEOUS	134.68	343.56	1000.00	34.36	25.00	676.46
41500-029	BANK FEES	984.74	11792.10	17084.00	69.02	1045.28	8972.56
415000000	PART-TIME SALARIES	1288.13	3606.62	6335.00	56.93	1152.13	6488.28
	TOTAL FINANCIAL ADMINISTRA	28072.48	224541.66	308240.00	72.85	35663.70	180802.62
POLICE DEPARTMENT							
42100-001	SALARIES	47055.54	321666.20	408200.00	78.80	43367.59	305446.89
42100-002	FRINGE BENEFITS	15203.29	135400.60	186700.00	72.52	14050.22	124815.57

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAR 31, 2024

	CURRENT MONTH	***** ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
42100-003 COMMUNICATIONS	378.62	2975.52	7850.00	37.90	527.12	4760.63
42100-004 AUTO REPAIR	14.00	4319.56	7500.00	57.59	167.44	1791.12
42100-005 FUEL	1239.01	10085.54	19500.00	51.72	1135.41	10947.52
42100-006 CONTINUING EDUCATION	328.99	7375.79	12000.00	61.46	.00	5879.02
42100-007 SUPPLIES/MATERIALS/EVIDENCE	10.00	4999.81	16500.00	30.30	161.00	11092.82
42100-009 UNIFORMS	0.00	92.40	6500.00	1.42	871.80	4870.38
42100-010 MISCELLANEOUS	0.00	869.39	1250.00	69.55	115.21	1032.96
42100-011 TECHNOLOGY	0.00	946.98	10500.00	9.02	31.98	1009.08
42100-012 K-9 EXPENSE	65.00	1037.68	2000.00	51.88	.00	496.55
42100-025 POLICE DONATIONS - EXPENDIT	141.06	5641.07	11313.00	49.86	.00	2606.05
42100-027 LOLE GRANT EXPENDITURES	1187.17	1187.17	.00	.00	.00	.00
42100-029 VRSR RISK SHARING GRANT	0.00	2000.00	2000.00	100.00	.00	2354.41
42100-030 CONTRACTUAL SERVICES	99.00	8053.95	13500.00	59.66	99.00	10124.84
42100-031 INSURANCE RECOVERY EXPENSES	0.00	15754.60	14385.00	109.52	.00	.00
421000000 PART-TIME SALARIES	0.00	304.00	3344.00	9.09	.00	.00
TOTAL POLICE DEPARTMENT	65721.68	522710.26	723042.00	72.29	60526.77	487227.84
STREETS RECON & MAINTENANCE						
43100-001 SALARIES	16273.82	124971.49	162300.00	77.00	22421.04	154803.80
43100-002 FRINGE BENEFITS	5386.11	53822.66	77994.00	69.01	7982.74	69962.46
43100-003 MECHANICAL	881.70	12391.04	20000.00	61.96	1383.17	12560.10
43100-004 FUEL EXPENSES	1372.75	13057.80	20000.00	65.29	1382.97	13508.25
43100-005 SNOW REMOVAL	0.00	1859.30	5000.00	37.19	.00	2174.80
43100-006 UTILITIES	904.38	8044.23	15000.00	53.63	1222.97	10362.71
43100-007 STREET LIGHTS	0.00	16425.90	27000.00	60.84	2219.95	20675.37
43100-008 REPAIRS/SUPPLIES (GEN MAINT	358.13	7641.65	20000.00	38.21	1883.52	14633.73
43100-009 REPAIRS/SUPPLIES (TOWN HALL	0.00	2626.41	10000.00	26.26	534.50	6972.14
43100-010 UNIFORMS	1030.74	5487.58	7199.00	76.23	619.51	4580.63
43100-012 MISCELLANEOUS	0.00	1818.03	2000.00	90.90	.00	2119.12
43100-013 HOUSEKEEPING (TOWN HALL)	300.00	2062.50	4388.00	47.00	300.00	2418.75
431000000 PART-TIME SALARIES	0.00	10322.00	24700.00	41.79	.00	5452.38
TOTAL STREET RECON AND MAI	26507.63	260530.59	395581.00	65.86	39950.37	320224.24
SANITATION						
43200-003 WASTE COLLECTION	11592.93	103347.13	134000.00	77.12	10739.60	96346.26
43200-004 MISC (FUEL SURCHARGE)	0.00	.00	1000.00	.00	.00	.00
43200-005 LANDFILL FEES	1650.83	16849.07	43660.00	38.59	1619.49	20432.21
TOTAL SANITATION	13243.76	120196.20	178660.00	67.28	12359.09	116778.47
CULTURE/RECREATION						

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAR 31, 2024

	CURRENT MONTH	***** ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR	
45100-001	COMMUNITY SUPT: DONATIONS	0.00	11162.06	18725.00	59.61	7089.18	22582.78
45100-002	COMMUNITY SUPT: PUBLIC SAFE	0.00	.00	15000.00	.00	16106.21	27954.29
45100-003	ECONOMIC DEVELOPMENT	0.00	.00	5000.00	.00	.00	5000.00
45100-004	TOWN WIDE ENHANCEMENT PROJE	0.00	1601.04	3172.00	50.47	.00	11661.45
45100-006	MARKETING & EVENTS	736.43	16654.06	45380.00	36.70	1080.61	15826.15
45100-007	CROSSROADS FEST MUSIC SERIE	0.00	10160.84	10540.00	96.40	.00	15880.09
45100-008	FAIRWAY 5K	0.00	.00	.00	.00	.00	951.00
45100-009	FIREWORKS	0.00	.00	803.00	.00	.00	6580.00
	TOTAL CULTURE/RECREATION	736.43	39578.00	98620.00	40.13	24276.00	106435.76
	PARKS & RECREATION						
46100-001	POOL SALARIES	0.00	25398.38	33100.00	76.73	.00	20803.53
46100-002	FRINGE BENEFITS	0.00	1942.95	2550.00	76.19	.00	1647.39
46100-003	PARK UTILITIES	60.65	1580.60	3500.00	45.16	225.92	2020.92
46100-004	POOL EXPENSES: UTILITIES	160.64	7208.35	8000.00	90.10	284.78	5644.14
46100-005	POOL EXPENSES: CONCESSIONS	0.00	3133.01	5200.00	60.25	.00	1839.68
46100-006	POOL EXPENSES: REPAIRS & SU	0.00	4925.58	8000.00	61.57	732.25	4409.23
46100-007	POOL EXPENSES: POOL CHEMICA	0.00	4130.09	12000.00	34.42	.00	1226.02
46100-008	PARK SUPPLIES & MAINTENANCE	3205.56	9343.95	20000.00	46.72	3884.80	17753.56
46100-010	FUEL	0.00	.00	.00	.00	120.32	1633.79
46100-011	MISCELLANEOUS	0.00	2314.74	2365.00	97.87	.00	.00
46100-014	NMCC UTILITIES	423.12	6079.81	10000.00	60.80	1181.64	7971.51
46100-015	NMCC SUPPLIES/MAINTENANCE	99.00	4321.79	6000.00	72.03	.00	3397.86
46100-016	NMCC MISCELLANEOUS	0.00	.00	500.00	.00	.00	.00
	TOTAL PARKS & REC	3948.97	70379.25	111215.00	63.28	6429.71	68347.63
	CARES ACT EXPENSES						
	TOTAL CARES ACT EXPENSES	0.00	.00	.00	.00	.00	.00
	AMERICAN RESCUE PLAN (ARPA)						
48100-001	AMERICAN RESCUE PLAN (ARPA)	15478.00	60870.04	1485047.00	4.10	.00	172479.49
48100-002	ARPA LAW ENFORCE EQ GRANT	0.00	24061.11	92000.00	26.15	.00	.00
	TOTAL ARPA EXPENSES	15478.00	84931.15	1577047.00	5.39	.00	172479.49

DEBT SERVICE

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAR 31, 2024

	CURRENT	* * * * *	Y E A R	T O -	DATE	* * * * *	THIS MTH-	Y-T-D
	MONTH	ACTUAL	ANNUAL	BUDGET	% OF	BUDGET	LAST YEAR	LAST YEAR
49500-002 GEN OBLIG BOND SERIES 2023	0.00	17396.17	17396.00	100.00	.00	.00		
49500-003 LOAN PAYMENT - PW EQUIP	0.00	11803.02	11803.00	100.00	.00	.00		
495000000 LOSS ON SALE OF PROPERTY	0.00	.00	.00	.00	.00	.00	52274.22	
TOTAL DEBT SERVICE	0.00	29199.19	29199.00	100.00	.00	.00	52274.22	

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAR 31, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR

CAPITAL OUTLAY						
49600-001 PUBLIC WORKS	0.00	449027.37	1154660.00	38.89	2200.00	51849.74
49600-005 COMMUNITY PARK IMPROVEMENTS	7334.00	13015.75	64500.00	20.18	.00	7995.00
49600-006 CONTINGENCY	1256.59	1256.59	15000.00	8.38	842.16	842.16
49600-011 PARK IMPROVEMENTS CARRYOVER	12280.00	24560.00	40000.00	61.40	.00	.00
49600-013 PUBLIC SAFETY CARRYOVER	24000.00	24000.00	24000.00	100.00	.00	.00
496000000 ADMINISTRATIVE	1875.00	1875.00	2500.00	75.00	.00	53850.89
	-----	-----	-----	-----	-----	-----
TOTAL CAPITAL OUTLAY	46745.59	513734.71	1300660.00	39.50	3042.16	114537.79
	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES	226884.77	2019936.36	4971562.00	40.63	229653.50	1826950.26
PROFIT OR LOSS	53882.53-	656916.31	78523.00	836.59	54792.96-	223102.66-

UNAUDITED

BALANCE SHEET WITH BUDGET COMPARISON
AS OF MAR 31, 2024

Account Number

A S S E T S

CASH

141000000	CASH ON HAND	300.00
14200-002	CASH - PRIMIS	262070.46
14200-003	CASH - PRIMIS MONEY MARKET	35265.86
14200-004	CASH - TRUIST MONEY MARKET	121824.93
14200-005	CASH - TRUIST	57890.37
14200-006	LOAN ESCROW ACCOUNT	129266.13

	TOTAL CASH	606617.75

OTHER ASSETS

14700-001	ALLOWANCE FOR UNCOLLECT A/R	(74372.39)
147000000	WATER & SEWER RENTS RECEIVABLE	334430.02
155000000	ACCOUNTS RECEIVABLE	11696.52
158000000	PREPAID EXPENSES	34001.69
15900-001	BROADWAY WWTP PROJECT	2250000.00
15900-002	LAND	632375.55
159000000	PIPELINE AND PUMPSTATION	5203155.19
160000000	OFFICE EQUIPMENT	53885.14
16100-001	WATER & SEWER LINE EQUIPMENT	204205.64
16100-002	WATER & SEWER LINE EQUIP A/D	(138742.63)
161000000	WATER AND SEWER LINES	5311169.72
16200-001	WELL EQUIPMENT	68137.40
16200-002	WELL EQUIPMENT A/D	(66713.48)
162000000	WELLS AND EQUIPMENT	539137.79
163000000	WATER STORAGE TANK	141727.25
164000000	FILTRATION PLANT	3033524.47
16500-001	CONSTRUCTION IN PROGRESS	630756.60
165000000	SEWAGE DISPOSAL PLANT	3273868.27
166000000	TRUCKS	138829.43
16700-001	ACCUM DEP - WATER & SEWER LINE	(2682921.16)
16700-002	ACCUM DEP - WELL & EQUIP	(343828.06)
16700-003	ACCUM DEP - WATER TANK	(141727.27)
16700-004	ACCUM DEP - FILTER PLANT	(1562765.50)
16700-005	ACCUM DEP - SEWER DISPOSAL PLT	(2586905.54)
16700-006	ACCUM DEP - EQUIPMENT, TRUCKS	(114227.64)
16700-007	ACCUM DEP - OFFICE EQUIP	(49766.29)
16700-008	ACCUM DEP - PIPELINE & PUMPSTA	(1245993.47)
16700-009	ACCUMULATED AMORTIZATION	(771429.97)
169000000	DEFERRED OUTFLOW OF RESOURCES	128776.00
170000000	DEFERRED OUTFLOWS - GLI	6861.00

UNAUDITED

BALANCE SHEET WITH BUDGET COMPARISON
AS OF MAR 31, 2024

Account Number

TOTAL OTHER ASSETS	12217144.28
	=====
TOTAL ASSETS	12823762.03
LIABILITIES & SURPLUS/DEFICIT	
LIABILITIES	
24100-003	A/P COMP ABSENCES 25790.62
241000000	ACCOUNTS PAYABLE 7664.26
24200-001	WATER & SEWER OVERPAYS (584.57)
242000000	WATER & SEWER DEPOSITS PAYABLE 35857.50
248000000	ACCRUED INTEREST PAYABLE 11146.88
249000000	DUE TO GENERAL FUND 177508.00
25000-003	2019 VRA LOAN PAYABLE 870000.00
25000-004	BOND PREMIUM (2019 VRA LOAN) 166337.29
25000-005	DEFERRED AMOUNT ON REFUNDING 46725.59
25100-002	2009 REVOLVING LOAN PAYABLE 942574.64
253000000	OPEB LIABILITY - GLI 20332.00
255000000	VRS NET PENSION LIABILITY 325768.00
256000000	DEFERRED INFLOW OF RESOURCES 54988.00
257000000	DEFERRED INFLOWS - GLI 4129.00

TOTAL LIABILITIES	2688237.21
SURPLUS/DEFICIT	
28100-001	RESERVE FOR FUTURE CAP PROJECT 74770.07
281000000	WATER AND SEWER FUND BALANCE 9833570.06
	CURRENT SURPLUS/DEFICIT 227184.69

TOTAL SURPLUS/DEFICIT	10135524.82
	=====
TOTAL LIABILITIES AND SURPLUS	12823762.03

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAR 31, 2024

	CURRENT MONTH	***** ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE ***** % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
INCOME						
39100-001 SEWER SERVICE BILLING	83437.62	850450.69	1107700.00	76.78	97069.16	810231.48
39100-011 INSURANCE RECOVERY	1020.65	1020.65	.00	.00	.00	.00
391000000 WATER SERVICE BILLING	74647.33	748623.69	954000.00	78.47	88633.96	711504.53
39200-001 SEWER CONNECTION FEES	0.00	9000.00	6000.00	150.00	.00	9000.00
39200-002 WATER METER INCOME	0.00	1301.01	515.00	252.62	.00	2575.20
392000000 WATER CONNECTION FEES	0.00	6000.00	4000.00	150.00	.00	12000.00
393000000 CONNECTION FEES & RECONNECT	861.17	6905.73	6000.00	115.10	875.50	7472.01
39400-004 AMERICAN RESCUE PLAN ACT(AR	0.00	.00	.00	.00	13409.52	133748.11
394000000 INTEREST EARNED ON SAVINGS	241.82	5626.02	7771.00	72.40	300.93	1594.81
395000000 MISCELLANEOUS	0.00	3.46	.00	.00	.00	.00
39600-001 LOAN PROCEEDS - WATER TANK	0.00	.00	4030000.00	.00	.00	.00
39600-002 LOAN PROCEEDS - EQUIPMENT	0.00	315000.00	315000.00	100.00	.00	.00
397000000 WATER/SEWER PENALTIES	1900.36	20945.61	23000.00	91.07	2976.18	17096.89
399000000 TRASH COLLECTION FEES	0.00	.00	.00	.00	72.00-	.00
TOTAL INCOME	162108.95	1964876.86	6453986.00	30.44	203193.25	1705223.03
EXPENSES						
WATER DEPARTMENT						
71000-001 SALARIES	19260.71	131217.95	174812.00	75.06	16457.75	88256.63
71000-002 FRINGE BENEFITS	7681.48	60503.39	85242.00	70.98	6372.73	41460.64
71000-003 WELL SYSTEM - UTILITIES	332.90	31817.36	44300.00	71.82	3946.15	33502.15
71000-004 WELL SYSTEM - REPAIRS	30.47	3280.31	5000.00	65.61	23.62	5264.62
71000-005 WELL SYSTEM - CHEMICALS	0.00	16802.26	27000.00	62.23	1032.62	2069.42
71000-006 WATER TREATMENT PLANT UTILI	274.54	34594.16	46000.00	75.20	4158.57	36243.88
71000-007 WATER METERS	0.00	11171.50	12000.00	93.10	642.50	8888.94
71000-008 TREATMENT PLANT SUP & MATLS	185.66	5274.97	16000.00	32.97	1514.98	15934.79
71000-009 DISTRIBUTION SYSTEM SUPP &	545.36	15998.79	25306.00	63.22	785.16	21618.68
71000-010 VEHICLE REPAIRS & MAINTENAN	0.00	2845.93	3000.00	94.86	280.27	2358.72
71000-011 FUEL	305.20	4918.75	7541.00	65.23	486.21	4995.10
71000-012 WATER TREATMENT REPAIRS & M	0.00	6537.05	12000.00	54.48	373.33	13055.37
71000-013 WATER TESTING (LAB)	0.00	1521.04	6000.00	25.35	.00	3141.37
71000-014 ROAD CUTS AND REPAIRS	110.00	10103.86	30000.00	33.68	225.00	15265.17
71000-015 UNIFORMS	251.79	1918.68	1200.00	159.89	257.85	1936.60
71000-016 OUTSIDE CONTRACTED LABOR	450.00	2550.00	9000.00	28.33	.00	7812.00
71000-017 MISCELLANEOUS	0.00	830.58	1000.00	83.06	279.99	1068.49
71000-018 PERMITS & DUES	40.00	3873.00	4000.00	96.83	600.00	4223.00
TOTAL WATER DEPARTMENT	29468.11	345759.58	509401.00	67.88	37436.73	307095.57

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAR 31, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR

WATER TREATMENT						
TOTAL WATER TREATMENT	0.00	.00	.00	.00	.00	.00
SEWER DEPARTMENT						
73000-001 SALARIES	12430.36	88884.89	115594.00	76.89	10248.08	67789.85
73000-002 FRINGE BENEFITS	4016.84	36481.33	50472.00	72.28	3614.47	29196.69
73000-003 LIFT STATION UTILITIES	182.76	16321.53	25000.00	65.29	2851.70	16066.22
73000-004 NF PUMP STATION UTILITIES	80.80	14585.07	25000.00	58.34	2528.13	17557.91
73000-005 COLLECTION SYSTEM SUPP/MAT	1389.26	5958.24	12000.00	49.65	2223.52	11774.87
73000-007 LIFT STATION REPAIRS/SUPPLI	0.00	2930.97	5000.00	58.62	1290.21	6288.01
73000-010 WATER TESTS (LAB)	0.00	.00	250.00	.00	.00	78.93
73000-012 UNIFORMS	0.00	.00	500.00	.00	.00	.00
73000-013 VEHICLE REPAIR AND MAINT	694.33	1512.98	2000.00	75.65	.00	487.45
73000-014 FUEL	0.00	.00	500.00	.00	.00	.00
73000-015 MISCELLANEOUS	0.00	444.94	1000.00	44.49	.00	291.06
73000-016 PERMITS AND DUES	0.00	80.00	500.00	16.00	.00	.00
73000-017 BROADWAY TREATMENT COSTS	53162.18	282533.50	424000.00	66.64	43408.17	269482.89
73000-031 INSURANCE RECOVERY EXPENSES	0.00	1366.61	1367.00	99.97	.00	.00
TOTAL SEWER DEPARTMENT	71956.53	451100.06	663183.00	68.02	66164.28	419013.88
SEWAGE TREATMENT						
TOTAL SEWAGE TREATMENT	0.00	.00	.00	.00	.00	.00
ADMINISTRATIVE AND GENERAL						
75000-001 SALARIES	20014.38	144515.44	180955.00	79.86	36170.98	162777.45
75000-002 FRINGE BENEFITS	6217.75	50659.58	58797.00	86.16	7698.12	59501.80
75000-003 ATTORNEY FEES	4358.72	22469.22	25000.00	89.88	2455.56	14312.06
75000-004 AUDIT FEES	0.00	13000.00	13000.00	100.00	12375.00	12375.00
75000-005 OFFICE SUPPLIES	233.21	3225.32	4000.00	80.63	983.91	3741.03
75000-006 POSTAGE	1064.85	5429.69	7500.00	72.40	1038.09	5240.01
75000-007 VRSA INSURANCE	9860.00	30864.00	42500.00	72.62	12580.00	31507.50
75000-008 CONTINUING EDUCATION	0.00	800.00	2500.00	32.00	.00	100.00
75000-009 CONTRACTUAL SERVICES	3851.50	27384.34	57000.00	48.04	408.97	13217.46
75000-010 MISCELLANEOUS	0.00	.00	700.00	.00	.00	.00
75000-014 BANK FEES	999.28	11816.61	12000.00	98.47	1142.14	10717.54
750000000 PART TIME SALARIES	1288.12	3606.59	6335.00	56.93	1152.12	6488.22
755000000 AMERICAN RESCUE PLAN ACT(AR	0.00	.00	.00	.00	13409.52	133748.11
TOTAL ADMIN AND GENERAL	47887.81	313770.79	410287.00	76.48	89414.41	453726.18

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON
FOR THE PERIODS ENDING MAR 31, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR	

DEBIT SERV - W & S BONDS							
76000-006	RLF FORCE MAIN/PUMP STATION	0.00	62838.30	126000.00	49.87	.00	62838.30
76000-011	VRA GEN OBLIGN SERIES 2019B	19475.00	151768.75	151769.00	100.00	22293.75	147150.00
76000-013	LOAN - MISC EQUIPMENT	0.00	19568.00	19568.00	100.00	.00	.00
	TOTAL DEBIT SERV W & S	19475.00	234175.05	297337.00	78.76	22293.75	209988.30

CAPITAL OUTLAY							
77100-001	SEWER DEPARTMENT	15494.02	95959.02	185720.00	51.67	.00	.00
77100-006	CIVIL ENGINEERING	0.00	.00	25000.00	.00	.00	.00
77100-007	WATER CONTINGENCY	0.00	939.46	10000.00	9.39	.00	.00
77100-008	SEWER CONTINGENCY	0.00	.00	10000.00	.00	.00	.00
77100-009	W/S ADMINISTRATION	1875.00	1875.00	2500.00	75.00	.00	.00
77100-015	SEWER DEPARTMENT CARRYOVER	0.00	.00	18707.00	.00	.00	15670.10
771000000	WATER DEPARTMENT	18305.37	294113.21	4280521.00	6.87	35724.20	304159.61
	TOTAL CAPITAL OUTLAY	35674.39	392886.69	4532448.00	8.67	35724.20	319829.71

DEPRECIATION							
	TOTAL DEPRECIATION	0.00	.00	.00	.00	.00	.00

	TOTAL EXPENSES	204461.84	1737692.17	6412656.00	27.10	251033.37	1709653.64
	PROFIT OR LOSS	42352.89-	227184.69	41330.00	549.68	47840.12-	4430.61-

UNAUDITED

Police Assistance PACT

- Chief Rinker was contacted by Chief Read of the Bridgewater Police Department regarding Memorandum of understanding (MOU) agreement that would allow Bridgewater Police Department to request additional staffing for non-emergency events.
- The PACT MOU would allow the towns of Bridgewater, Dayton, Grottoes, Elkton, Broadway, Timberville, Shenandoah and New Market to request resources for non-emergency events such as parades, law parties, firework celebrations etc.
- The PACT agreement would give an officer from another jurisdiction arrest powers within another town when not called for emergency situation.
- The PACT agreement would allow the Police Department administration to contact another jurisdiction for assistance if there were man-power issues during a special event within New Market. Extra staffing could be requested prior to the event to ensure there is adequate staffing.
- PACT agreement has been reviewed by the Town Attorney and VRSA our insurance provider.
- PACT agreement has been approved by the Bridgewater, Timberville Town Council and is pending for approval with the other localities.
- I ask that you please consider this request as a future option for additional staffing if needed.

Please reach out if you have any questions,

Sincerely,



Chief Chris Rinker

Police Assistance Pact Approved In Local Department

By LISA LANDRAM Daily News-Record Feb 20, 2024



Bridgewater Police cars sit parked outside the station.

Daniel Lin / DN-R

BRIDGEWATER — The Police Assistance Pact was approved in the Town of Bridgewater.

The Police Assistance Pact will allow the Bridgewater Police Department to request help in non-emergency situations from multiple police departments, decrease the number of steps it takes to request assistance and provides arrest authority to officers covering Bridgewater, according to Chief Phillip Read of the Bridgewater Police Department.

There are mutual aid procedures in place now, according to Read. However, the Police Assistance Pact will allow for more assistance from several police departments.

The new procedure will allow the Bridgewater Police Department to ask neighboring law enforcement offices for assistance when needed, according to Read.

“This is going to allow us at the town of Bridgewater to request assistance from other towns,” Read said. “This isn't something we would use daily, but it would be used for special circumstances or if there was something going on here, [such as] an event.”

This is not the same as other agreements in place, according to Read. Virginia code has a mutual aid agreement used for emergencies when assistance is needed from other agencies. The Bridgewater Police Department has assistance from Rockingham County, Dayton and the Virginia State Police.

There is also a mutual aid agreement with the Dayton Police Department. This allows the Bridgewater Police Department and Dayton Police Department to assist each other as needed. However, DPD has six officers and Bridgewater has ten, including Read. The new agreement will allow Bridgewater to seek help from other departments.

The Police Assistance Pact is a new agreement that allows assistance for non-emergency situations outside of the mutual aid procedures in place, according to Read. This will allow the Bridgewater Police Department to utilize multiple departments.

For example, the Bridgewater Police Department could ask neighboring officers to assist with Bridgewater's Christmas parade or the lawn party, according to Read.

Read said this will streamline the process and minimize the steps needed when requesting services.

Once the other towns sign the pack, then “I can request assistance from all the different towns in Rockingham County directly ... as well as the town of Shenandoah or the town of New Market,” Read said.

This can also help other police departments because they can request Bridgewater officers. If something was needed in Grottoes, for example, Bridgewater officers could go there, according to Read.

Before the Police Assistance Pact was approved some of the surrounding police departments were not able to arrest in the Town of Bridgewater. The new agreement grants them authority to arrest, according to Read.

“Not that we have a lot of civil disturbances, but if there [were] ... protests or anything like that, we can then reach out and we have those resources available if needed,” Read said.

Officers helping in Bridgewater would also be compensated well for their assistance, according to Read. Read said the Police Assistance Pact has been in the works for a couple of months.

Arrest authority comes from the elected officials, according to Read. The town council thought the Police Assistance Pact was a positive thing and voted yes on Feb. 13.

ORDINANCE NUMBER 129

ORDINANCE OF TO AUTHORIZE PARTICIPATION BY THE TOWN OF NEW MARKET, VIRGINIA, IN THE POLICE ASSISTANCE PACT

WHEREAS, from time to time, the Town of New Market requires assistance in providing police services for community events, and

WHEREAS, mutual police assistance can be valuable in other situations as well, serving to protect both the public and police officers, and

WHEREAS, the existing county-wide mutual-assistance agreement is a useful but limited tool,

WHEREAS, the Council believes that the Town should enter into the proposed Police Assistance Pact, attached as Exhibit A,

NOW THEREFORE BE IT RESOLVED THAT THE TOWN COUNCIL OF THE TOWN OF NEW MARKET, VIRGINIA, that the Town Manager is authorized to enter into the attached Police Assistance Pact (Exhibit A) and is further authorized to make such modifications as he deems to be consistent with the purposes of this resolution.

This Ordinance will take effect immediately upon its adoption.

Adopted by the Town this 15th day of April, 2024

CERTIFICATE

The undersigned Mayor and Clerk of the Town Council of the Town of New Market, Virginia hereby certify that the foregoing Ordinance of the Town Council of the Town of New Market, Virginia Authorizing the Participation in the Police Assistance Pact by the Town Council at a meeting held on April 15, 2024 A record of the roll-call vote by the Town Council is as follows:

<u>NAME</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Larry Bompiani, Mayor*				
Peggy Harkness				
Janice Hannah				
Peter Hughes				
Bob King				
Daryl Watkins				
Scott Wymer				

*Mayor Bompiani votes in the event of a tie

Date: April 15, 2024

[SEAL]

ATTEST: _____
Larry Bompiani, Mayor
Town of New Market, Virginia

Nathan Garrison, Clerk
Town of New Market, Virginia

Ordinance 129

Exhibit A

POLICE ASSISTANCE PACT

This Pact is made this 13th day of February, 2024, by the Town of Bridgewater, Virginia, a municipal corporation, and those other parties who have entered into this agreement under Section Seven below.

Whereas, Bridgewater's initial purpose in proposing this pact was to ensure that officers from other jurisdictions were vested with police powers when serving at the Fire Company's annual Lawn Party, but

Whereas, a secondary purpose has arisen, viz. to vest police powers in officers from participating jurisdictions in situations not adequately covered by the countywide mutual aid agreement (such as when the Rockingham Sheriff or City Police Chief do not create a “task force”),

Now, therefore, the parties agree as follows:

§ 1. Definitions. For purposes of this pact,

- (a) The "Requesting Jurisdiction" is the party which requests police assistance either
 - (i) explicitly or (ii) implicitly, whenever the Harrisonburg-Rockingham Emergency Communications Center dispatches an officer from another jurisdiction to act there.
- (b) The "Assisting Jurisdiction" is the party which provides—or has been requested to provide—police assistance under this pact.

§ 2. Statutory Authority. This pact is an agreement executed pursuant to Virginia Code § 15.2- 1726.

§ 3. Vesting of Officers. Intergovernmental police service and assistance may be provided between the parties during those times of emergency and routine police work when mutual aid is deemed to best serve the interests of each party and its residents. Within the Requesting Jurisdiction, all police officers from the Assisting Jurisdiction shall have the same powers, rights, privileges, and immunities as officers from the Requesting Jurisdiction itself, including the right to make arrests.

§ 4. Logistics.

- (a) Each party authorizes its police chief (or officer commanding in the chiefs' absence) to direct equipment and police services to a Requesting Jurisdiction. However, nothing in this pact requires an Assisting Jurisdiction to provide any assistance requested. The provision of assistance is always voluntary.
- (b) Police officers from the Assisting Jurisdiction shall be commanded by appropriate authorities in the Requesting Jurisdiction; provided, however, that police officers shall always be subject to the authority of their superiors in the Assisting Jurisdiction.
- (c) An Assisting Jurisdiction may withdraw the aid at any time upon the direction of the Assisting Jurisdiction's police chief (or officer commanding in the chiefs' absence).
- (d) Cooperative police services shall be rendered without charge to the Requesting Jurisdiction during the normal conduct of police business, but an Assisting Jurisdiction may request remuneration for unusual or burdensome costs. In such unusual cases, the parties agree to negotiate in good faith concerning remuneration.
- (e) From time to time, police chiefs of the parties may establish uniform rules and

regulations for giving and receiving aid, such regulations to be consistent with the provisions hereof.

§ 5. Liability.

- (a) Property Damage. The Requesting Jurisdiction shall be liable to the Assisting Jurisdiction for any equipment of the Assisting Jurisdiction which may be damaged or destroyed while rendering assistance.
- (b) Third Parties. To the extent allowed by law, the Requesting Jurisdiction shall indemnify the Assisting Jurisdiction against any liability incurred to third parties as a result of assistance provided under this pact. Each party agrees to carry a police liability insurance policy in the minimum amount of three million dollars insuring any Assisting Jurisdiction and its officer when rendering aid to the party.
- (c) Injuries to Officers. When acting under this pact, police officers are employees of their own employers acting within the scope of their employment. Accordingly, each party expects that its own workers' compensation policy will cover its employees even when they are providing assistance under this pact.

§ 6. Absolutes.

- (a) No Obligation. Absent an order from a police officer's superior in his own jurisdiction, nothing in this pact shall create an obligation for an officer to act in another jurisdiction.
- (b) Authority. Every police officer employed by a party to this pact shall have full police powers within the jurisdiction of every other signatory to this pact, though the parties expect their officers to provide assistance only protocols established by this pact or other applicable agreements.

(c) Other Agreements. This pact shall expand upon previous mutual-aid agreements and shall not supersede or limit them in any way.

(d) Withdrawal. Any party may withdraw from this pact through a resolution adopted by its governing body and communicated to all other parties.

§ 7. Parties. The parties to this pact are the Town of Bridgewater and any of the following jurisdictions as may have signed below or signed a counterpart within six months hereof: Town of Broadway, Virginia; Town of Dayton, Virginia; Town of Elkton, Virginia; Town of Grottoes, Virginia; Town of Mt. Crawford, Virginia; Town of New Market, Virginia; Town of Shenandoah, Virginia; Town of Timberville, Virginia.¹

Agreed, as evidenced by the signatures below.

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INTENTIONALLY BLANK.

¹ Some of the potential parties listed in this section are not served by Harrisonburg-Rockingham ECC, so it is unlikely that the ECC would dispatch officers from there or to there. Likewise, they are not included in the countywide agreement of July 10, 2013, but the other parties hereto see no reason to deny their participation here.

TOWN OF BRIDGEWATER

By: _____

Title: _____

Date: _____

TOWN OF BROADWAY

By: _____

Title: _____

Date: _____

TOWN OF DAYTON

By: _____

Title: _____

Date: _____

TOWN OF ELKTON

By: _____

Title: _____

Date: _____

TOWN OF GROTTUES

By: _____

Title: _____

Date: _____

TOWN OF MT. CRAWFORD

By: _____

Title: _____

Date: _____

TOWN OF NEW MARKET

By: _____

Title: Town Manager _____

Date: _____

TOWN OF SHENANDOAH

By: _____

Title: _____

Date: _____

TOWN OF TIMBERVILLE

By: _____

Title: _____

Date: _____

RESOLUTION

Establishing April 2024 as National Autism Awareness Month

WHEREAS, autism is a pervasive developmental disorder affecting the social, communication and behavioral skills of those affected by in, and;

WHEREAS, as more health professionals become proficient in diagnosing autism, more children are being diagnosed on the autism spectrum, resulting in rates as high as 1 in 36 children nationally, and;

WHEREAS, while there is no cure for autism, it is well documented that if individuals with autism receive early and intensive treatment throughout their lives, they lead significantly improved lives, and;

WHEREAS, individuals with autism often require a lifetime of specialized and community support services to ensure their health and safety and to support families' resilience as they manage the psychological and financial burdens autism can present, and;

WHEREAS, The Shenandoah County Public Schools Special Education Advisory Committee is spearheading an awareness effort in order to educate parents, professionals and the general public about autism and its effects;

NOW, BE IT THEREFORE RESOLVED that I, Larry Bompiani do hereby proclaim April 2024 as NATIONAL AUTISM AWARENESS MONTH in the town of New Market, Virginia and urge all members of the community to become more aware of all individuals with a disability and the value that they bring to our community, in order to become better educated about autism and create a better community for individuals with autism.

Dated this 15th Day of April 2024

Mayor

ATTEST:

Clerk

MOTION FOR RECESS INTO CLOSED SESSION

This simple guide covers most, but not all, situations in which closed sessions are permitted. If the facts do not fit this guide, consult the Town Attorney before making the motion.

I move to recess into a closed meeting in order to...

1. Consult with **legal counsel** regarding specific legal matters requiring the provision of legal advice by our attorney, as authorized by section 2.2-3711(A)(8) of the state code.

The subject matter of the meeting is:

2. Consult with legal counsel and be briefed by staff members or consultants about actual or probable **litigation**, where such consultation or briefing in open meeting would adversely affect the local government's negotiating or litigating posture, as authorized by section 2.2-3711(A)(7) of the state code.

The subject matter of the meeting—and the litigation—is ___

3. Discuss the performance and employment of specific local government **personnel**, as authorized by section 2.2-3711(A)(1) of the state code.

The subject matter of the meeting is a specific public official, the Fire Chief of the New Market Fire and Rescue Squad

4. Discuss the **hiring or appointment** of specific public officers, appointees, or employees, as authorized by section 2.2-3711(A)(1) of the state code.

The subject matter is the hiring of a specific employee.

The subject matter is the appointment of a specific public official, the Fire Chief of the New Market Fire and Rescue Squad

5. Discuss the **acquisition of real property** for a public purpose, as authorized by section 2.2-3711(A)(3) of the state code.

The subject matter is the possible acquisition of real property for _____

_____ [state purpose].

6. Discuss the **disposition of real property**, where discussion in an open meeting would adversely affect the negotiating strategy of the public body, as authorized by section 2.2-3711(A)(3).

The subject matter of the meeting is real estate owned by the local government.

7. Discuss the **relocation or expansion of business** or industry where no previous announcement has been made, as authorized by section 2.2-3711(A)(5) of the state code.

The subject matter is a business which has indicated an interest in relocating to here or expanding operations within this locality.

8. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, as authorized by section 2.2-3711(A)(29) of the state code. The subject matter of the meeting is _____

CLERK: CERTIFY THIS MOTION ON ATTACHED. APPEND TO MINUTES.

I certify that I am the Clerk of the Town of New Market, Virginia, and that the foregoing is a true copy of a motion adopted by the Town Council of the Town of New Market, Virginia on this date, upon the following vote:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>NOT PRESENT</u>	<u>MEMBER</u>	<u>MADE MOTION</u>	<u>SECOND</u>
_____	_____	_____	_____	Janice Hannah	_____	_____
_____	_____	_____	_____	Peggy Harkness	_____	_____
_____	_____	_____	_____	Peter Hughes	_____	_____
_____	_____	_____	_____	Bob King	_____	_____
_____	_____	_____	_____	Daryl Watkins	_____	_____
_____	_____	_____	_____	Scott Wymer	_____	_____
_____	_____	_____	_____	Larry Bompiani, Mayor*	_____	_____
_____			_____			
Date			Clerk			

CERTIFICATION RESOLUTION

With respect to the just-concluded closed session, and to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under The Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Town Council.

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>NOT PRESENT</u>	<u>MEMBER</u>	<u>MADE MOTION</u>	<u>SECOND</u>
_____	_____	_____	_____	Janice Hannah	_____	_____
_____	_____	_____	_____	Peggy Harkness	_____	_____
_____	_____	_____	_____	Peter Hughes	_____	_____
_____	_____	_____	_____	Bob King	_____	_____
_____	_____	_____	_____	Daryl Watkins	_____	_____
_____	_____	_____	_____	Scott Wymer	_____	_____
_____	_____	_____	_____	Larry Bompiani, Mayor*	_____	_____
_____			_____			
Date			Clerk			

Note: Any member who does not intend to vote “aye” must so state prior to vote and indicate the substance of the departure that, in his judgment, has taken place. This statement must be recorded in the minutes.