

**Town of New Market**  
**Council Agenda**  
*Council Chambers*  
*Arthur L. Hildreth, Jr., Municipal Building*

**Monday, May 20th , 2024 at 6:30 p.m.**

**SPECIAL MESSAGE TO THE PUBLIC:**

**INTERESTED CITIZENS NOT WISHING TO ATTEND THE MEETING IN PERSON MAY  
UTILIZE OUR LIVESTREAM BY ACCESSING THE TOWN OF NEW MARKET VIRGINIA  
YOUTUBE CHANNEL:  
<https://tinyurl.com/u427jww>**

TENTATIVE AGENDA

Call to order and establishment of a quorum

Approval of the Agenda

Consent Agenda:

- 1) Minutes from the April 13th, 2024 Works Session of the New Market Town Council, the April 15th, 2024 Meeting of the New Market Town Council, and the April 30th, 2024 Work Session of the New Market Town Council.
- 2) Financial Statements for April 2024

**Public Hearing:** A public hearing as required by Virginia State Code Section 15.2-2506 to receive public comment on the proposed Fiscal Year 2024-25 Annual Budget and Fee Increase.

Citizen Comments and Petitions:

- 1) VDOT Traffic Presentation
- 2.) Jeff Mongold, New Market Volunteer Fire & Rescue Department

*\*Any citizen who wishes to make a comment at this meeting may appear in person or may email*

*n.garrison@newmarketvirginia.com by 4:00 p.m. on Monday, May 20th, 2024.*

Committee Reports: None

Staff Reports:

Public Works Monthly Report- J.D. Fadley  
Planning Department Monthly Report – N. Garrison  
Public Safety Monthly Report – Chief Chris Rinker  
Events & Marketing Monthly Report – Savannah Frazier

**Action Items:**

1. Discussion and consideration of Ordinance 130 an Ordinance Extending the June Due Date for the Payment of Certain Local Taxes in 2024 ONLY.
2. Discussion and consideration of Ordinance 131 an Ordinance Extending the Payment Due Dates for Water, Sewer, and Garbage Bills for the Month of May 2024 ONLY.

**Mayor's Comments:**

Proclamation establishing Public Works Week.

**Council Comments:****Staff Comments:**

**Closed Meeting:** Closed Session as authorized by section 2.2-3711 (A)(1) of the state code to discuss the performance and employment of specific local government personnel. The subject matter of the meeting is a specific local government appointee, the New Market Fire Chief.

Closed Session as authorized by section 2.2-3711(A)(8) of the state code to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by our attorney. The subject matter of the meeting is the disposition of the Town's easement at the property located at 9771 South Congress Street.

**Additional Action Items:**

1. Discussion and consideration of the Release of Right of First Refusal of Real Property located at 9771 South Congress Street.
2. Discussion and consideration of the Memorandum of Agreement with New Market Fire & Rescue Inc.
3. Discussion and consideration of the appointment of Jeff Mongold to the position of New Market Fire Chief, per code of Virginia section 27-13.

**Adjournment**

**Minutes of the New Market  
Town Council Work Session  
Tuesday, April 30th, 2024  
6:00 p.m.**

The New Market Town Council met in the Council Chambers of the Arthur L. Hildreth, Jr., Municipal Building on Tuesday, April 30<sup>th</sup>, 2024, with the following members present: Mayor Larry Bompiani, Peggy Harkness, Daryl Watkins, Peter Hughes, and Bob King. Mr. Hughes arrived at 6:02 p.m. and council member Scott Wymer was absent.

The only item on the Work Session Agenda was a discussion of the budget for FY 24-25. Mr. Garrison gave a brief overview of the proposed draft and discussed a few changes to the budget at the last meeting. Some of the changes were in technology for a new server, funds to the New Market Fire Department for the new fire truck, some cost savings in the Virginia Retirement System. There was discussion about the proposed art mural in the CIP and working on getting that completed. Mrs. Harkness commented that she would like the property owners to update the signage of the proposed mural location. Mr. Hughes inquired about the responsibility of the upkeep, and Mr. Garrison explained that it would be the Town's responsibility, and the easement would be done by the Town Attorney. Mr. Garrison explained the increase of fees for water service deposit, and the fee for turn off if water service is turned off due to nonpayment. In the packet there was an Assistant Town Manager job profile that was discussed by Mr. Garrison and the Council.

Mr. Garrison stated that there would be a public hearing at the next Town Council meeting on May 20<sup>th</sup>, 2024, for the Budget FY24-25 and an increase in fees. This will be advertised.

(A copy of the first draft of the budget and a summary of the budget is on file with the packet).

**At 6:24 p.m., Mr. Hughes made a motion to adjourn the work session. Mr. Watkins seconded the motion which carried on a unanimous 5-0 voice vote.**

**Minutes of the New Market  
Town Council Meeting  
Monday, April 15th, 2024  
6:30 pm**

The New Market Town Council met in the Council Chambers of the Arthur L. Hildreth, Jr. Municipal Building on Monday, April 15th, 2024 with the following members present: Mayor Larry Bompiani, Vice-Mayor Peggy Harkness, Bob King, Peter Hughes, and Daryl Watkins. Council member Janice Hannah was absent.

Mayor Bompiani called the meeting to order at 6:30 p.m. and established a quorum with 5 members present. The Pledge of Allegiance was recited in unison. Mayor Bompiani welcomed all visitors and guests.

**Approval of the Agenda:**

**Mr. Watkins moved to approve the agenda as presented. Mr. Hughes seconded the motion. With no further discussion, the motion was carried out with a unanimous 5-0 vote.**

<b>Mr. King</b>	<b>Aye</b>	<b>Mrs. Harkness</b>	<b>Aye</b>
<b>Mr. Watkins</b>	<b>Aye</b>	<b>Mr. Wymer</b>	<b>Aye</b>
<b>Mr. Hughes</b>	<b>Aye</b>		

**Consent Agenda:**

**Mr. King moved to approve the Consent Agenda which included the minutes from the March 18<sup>th</sup>, 2024 meeting of the New Market Town Council and the March 2024 financial statement. Mr. Hughes seconded the motion, with no further discussion, the motion was carried out with a unanimous vote of 5-0.**

<b>Mr. King</b>	<b>Aye</b>	<b>Mrs. Harkness</b>	<b>Aye</b>
<b>Mr. Watkins</b>	<b>Aye</b>	<b>Mr. Wymer</b>	<b>Aye</b>
<b>Mr. Hughes</b>	<b>Aye</b>		

**Public Hearing: none**

**Citizen Comments and Petitions:**

Business owner, Guy Good, talked about his continued issue with the residents parking along Congress Street during business hours.

Mr. Jeff Mongold, representative for the New Market Fire and Rescue Department, gave the monthly report and provided a power point presentation. He reported the call volume and statistics for the month of March. They continue to run duty on Fridays, and training on Thursdays, and have an average of seven volunteer members to staff the station. He reported duty nights are still being completed on Thursdays and Fridays with an average

50 of seven volunteers. He gave a breakdown of the volunteer hours for running calls,  
51 training, and fundraisers. He reported on the different types of training the volunteers  
52 participated in. Mr. Mongold talked about the response from the volunteers and the  
53 community during the wildfire on the mountain. He expressed how proud he was of the  
54 volunteers for staffing the station for the duration of the wildfire. He explained that there  
55 will be future discussions on how to respond to bigger fires such as this, as this is not  
56 typical.

57  
58

59 **Committee Reports: none**

60

61 **Staff Reports:**

62

63 **1. Public Works Department Monthly Report – Mr. J. D. Fadley**

64

65 Mr. Fadley gave a power point presentation. The Public Works Department  
66 repaired a water leak at 34 W. Lee Hwy., a water main repair at 9670 Cadet Rd. They  
67 fixed a sewer back up at 9427 John Sevier Rd., and 9357 N. Congress St, and a  
68 disconnect of water and sewer service at 9276 N. Congress St. the concession stand, and  
69 pool filter room were cleaned and getting ready for the pool season. The big pool has  
70 been replastered and is up and running. They continue with normal daily maintenance of  
71 the park, shelters, and mowing. The Water Department continues to work on the lead and  
72 copper program. They replaced a filter in unit 2 control processor, and replaced and  
73 calibrated the turbidity meter at SVA well. They completed a sonic test at both filter  
74 systems, troubleshot issues with the SCATA system, rebuilt chlorine pump, and mowing.  
75 A copy of the presentation is on file with the minutes.

75

76 **2. Planning Department Monthly Report – Nathan Garrison**

77

78 Mr. Garrison reported on permits that were approved such as sign permits for  
79 interpretive signs. Mr. Garrison gave an update that the Community Center project is  
80 moving forward with Frazier and Associates.

80

81

82 **3. Public Safety Monthly Report – Chief Chris Rinker**

83

84 Chief Rinker gave a power point presentation. There were 299 total calls for  
85 service, 113 extra patrols, 6 foot patrols. Chief Rinker reported on the various community  
86 outreach interactions, such as crime prevention tips and fraud awareness, along with  
87 officer trainings that were completed. A copy of the presentation is on file with the  
88 minutes. Chief Rinker recognized years of service of some of the officers. Officer Greg  
89 Foss is celebrating 10 years of service, and Sgt. George Smoot is celebrating his 20 years  
90 of service. Chief Rinker highlighted Police Week which is observed in May. Mayor  
91 Bompiani and council members expressed their gratitude to the police department for  
92 their continued dedication to the Town.

92

93 **4. Events & Marketing Monthly Report – Mrs. Amber Smoot**

94

95 Ms. Savannah Frazier was absent, and Mrs. Amber Smoot presented Ms. Frazier's  
96 power point presentation. Mrs. Smoot made mention of Chief Rinker's years of service,  
97 at almost 25 years. Mrs. Smoot reported that Ms. Frazier has been working on her  
98 marketing materials, shop local incentives, and has attended trainings and meetings. A  
99 copy of the presentation is on file with the minutes.

98

99

100 **Action Items:**

101 The action item to be discussed was the proposed Ordinance #129 to authorize  
102 participation in the Police Assistant Act. Mr. Garrison explained that the Police Assistant  
103 Act is a mutual aid agreement for the participating police departments to share resources  
104 for nonemergency events, and calls. Mr. Bompiani asked if this is a new type of  
105 agreement, and Chief Rinker gave a review of the different mutual aid agreements that  
106 New Market participates in, but currently there aren't any for Rockingham County. Mr.  
107 Bompiani agreed with the agreement.

108

109 Mrs. Harkness made a motion to approve Ordinance #129 to authorize participation in the  
110 Police Assistance Act. Motion seconded by Mr. Hughes. Mr. Watkins asked if this will  
111 impact our department by making us short-staffed. Chief Rinker explained that help is  
112 only sent to other departments if we have an officer available.

113

114 <b>Mr. King</b>	<b>Aye</b>		
115 <b>Mr. Watkins</b>	<b>Aye</b>	<b>Mrs. Harkness</b>	<b>Aye</b>
116 <b>Mr. Hughes</b>	<b>Aye</b>	<b>Mr. Wymer</b>	<b>Aye</b>

117

118

119

120 **Mayor's Comments:**

121 Mayor Bompiani presented an Autism Awareness Month Proclamation.

122

123

124 **Council Comments:**

125 Chief Rinker noted that the FLOCK camera system is up and running. This system has  
126 already been helpful in locating a stolen vehicle.

127

128 **Staff Comments: none**

129

130 **Closed Meeting: At 6:40 p.m., Mrs. Harkness made a motion to recess into Closed**  
131 **Session to discuss the performance and employment of specific local government**  
132 **personnel, as authorized by section 2.2-3711(A)(1) of the state code and to discuss**  
133 **the hiring or appointment of specific public officers, appointees, or employees as**  
134 **authorized by section 2.2-3711(A)(1). The subject matter is the appointment of a**  
135 **Fire Chief of the New Market Fire and Rescue Squad. Mr. King seconded the**  
136 **motion which passed on the following 5-0 roll call vote:**

137

138 <b>Mr. King</b>	<b>Aye</b>	<b>Mrs. Harkness</b>	<b>Aye</b>
139 <b>Mr. Watkins</b>	<b>Aye</b>	<b>Mr. Wymer</b>	
140 <b>Mr. Hughes</b>	<b>Aye</b>		

141

142 Mayor Bompiani gave a five-minute recess before the Closed Session began.

143

144 **At 8:15 p.m., Mr. Watkins made a motion to return from Closed Session and**  
145 **read aloud the following Certification Resolution: With respect to the just-**  
146 **concluded Closed Session and to the best of each member's knowledge, (i) only**  
147 **public business matters lawfully exempted from open meeting requirements under**

148 **The Virginia Freedom of Information Act and (ii) only such public business matters**  
149 **as were identified in the motion by which the closed meeting was convened were**  
150 **heard, discussed or considered in the meeting by the Town Council. Mr. Hughes**  
151 **seconded the motion which passed on the following 5-0 roll call vote:**

152				
153	<b>Mrs. Harkness</b>	<b>Aye</b>	<b>Mr. Watkins</b>	<b>Aye</b>
154	<b>Mr. King</b>	<b>Aye</b>	<b>Mr. Hughes</b>	<b>Aye</b>
155	<b>Mr. Wymer</b>	<b>Aye</b>		
156				
157				

158 **Adjournment:**

159  
160 **With no further business to discuss, at 8:16 p.m. Mr. King made a motion to**  
161 **adjourn the meeting. Mr. Wymer seconded the motion, with no further discussion**  
162 **the motion passed on a unanimous 5-0 voice vote.**

163  
164  
165 \_\_\_\_\_  
166 Larry Bompiani, Mayor

167 \_\_\_\_\_  
N. Garrison, Town Clerk

**Minutes of the New Market  
Town Council Work Session  
Saturday, April 13th, 2024  
Council Chambers of the New Market Town Office  
9418 John Sevier Road  
8:00 a.m.**

On Saturday, April 13th, 2024, the New Market Town Council met in the Council Chambers of the New Market Town Office. The following members were present: Mayor Larry Bompiani, Janice Hannah, Peggy Harkness, Bob King, Daryl Watkins and Peter Hughes. Council member Scott Wymer was absent. Staff members present were Chief Chris Rinker, Savannah Frazier, Teresa Green, JD Fadley, and Amber Smoot.

Mayor Larry Bompiani established a quorum with one member absent. Mayor Bompiani opened the Special Called Work session at 8:01 a.m.

Mr. Garrison started the meeting with an overview of the agenda for the meeting such as updates on current projects such as the Rt. 211 Sidewalk project, the Public Works Facility construction, the Community Center progress with Frazier and Associates, and the water tower project. Mr. Garrison and Council members discussed items such as the FY24-25 Proposed Budget, the proposed FY25-29 CIP, the proposed increase in fees, and a discussion of hiring an Assistant Town Manager instead of the position of Town Planner. There was detailed discussion held about the proposed budget, and the proposed CIP. Discussion about online payment system to be implemented for water bill payments, and upgrades to HR software.

A copy of the proposed FY24-25 Budget, along with a Budget Summary are on file with the minutes.

The work session was adjourned at 12:10 p.m.



**Financial Statement Notes for  
Period Ending April 30, 2024**

**GENERAL FUND**

- 481-001 American Rescue Plan (ARPA)**  
Current month's expenditures include the costs of pool filter system replacement.
- 496-001 Capital Outlay – Public Works**  
Current month's expenditures include construction costs of new maintenance building and ½ of the costs of a new enclosed utility cart.
- 496-011 Capital Outlay – Park Improvements Carryover**  
Current month's expenditures include the second of 3 payments to resurface the public pool. This project was approved in the previous fiscal year budget, but was carried over into FY23-24.

**WATER / SEWER FUND**

- 760-006 RLF Force Main / Pump Station**  
Current month's expenses reflect the semi-annual principal payment on the VRA General Obligation Bond, Series 2010.
- 771-000 Capital Outlay – Water Department**  
Current month's expenses reflect the costs of distribution system supplies and maintenance, costs of new office equipment for the Water Department, ½ of the costs of a new enclosed utility cart split between General Fund and Water/Sewer Fund, water storage tank engineering costs and CMF 2 replacement costs.
- 771-007 Capital Outlay – Water Contingency**  
Current month's expenses reflect additional costs of new office equipment for the Water Department.

BALANCE SHEET WITH BUDGET COMPARISON  
AS OF APR 30, 2024

Account Number

-----  
A S S E T S

CASH

101000000	CASH ON HAND	400.00
10200-002	CASH - PRIMIS	18627.42
10200-003	CASH - PRIMIS MONEY MARKET	150.57
10200-004	CASH - TRUIST MONEY MARKET	2970293.10
10200-005	CASH - TRUIST	127366.36
10200-006	LOAN ESCROW ACCOUNT	109696.67
105000000	MUNC BLDG PERPETUAL FUND	68870.03

TOTAL CASH 3295404.15

OTHER ASSETS

10700-001	ALLOWANCE FOR UNCOLLECT TAXES	(37698.75)
107000000	TAXES RECEIVABLE	315395.90
11500-001	ALLOWANCE FOR UNCOLLECT TRASH	(6352.33)
115000000	ACCOUNTS RECEIVABLE	153025.75
118000000	PREPAID EXPENSES	58878.21
119000000	ADVANCE TO WATER/SEWER FUND	177508.00

TOTAL OTHER ASSETS 660756.78

TOTAL ASSETS 3956160.93

LIABILITIES & SURPLUS/DEFICIT

LIABILITIES

201000000	ACCOUNTS PAYABLE	16293.31
204000000	VRS WITHHOLDING	598.87
20500-002	DEFERRED PROPERTY TAXES	289673.89
20500-005	MISC PAYROLL WITHHOLDINGS	(43.15)
20500-006	UNEARNED REV - EVENTS/MARKETING	8983.33
20500-007	UNEARNED REV - CROSSROADS FEST	2625.00
20500-009	UNEARNED REV - PARK EQUIPMENT	1972.93
20500-011	UNEARNED REV - MISC TRANS	630.82
20500-012	UNEARNED REV - ARPA FUNDS	1410614.84
20500-013	UNEARNED REV - NMCC DONATIONS	2700.00
20500-015	UNEARNED REV - PD/NNO	4678.23
205000000	INSURANCE WITHHOLDING	49.93
211000000	TAXES - PREPAYS	1681.94

TOTAL LIABILITIES 1740459.94

UNAUDITED

BALANCE SHEET WITH BUDGET COMPARISON  
AS OF APR 30, 2024

Account Number

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SURPLUS/DEFICIT		
251000000	GENERAL FUND BALANCE	1413066.97
25200-001	RESERVE FOR FUTURE CAP PROJECT	333617.23
	CURRENT SURPLUS/DEFICIT	469016.79
	TOTAL SURPLUS/DEFICIT	----- 2215700.99
	TOTAL LIABILITIES AND SURPLUS	=====
		3956160.93

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON  
FOR THE PERIODS ENDING APR 30, 2024

	CURRENT MONTH	***** Y E A R T O - DATE ***** ACTUAL	ANNUAL BUDGET	% OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR	
-----							
INCOME							
31100-001	CURRENT REAL ESTATE TAX	458.01	140391.29	301500.00	46.56	514.43	134896.12
31100-002	CURRENT PERSONAL PROPERTY T	1395.56	120752.63	187000.00	64.57	1232.64	129392.76
316000000	CURRENT UTILITY TAX	8975.02	96062.28	108000.00	88.95	7492.97	69899.05
319000000	PENALTY/INT. DELINQUENT TAX	803.67	6101.31	5000.00	122.03	1116.71	7730.23
321000000	BUSINESS AND PROFESSIONAL L	3179.22	62803.99	55000.00	114.19	5343.22	60929.08
322000000	MOTOR VEHICLE LICENSE	1035.20	10418.63	40000.00	26.05	905.00	12189.97
323000000	CIGARETTE TAX	9000.00	75750.00	85500.00	88.60	3737.50	52830.10
33500-004	STATE SHARED SALES TAX	11793.92	127486.65	138385.00	92.12	.00	110532.24
33500-006	ROLLING STOCK TAX	0.00	6.87	7.00	98.14	.00	6.48
33500-013	STATE SHARED BANK STOCK TAX	0.00	.00	24000.00	.00	.00	.00
33500-014	POLICE DEPARTMENT STATE AID	0.00	41295.00	55060.00	75.00	.00	39361.71
33500-017	FIRE PROGRAM FUNDS	0.00	.00	15000.00	.00	.00	15000.00
33500-019	VDOT SNOW REMVL CONTRACT FU	0.00	45280.00	44600.00	101.52	.00	24040.00
33500-020	AUTO RENTAL TAX	283.85	4618.99	5434.00	85.00	282.79	14976.79
33500-021	LOCAL LAW ENFORCEMENT BLK G	0.00	1056.00	.00	.00	.00	989.00
33500-024	DMV GRANT	0.00	.00	.00	.00	.00	743.18
33500-025	POLICE DONATIONS - REVENUES	1735.03	6712.77	11391.00	58.93	.00	2200.00
33500-029	VDOT GRANT E LEE HWY SIDEWA	0.00	.00	175000.00	.00	.00	.00
33500-035	VML RISK MANAGEMENT GRANT	0.00	2000.00	2000.00	100.00	.00	2000.00
33500-043	AMERICAN RESCUE PLAN (ARPA)	13561.94	74431.98	1485047.00	5.01	4210.95	176690.44
33500-044	NMCC PLANNING GRANT	0.00	.00	50000.00	.00	.00	.00
33500-045	ARPA LAW ENFORCE EQ GRANT	0.00	8935.00	92000.00	9.71	.00	.00
33500-046	P2P VEHICLE SHARE	0.00	96.65	130.00	74.35	.00	.00
35100-001	COURT FINES & FORFEITURES	553.35	4306.12	5410.00	79.60	279.40	4983.98
35100-002	K-9 DONATIONS	0.00	500.00	1000.00	50.00	453.00	953.00
35100-004	TRASH COLLECTION	15648.16	152022.99	179000.00	84.93	14132.94	135777.29
36100-001	INTEREST ON SAVINGS-MUNC BL	0.00	1616.32	2105.00	76.78	235.32	1515.24
361000000	INTEREST ON SAVINGS	6100.44	63461.27	65000.00	97.63	4817.01	34081.52
36200-001	INSURANCE RECOVERY	0.00	14467.78	13465.00	107.45	.00	.00
362000000	SALE OF PROPERTY/EQUIPMENT	0.00	9000.00	9000.00	100.00	.00	8942.00
363000000	MISCELLANEOUS REVENUE	619.62	2294.24	2500.00	91.77	145.20	2681.74
36500-001	TRANSIENT OCCUPANCY TAX	7772.43	115679.24	148953.00	77.66	7163.50	98232.40
365000000	MEALS TAX	57523.64	554653.72	645614.00	85.91	54377.70	527624.97
368000000	ZONING & SUBDIVISION FEES	290.00	2065.00	2120.00	97.41	25.00	1775.00
37000-001	MISCELLANEOUS (PARK)	0.00	500.00	1500.00	33.33	.00	8445.00
37100-001	EQUIPMENT LOAN PROCEEDS	0.00	190000.00	190000.00	100.00	.00	.00
371000000	CONSTRUCTION LOAN PROCEEDS	0.00	840000.00	840000.00	100.00	.00	.00
384000000	POOL	0.00	19625.14	35000.00	56.07	.00	13612.63
390000000	USER FEES	765.00	3130.00	14555.00	21.50	800.00	3325.00
39100-001	NMCC RENTALS	350.00	6950.00	.00	.00	500.00	8470.00
391000000	4TH OF JULY	0.00	3500.00	3500.00	100.00	.00	.00

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON  
FOR THE PERIODS ENDING APR 30, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
39200-001 CROSSROADS FEST MUSIC SERIE	0.00	5870.53	6841.00	85.81	.00	3544.15
39200-002 FAIRWAY 5K	0.00	.00	.00	.00	.00	951.00
392000000 MARKETING & EVENTS REVENUE	75.00	4218.34	4468.00	94.41	325.00	2615.81
<b>TOTAL INCOME</b>	<b>141919.06</b>	<b>2818060.73</b>	<b>5050085.00</b>	<b>55.80</b>	<b>108090.28</b>	<b>1711937.88</b>
<b>EXPENSES</b>						
<b>GENERAL GOVERNMENT</b>						
41300-001 TOWN COUNCIL/PLANNING SALAR	0.00	8311.35	17300.00	48.04	.00	7926.87
41300-002 ADMINISTRATIVE SALARIES	7714.02	70774.74	84691.00	83.57	7429.68	116803.22
41300-003 FRINGE BENEFITS	3410.74	25917.47	42325.00	61.23	3776.22	40951.42
41300-004 CONTINUING EDUCATION	776.37	3468.98	6500.00	53.37	2963.03	6469.20
41300-007 SHENANDOAH TRAVEL COUNCIL	0.00	.00	24825.00	.00	.00	.00
41300-009 PRINTING/BINDING/STATIONARY	951.10	3718.86	5500.00	67.62	374.50	1966.94
41300-010 ADVERTISING	136.00	5486.13	5000.00	109.72	.00	3692.67
41300-011 MISCELLANEOUS	1909.12	4205.39	2500.00	168.22	147.00	3261.81
41300-012 VRSA INSURANCE	0.00	31495.00	41040.00	76.74	.00	31507.50
41300-019 ANNEXATION EXPENSE	0.00	6037.50	10000.00	60.38	.00	.00
41300-020 DRPT DEMO PROGRAM GRANT	0.00	9617.28	9617.00	100.00	.00	9953.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>14897.35</b>	<b>169032.70</b>	<b>249298.00</b>	<b>67.80</b>	<b>14690.43</b>	<b>222532.63</b>
<b>FINANCIAL ADMINISTRATION</b>						
41500-001 SALARIES	7547.14	91178.11	103976.00	87.69	7485.75	79951.87
41500-002 FRINGE BENEFITS	3193.58	33303.05	39851.00	83.57	3494.58	34847.99
41500-003 ATTORNEY FEES	1279.05	23748.24	32019.00	74.17	5820.75	20132.78
41500-004 AUDIT FEES	0.00	13000.00	13000.00	100.00	.00	12375.00
41500-005 UTILITIES (TOWN HALL)	2567.83	15506.08	18000.00	86.14	813.51	14785.52
41500-006 CONTRACTUAL SERVICES	1238.92	35735.95	58000.00	61.61	3311.82	11354.44
41500-007 NEWSLETTER	758.90	8021.21	10225.00	78.45	685.20	6499.54
41500-008 POSTAGE	16.58	2229.64	4250.00	52.46	.00	2501.21
41500-009 PRINTING & STATIONARY	0.00	.00	.00	.00	.00	1284.16
41500-010 OFFICE SUPPLIES	363.28	3042.38	4500.00	67.61	353.42	2897.84
41500-011 MISCELLANEOUS	50.00	393.56	1000.00	39.36	.00	676.46
41500-029 BANK FEES	969.98	12764.83	17084.00	74.72	966.02	9938.58
415000000 PART-TIME SALARIES	911.25	4517.87	6335.00	71.32	695.51	7183.79
<b>TOTAL FINANCIAL ADMINISTRATION</b>	<b>18896.51</b>	<b>243440.92</b>	<b>308240.00</b>	<b>78.98</b>	<b>23626.56</b>	<b>204429.18</b>
<b>POLICE DEPARTMENT</b>						
42100-001 SALARIES	29969.63	351635.83	408200.00	86.14	29848.48	335295.37
42100-002 FRINGE BENEFITS	14801.96	150202.56	186700.00	80.45	13708.61	138524.18

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON  
FOR THE PERIODS ENDING APR 30, 2024

	CURRENT	* * * * * Y E A R T O - D A T E * * * * *			THIS MTH-	Y-T-D
	MONTH	ACTUAL	ANNUAL BUDGET	% OF BUDGET	LAST YEAR	LAST YEAR
42100-003 COMMUNICATIONS	412.18	3387.70	7850.00	43.16	527.06	5287.69
42100-004 AUTO REPAIR	619.31	4938.87	7500.00	65.85	.00	1791.12
42100-005 FUEL	1259.00	11344.54	19500.00	58.18	1322.66	12270.18
42100-006 CONTINUING EDUCATION	649.72	8025.51	12000.00	66.88	1438.76	7317.78
42100-007 SUPPLIES/MATERIALS/EVIDENCE	63.47	5063.28	16500.00	30.69	400.26	11493.08
42100-009 UNIFORMS	0.00	92.40	6500.00	1.42	.00	4870.38
42100-010 MISCELLANEOUS	140.00	1009.39	1250.00	80.75	53.94	1086.90
42100-011 TECHNOLOGY	0.00	946.98	10500.00	9.02	859.24	1868.32
42100-012 K-9 EXPENSE	75.79	1113.47	2000.00	55.67	217.54	714.09
42100-025 POLICE DONATIONS - EXPENDIT	1735.03	7376.10	11313.00	65.20	.00	2606.05
42100-027 LOLE GRANT EXPENDITURES	299.99	1487.16	.00	.00	.00	.00
42100-029 VRSA RISK SHARING GRANT	0.00	2000.00	2000.00	100.00	.00	2354.41
42100-030 CONTRACTUAL SERVICES	1100.02	9153.97	13500.00	67.81	99.00	10223.84
42100-031 INSURANCE RECOVERY EXPENSES	0.00	15754.60	14385.00	109.52	.00	.00
421000000 PART-TIME SALARIES	0.00	304.00	3344.00	9.09	.00	.00
<b>TOTAL POLICE DEPARTMENT</b>	<b>51126.10</b>	<b>573836.36</b>	<b>723042.00</b>	<b>79.36</b>	<b>48475.55</b>	<b>535703.39</b>
<b>STREETS RECON &amp; MAINTENANCE</b>						
43100-001 SALARIES	11257.09	136228.58	162300.00	83.94	14544.53	169348.33
43100-002 FRINGE BENEFITS	5075.41	58898.07	77994.00	75.52	7180.39	77142.85
43100-003 MECHANICAL	831.04	13222.08	20000.00	66.11	2955.39	15515.49
43100-004 FUEL EXPENSES	1322.93	14380.73	20000.00	71.90	1776.04	15284.29
43100-005 SNOW REMOVAL	0.00	1859.30	5000.00	37.19	.00	2174.80
43100-006 UTILITIES	1353.21	9397.44	15000.00	62.65	880.44	11243.15
43100-007 STREET LIGHTS	4828.34	21254.24	27000.00	78.72	.00	20675.37
43100-008 REPAIRS/SUPPLIES (GEN MAINT	358.59	8000.24	20000.00	40.00	625.10	15258.83
43100-009 REPAIRS/SUPPLIES (TOWN HALL	761.40	3387.81	10000.00	33.88	716.42	7688.56
43100-010 UNIFORMS	310.97	5798.55	7199.00	80.55	255.42	4836.05
43100-012 MISCELLANEOUS	0.00	1818.03	2000.00	90.90	.00	2119.12
43100-013 HOUSEKEEPING (TOWN HALL)	0.00	2062.50	4388.00	47.00	450.00	2868.75
431000000 PART-TIME SALARIES	0.00	10322.00	24700.00	41.79	.00	5452.38
<b>TOTAL STREET RECON AND MAI</b>	<b>26098.98</b>	<b>286629.57</b>	<b>395581.00</b>	<b>72.46</b>	<b>29383.73</b>	<b>349607.97</b>
<b>SANITATION</b>						
43200-003 WASTE COLLECTION	11255.43	114602.56	134000.00	85.52	10739.60	107085.86
43200-004 MISC (FUEL SURCHARGE)	0.00	.00	1000.00	.00	.00	.00
43200-005 LANDFILL FEES	2163.90	19012.97	43660.00	43.55	2657.45	23089.66
<b>TOTAL SANITATION</b>	<b>13419.33</b>	<b>133615.53</b>	<b>178660.00</b>	<b>74.79</b>	<b>13397.05</b>	<b>130175.52</b>
<b>CULTURE/RECREATION</b>						

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON  
FOR THE PERIODS ENDING APR 30, 2024

	CURRENT	* * * * * Y E A R T O - D A T E * * * * *			THIS MTH-	Y-T-D
	MONTH	ACTUAL	ANNUAL BUDGET	% OF BUDGET	LAST YEAR	LAST YEAR
45100-001 COMMUNITY SUPT: DONATIONS	1299.52	12461.58	18725.00	66.55	1883.00	24465.78
45100-002 COMMUNITY SUPT: PUBLIC SAFE	1235.55	1235.55	15000.00	8.24	196.00	28150.29
45100-003 ECONOMIC DEVELOPMENT	0.00	.00	5000.00	.00	.00	5000.00
45100-004 TOWN WIDE ENHANCEMENT PROJE	592.34	2193.38	3172.00	69.15	.00	11661.45
45100-006 MARKETING & EVENTS	1203.80	17857.86	45380.00	39.35	2442.66	18268.81
45100-007 CROSSROADS FEST MUSIC SERIE	0.00	10160.84	10540.00	96.40	.00	15880.09
45100-008 FAIRWAY 5K	0.00	.00	.00	.00	.00	951.00
45100-009 FIREWORKS	0.00	.00	803.00	.00	.00	6580.00
<b>TOTAL CULTURE/RECREATION</b>	<b>4331.21</b>	<b>43909.21</b>	<b>98620.00</b>	<b>44.52</b>	<b>4521.66</b>	<b>110957.42</b>
<b>PARKS &amp; RECREATION</b>						
46100-001 POOL SALARIES	0.00	25398.38	33100.00	76.73	.00	20803.53
46100-002 FRINGE BENEFITS	0.00	1942.95	2550.00	76.19	.00	1647.39
46100-003 PARK UTILITIES	415.00	1995.60	3500.00	57.02	78.49	2099.41
46100-004 POOL EXPENSES: UTILITIES	833.09	8041.44	8000.00	100.52	.00	5644.14
46100-005 POOL EXPENSES: CONCESSIONS	0.00	3133.01	5200.00	60.25	40.00	1879.68
46100-006 POOL EXPENSES: REPAIRS & SU	1622.36	6547.94	8000.00	81.85	.00	4409.23
46100-007 POOL EXPENSES: POOL CHEMICA	3697.97	7828.06	12000.00	65.23	3514.50	4740.52
46100-008 PARK SUPPLIES & MAINTENANCE	4369.20	13713.15	20000.00	68.57	2032.74	19786.30
46100-010 FUEL	0.00	.00	.00	.00	.00	1633.79
46100-011 MISCELLANEOUS	0.00	2314.74	2365.00	97.87	.00	.00
46100-014 NMCC UTILITIES	1071.99	7151.80	10000.00	71.52	495.17	8466.68
46100-015 NMCC SUPPLIES/MAINTENANCE	1422.23	5744.02	6000.00	95.73	292.12	3689.98
46100-016 NMCC MISCELLANEOUS	676.26	676.26	500.00	135.25	.00	.00
<b>TOTAL PARKS &amp; REC</b>	<b>14108.10</b>	<b>84487.35</b>	<b>111215.00</b>	<b>75.97</b>	<b>6453.02</b>	<b>74800.65</b>
<b>CARES ACT EXPENSES</b>						
<b>TOTAL CARES ACT EXPENSES</b>	<b>0.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>AMERICAN RESCUE PLAN (ARPA)</b>						
48100-001 AMERICAN RESCUE PLAN (ARPA)	13561.94	74431.98	1485047.00	5.01	4210.95	176690.44
48100-002 ARPA LAW ENFORCE EQ GRANT	0.00	24061.11	92000.00	26.15	.00	.00
<b>TOTAL ARPA EXPENSES</b>	<b>13561.94</b>	<b>98493.09</b>	<b>1577047.00</b>	<b>6.25</b>	<b>4210.95</b>	<b>176690.44</b>
<b>DEBT SERVICE</b>						

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON  
FOR THE PERIODS ENDING APR 30, 2024

	CURRENT	* * * * *	Y E A R	T O -	DATE * * * * *	THIS MTH-	Y-T-D
	MONTH	ACTUAL	ANNUAL BUDGET	% OF BUDGET	% OF BUDGET	LAST YEAR	LAST YEAR
49500-002 GEN OBLIG BOND SERIES 2023	0.00	17396.17	17396.00	100.00	100.00	.00	.00
49500-003 LOAN PAYMENT - PW EQUIP	0.00	11803.02	11803.00	100.00	100.00	.00	.00
495000000 LOSS ON SALE OF PROPERTY	0.00	.00	.00	.00	.00	.00	52274.22
TOTAL DEBT SERVICE	0.00	29199.19	29199.00	100.00	100.00	.00	52274.22

UNAUDITED



INCOME STATEMENT WITH BUDGET COMPARISON  
FOR THE PERIODS ENDING APR 30, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R ANNUAL BUDGET	T O - DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
-----						
CAPITAL OUTLAY						
49600-001 PUBLIC WORKS	160385.31	609412.68	1154660.00	52.78	.00	51849.74
49600-005 COMMUNITY PARK IMPROVEMENTS	0.00	13015.75	64500.00	20.18	3767.52	11762.52
49600-006 CONTINGENCY	0.00	1256.59	15000.00	8.38	.00	842.16
49600-011 PARK IMPROVEMENTS CARRYOVER	12280.00	36840.00	40000.00	92.10	.00	.00
49600-013 PUBLIC SAFETY CARRYOVER	0.00	24000.00	24000.00	100.00	.00	.00
496000000 ADMINISTRATIVE	0.00	1875.00	2500.00	75.00	437.50	54288.39
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TOTAL CAPITAL OUTLAY	172665.31	686400.02	1300660.00	52.77	4205.02	118742.81
	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES	329104.83	2349043.94	4971562.00	47.25	148963.97	1975914.23
PROFIT OR LOSS	187185.77-	469016.79	78523.00	597.30	40873.69-	263976.35-

UNAUDITED

BALANCE SHEET WITH BUDGET COMPARISON  
AS OF APR 30, 2024

Account Number

-----  
A S S E T S

CASH

141000000	CASH ON HAND	300.00
14200-002	CASH - PRIMIS	224179.61
14200-003	CASH - PRIMIS MONEY MARKET	35280.41
14200-004	CASH - TRUIST MONEY MARKET	71959.76
14200-005	CASH - TRUIST	82606.32
14200-006	LOAN ESCROW ACCOUNT	125859.17
		-----
	TOTAL CASH	540185.27

OTHER ASSETS

14700-001	ALLOWANCE FOR UNCOLLECT A/R	(74372.39)
147000000	WATER & SEWER RENTS RECEIVABLE	334430.02
155000000	ACCOUNTS RECEIVABLE	11696.52
158000000	PREPAID EXPENSES	34001.69
15900-001	BROADWAY WWTP PROJECT	2250000.00
15900-002	LAND	632375.55
159000000	PIPELINE AND PUMPSTATION	5203155.19
160000000	OFFICE EQUIPMENT	53885.14
16100-001	WATER & SEWER LINE EQUIPMENT	204205.64
16100-002	WATER & SEWER LINE EQUIP A/D	(138742.63)
161000000	WATER AND SEWER LINES	5311169.72
16200-001	WELL EQUIPMENT	68137.40
16200-002	WELL EQUIPMENT A/D	(66713.48)
162000000	WELLS AND EQUIPMENT	539137.79
163000000	WATER STORAGE TANK	141727.25
164000000	FILTRATION PLANT	3033524.47
16500-001	CONSTRUCTION IN PROGRESS	630756.60
165000000	SEWAGE DISPOSAL PLANT	3273868.27
166000000	TRUCKS	138829.43
16700-001	ACCUM DEP - WATER & SEWER LINE	(2682921.16)
16700-002	ACCUM DEP - WELL & EQUIP	(343828.06)
16700-003	ACCUM DEP - WATER TANK	(141727.27)
16700-004	ACCUM DEP - FILTER PLANT	(1562765.50)
16700-005	ACCUM DEP - SEWER DISPOSAL PLT	(2586905.54)
16700-006	ACCUM DEP - EQUIPMENT, TRUCKS	(114227.64)
16700-007	ACCUM DEP - OFFICE EQUIP	(49766.29)
16700-008	ACCUM DEP - PIPELINE & PUMPSTA	(1245993.47)
16700-009	ACCUMULATED AMORTIZATION	(771429.97)
169000000	DEFERRED OUTFLOW OF RESOURCES	128776.00
170000000	DEFERRED OUTFLOWS - GLI	6861.00

UNAUDITED

BALANCE SHEET WITH BUDGET COMPARISON  
AS OF APR 30, 2024

Account Number

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TOTAL OTHER ASSETS	12217144.28
	=====
TOTAL ASSETS	12757329.55
LIABILITIES & SURPLUS/DEFICIT	
LIABILITIES	
24100-003 A/P COMP ABSENCES	25790.62
241000000 ACCOUNTS PAYABLE	7708.21
24200-001 WATER & SEWER OVERPAYS	(584.57)
242000000 WATER & SEWER DEPOSITS PAYABLE	36032.50
248000000 ACCRUED INTEREST PAYABLE	11146.88
249000000 DUE TO GENERAL FUND	177508.00
25000-003 2019 VRA LOAN PAYABLE	870000.00
25000-004 BOND PREMIUM (2019 VRA LOAN)	166337.29
25000-005 DEFERRED AMOUNT ON REFUNDING	46725.59
25100-002 2009 REVOLVING LOAN PAYABLE	942574.64
253000000 OPEB LIABILITY - GLI	20332.00
255000000 VRS NET PENSION LIABILITY	325768.00
256000000 DEFERRED INFLOW OF RESOURCES	54988.00
257000000 DEFERRED INFLOWS - GLI	4129.00
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TOTAL LIABILITIES	2688456.16
SURPLUS/DEFICIT	
28100-001 RESERVE FOR FUTURE CAP PROJECT	74770.07
281000000 WATER AND SEWER FUND BALANCE	9833570.06
CURRENT SURPLUS/DEFICIT	160533.26
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TOTAL SURPLUS/DEFICIT	10068873.39
	=====
TOTAL LIABILITIES AND SURPLUS	12757329.55

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON  
FOR THE PERIODS ENDING APR 30, 2024

	CURRENT	* * * * *	Y E A R	T O -	DATE	* * * * *	THIS MTH-	Y-T-D
	MONTH	ACTUAL	ANNUAL BUDGET	% OF BUDGET	LAST YEAR	LAST YEAR		
-----								
INCOME								
39100-001 SEWER SERVICE BILLING	90547.56	940998.25	1107700.00	84.95	78879.38	889110.86		
39100-011 INSURANCE RECOVERY	0.00	1020.65	.00	.00	.00	.00		
391000000 WATER SERVICE BILLING	76018.77	824642.46	954000.00	86.44	69895.66	781400.19		
39200-001 SEWER CONNECTION FEES	0.00	9000.00	6000.00	150.00	.00	9000.00		
39200-002 WATER METER INCOME	0.00	1301.01	515.00	252.62	.00	2575.20		
392000000 WATER CONNECTION FEES	0.00	6000.00	4000.00	150.00	.00	12000.00		
393000000 CONNECTION FEES & RECONNECT	1020.00	7925.73	6000.00	132.10	207.94	7679.95		
39400-004 AMERICAN RESCUE PLAN ACT(AR	0.00	.00	.00	.00	38700.96	172449.07		
394000000 INTEREST EARNED ON SAVINGS	486.59	6560.45	7771.00	84.42	273.88	1868.69		
395000000 MISCELLANEOUS	0.00	3.46	.00	.00	.00	.00		
39600-001 LOAN PROCEEDS - WATER TANK	0.00	.00	4030000.00	.00	.00	.00		
39600-002 LOAN PROCEEDS - EQUIPMENT	0.00	315000.00	315000.00	100.00	.00	.00		
397000000 WATER/SEWER PENALTIES	3182.25	24127.86	23000.00	104.90	1374.01	18470.90		
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TOTAL INCOME	171255.17	2136579.87	6453986.00	33.10	189331.83	1894554.86		
EXPENSES								
WATER DEPARTMENT								
71000-001 SALARIES	12797.80	144015.75	174812.00	82.38	10984.95	99241.58		
71000-002 FRINGE BENEFITS	6503.93	67007.32	85242.00	78.61	5824.51	47285.15		
71000-003 WELL SYSTEM - UTILITIES	8518.33	40335.69	44300.00	91.05	437.51	33939.66		
71000-004 WELL SYSTEM - REPAIRS	147.32	3427.63	5000.00	68.55	.00	5264.62		
71000-005 WELL SYSTEM - CHEMICALS	7388.55	24190.81	27000.00	89.60	.00	2069.42		
71000-006 WATER TREATMENT PLANT UTILI	8780.54	43374.70	46000.00	94.29	276.09	36519.97		
71000-007 WATER METERS	386.77	11558.27	12000.00	96.32	2104.19	10993.13		
71000-008 TREATMENT PLANT SUP & MATLS	2124.14	7399.11	16000.00	46.24	300.08	16234.87		
71000-009 DISTRIBUTION SYSTEM SUPP &	2740.24	18739.03	25306.00	74.05	207.28	21825.96		
71000-010 VEHICLE REPAIRS & MAINTENAN	0.00	2845.93	3000.00	94.86	122.78	2481.50		
71000-011 FUEL	667.56	5586.31	7541.00	74.08	759.83	5754.93		
71000-012 WATER TREATMENT REPAIRS & M	2188.33	8725.38	12000.00	72.71	.00	13055.37		
71000-013 WATER TESTING (LAB)	2202.09	3723.13	6000.00	62.05	350.52	3491.89		
71000-014 ROAD CUTS AND REPAIRS	0.00	10103.86	30000.00	33.68	13000.00	28265.17		
71000-015 UNIFORMS	210.03	2128.71	1200.00	177.39	314.54	2251.14		
71000-016 OUTSIDE CONTRACTED LABOR	900.00	3450.00	9000.00	38.33	3500.00	11312.00		
71000-017 MISCELLANEOUS	68.41	898.99	1000.00	89.90	193.82	1262.31		
71000-018 PERMITS & DUES	40.00	3913.00	4000.00	97.83	.00	4223.00		
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TOTAL WATER DEPARTMENT	55664.04	401423.62	509401.00	78.80	38376.10	345471.67		

WATER TREATMENT

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON  
FOR THE PERIODS ENDING APR 30, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R ANNUAL BUDGET	T O - DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
-----						
TOTAL WATER TREATMENT	0.00	.00	.00	.00	.00	.00
SEWER DEPARTMENT						
73000-001 SALARIES	8453.32	97338.21	115594.00	84.21	6791.83	74581.68
73000-002 FRINGE BENEFITS	3743.45	40224.78	50472.00	79.70	3202.08	32398.77
73000-003 LIFT STATION UTILITIES	6486.92	22808.45	25000.00	91.23	182.09	16248.31
73000-004 NF PUMP STATION UTILITIES	5690.45	20275.52	25000.00	81.10	40.32	17598.23
73000-005 COLLECTION SYSTEM SUPP/MAT	1162.96	7121.20	12000.00	59.34	1182.63	12957.50
73000-007 LIFT STATION REPAIRS/SUPPLI	0.00	2930.97	5000.00	58.62	.00	6288.01
73000-010 WATER TESTS (LAB)	0.00	.00	250.00	.00	.00	78.93
73000-012 UNIFORMS	0.00	.00	500.00	.00	.00	.00
73000-013 VEHICLE REPAIR AND MAINT	392.02	1905.00	2000.00	95.25	387.19	874.64
73000-014 FUEL	0.00	.00	500.00	.00	.00	.00
73000-015 MISCELLANEOUS	127.01	571.95	1000.00	57.20	.00	291.06
73000-016 PERMITS AND DUES	0.00	80.00	500.00	16.00	.00	.00
73000-017 BROADWAY TREATMENT COSTS	46064.77	328598.27	424000.00	77.50	28132.96	297615.85
73000-031 INSURANCE RECOVERY EXPENSES	0.00	1366.61	1367.00	99.97	.00	.00
TOTAL SEWER DEPARTMENT	72120.90	523220.96	663183.00	78.90	39919.10	458932.98
SEWAGE TREATMENT						
TOTAL SEWAGE TREATMENT	0.00	.00	.00	.00	.00	.00
ADMINISTRATIVE AND GENERAL						
75000-001 SALARIES	13761.08	158276.52	180955.00	87.47	13494.95	176272.40
75000-002 FRINGE BENEFITS	5834.98	56494.56	58797.00	96.08	5946.09	65447.89
75000-003 ATTORNEY FEES	1279.06	23748.28	25000.00	94.99	361.25	14673.31
75000-004 AUDIT FEES	0.00	13000.00	13000.00	100.00	.00	12375.00
75000-005 OFFICE SUPPLIES	363.28	3588.60	4000.00	89.72	691.44	4432.47
75000-006 POSTAGE	539.11	5968.80	7500.00	79.58	453.61	5693.62
75000-007 VRSA INSURANCE	0.00	30864.00	42500.00	72.62	.00	31507.50
75000-008 CONTINUING EDUCATION	0.00	800.00	2500.00	32.00	.00	100.00
75000-009 CONTRACTUAL SERVICES	1002.00	28386.34	57000.00	49.80	2726.63	15944.09
75000-010 MISCELLANEOUS	0.00	.00	700.00	.00	.00	.00
75000-014 BANK FEES	1004.77	12824.13	12000.00	106.87	871.13	11588.67
750000000 PART TIME SALARIES	911.25	4517.84	6335.00	71.32	695.49	7183.71
755000000 AMERICAN RESCUE PLAN ACT(AR	0.00	.00	.00	.00	38700.96	172449.07
TOTAL ADMIN AND GENERAL	24695.53	338469.07	410287.00	82.50	63941.55	517667.73
DEBIT SERV - W & S BONDS						

UNAUDITED

INCOME STATEMENT WITH BUDGET COMPARISON  
FOR THE PERIODS ENDING APR 30, 2024

	CURRENT MONTH	* * * * * ACTUAL	Y E A R T O - ANNUAL BUDGET	DATE * * * * * % OF BUDGET	THIS MTH- LAST YEAR	Y-T-D LAST YEAR
76000-006 RLF FORCE MAIN/PUMP STATION	62838.30	125676.60	126000.00	99.74	62838.30	125676.60
76000-011 VRA GEN OBLIGN SERIES 2019B	0.00	151768.75	151769.00	100.00	.00	147150.00
76000-013 LOAN - MISC EQUIPMENT	0.00	19568.00	19568.00	100.00	.00	.00
<b>TOTAL DEBIT SERV W &amp; S</b>	<b>62838.30</b>	<b>297013.35</b>	<b>297337.00</b>	<b>99.89</b>	<b>62838.30</b>	<b>272826.60</b>
<b>CAPITAL OUTLAY</b>						
77100-001 SEWER DEPARTMENT	0.00	95959.02	185720.00	51.67	.00	.00
77100-006 CIVIL ENGINEERING	0.00	.00	25000.00	.00	.00	.00
77100-007 WATER CONTINGENCY	879.00	1818.46	10000.00	18.18	4901.00	4901.00
77100-008 SEWER CONTINGENCY	0.00	.00	10000.00	.00	.00	.00
77100-009 W/S ADMINISTRATION	0.00	1875.00	2500.00	75.00	.00	.00
77100-015 SEWER DEPARTMENT CARRYOVER	0.00	.00	18707.00	.00	.00	15670.10
771000000 WATER DEPARTMENT	22153.92	316267.13	4280521.00	7.39	25639.00	329798.61
<b>TOTAL CAPITAL OUTLAY</b>	<b>23032.92</b>	<b>415919.61</b>	<b>4532448.00</b>	<b>9.18</b>	<b>30540.00</b>	<b>350369.71</b>
<b>DEPRECIATION</b>						
<b>TOTAL DEPRECIATION</b>	<b>0.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL EXPENSES</b>	<b>238351.69</b>	<b>1976046.61</b>	<b>6412656.00</b>	<b>30.81</b>	<b>235615.05</b>	<b>1945268.69</b>
<b>PROFIT OR LOSS</b>	<b>67096.52-</b>	<b>160533.26</b>	<b>41330.00</b>	<b>388.42</b>	<b>46283.22-</b>	<b>50713.83-</b>

UNAUDITED



## NOTICE OF PUBLIC HEARING FY 24-25 PROPOSED BUDGET AND FEE INCREASES

The Town of New Market will conduct a public hearing, to receive public comment on the proposed annual budget for Fiscal Year 2024-2025, and the proposed increases in rates and fees as set forth below, on **Monday, May 20th, 2024, at 6:30 pm** in the Council Chambers of the Arthur L. Hildreth, Jr. Municipal Building located at 9418 John Sevier Road, New Market, VA 22844. Members of the public are invited to attend and present comments on the proposed budget and fees.

### REVENUES

General Fund	\$3,910,734
Enterprise Fund	<u>\$6,337,361</u>
<b>TOTAL REVENUES</b>	<b>\$10,248,095</b>

### EXPENDITURES

#### GENERAL FUND:

General Government	\$330,700
Financial Administration	\$290,925
Public Safety	\$726,500
Public Works	\$408,549
Cultural & Econ. Dev.	\$118,165
Parks & Recreation	\$113,400
Sanitation	\$179,000
American Rescue Plan Act	\$1,328,658
ARPA Law Enforcement	\$92,000
GF Debt Service	\$91,837
Capital Outlay	<u>\$231,000</u>
<b>TOTAL GENERAL FUND</b>	<b>\$3,910,734</b>

#### ENTERPRISE FUND:

Water Department	\$509,700
Sewer Department	\$682,666
Water/Sewer Admin.	\$483,426
W/S Debt Service	\$314,069
American Rescue Plan Act	\$35,500
Capital Outlay	<u>\$4,312,000</u>
<b>TOTAL ENTERPRISE FUND</b>	<b>\$6,337,361</b>

**TOTAL COMBINED EXPENDITURES \$10,248,095**

The FY24-25 General Fund budget is approximately 22.56% lower than the previous year's annual budget and the FY24-25 Enterprise Fund budget is approximately 1.81% lower than the previous year's annual budget. The Enterprise Fund expects to receive financing for water improvement projects in FY24-25. The General Fund debt repayment in FY24-25 is \$91,837. The Enterprise Fund has a debt repayment of \$314,069. The Town proposes the use of \$1,364,158 of American Rescue Plan Act funds towards general government services provided by the Town including but not limited to maintenance and repairs to Town parks and facilities and repairs and replacement of Town infrastructure. There are no proposed local tax rate increases in the FY24-25 budget.

The following increases in fees, if adopted, will be effective July 1, 2024:

The Town will consider adopting an ordinance imposing a 5% increase for both in-town and out-of-town water and sewer rates authorized by Code of Virginia §15.2-2119, (the "Ordinance").

The Town is proposing increasing Utility account fees per Code of Virginia §15.2-2119 as follows:

In-Town Water/Sewer Deposit: \$175.00 to \$225.00  
Out-of-Town (Water Service Only Deposit): \$100.00 to \$125.00  
Out-of-Town (Water & Sewer Service Deposit): \$175.00 to \$225.00  
Reconnect Fee for Service Shut off (Failure to Pay): \$35.00 to \$50.00

A copy of the proposed budget and the Ordinance is on file at the Town of New Market Municipal Office, 9418 John Sevier Road, New Market, VA 22844, and is available for review Monday - Friday, 7:30 am - 4:00 pm, and at [www.newmarketvirginia.com](http://www.newmarketvirginia.com). Any person requiring special accommodations to attend or participate in the public hearing should contact Nathan Garrison, Town Manager at (540) 740-3432 at least five days prior to the public hearing.

Nathan Garrison

Zoning Administrator

# FY24-25 Budget Draft

GENERAL FUND REVENUE			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Revenue	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<b>General Property Taxes</b>						
10-3110-2001	311-001	Real Estate Tax	\$286,930	\$301,500	\$315,000	\$13,500
10-3110-2002	311-002	Personal Property Tax	\$198,287	\$187,000	\$190,000	\$3,000
10-3110-2003	319-000	Penalties and Interest	\$8,825	\$5,000	\$5,000	\$0
<b>General Property Taxes Total</b>			<b>\$494,043</b>	<b>\$493,500</b>	<b>\$510,000</b>	<b>\$16,500</b>
<b>Other Local Taxes</b>						
10-3120-2017	365-000	Meals Tax	\$663,217	\$645,614	\$669,614	\$24,000
10-3120-2016	365-001	Transient Occupancy Tax	\$124,486	\$148,953	\$148,953	\$0
10-3120-2014	335-013	Bank Stock Tax	\$23,424	\$24,000	\$32,000	\$8,000
10-3120-2011	316-000	Utilities Tax	\$84,125	\$108,000	\$108,000	\$0
10-3120-2012	321-000	Business and Professional	\$62,104	\$55,000	\$55,000	\$0
10-3120-2013	322-000	Motor Vehicle	\$46,129	\$40,000	\$40,000	\$0
10-3120-2015	323-000	Cigarette Tax	\$71,580	\$85,500	\$85,500	\$0
<b>Other Local Taxes Total</b>			<b>\$1,075,064</b>	<b>\$1,107,067</b>	<b>\$1,139,067</b>	<b>\$32,000</b>
10-3130-2020	368-000	<b>Zoning and Subdivision Fees</b>	\$1,935	\$2,120	\$2,120	\$0
<b>Zoning and Subdivision Fees Total</b>			<b>\$1,935</b>	<b>\$2,120</b>	<b>\$2,120</b>	<b>\$0</b>
<b>Intergovernmental Revenue</b>						
10-3120-2010	335-004	State Shared Sales Tax	\$155,953	\$138,385	\$138,385	\$0
10-3220-2074	335-006	Rolling Stock Tax	\$7	\$7	\$7	\$0
10-3240-2080	335-014	Police Dept. Assistance	\$52,449	\$55,060	\$55,060	\$0
10-3240-2081	335-017	Fire Program Funds	\$15,000	\$15,000	\$15,000	\$0
10-3240-2082	335-019	VDOT Snow Removal Contractual Funds	\$37,540	\$44,600	\$35,000	(\$9,600)
10-3220-2072	335-020	Auto Rental Tax	\$15,985	\$5,434	\$5,434	\$0
	335-046	P2P Vehicle Share	\$138	\$130	\$130	\$0
10-3180-2062	335-025	Police Donations	\$2,901	\$11,391	\$2,500	(\$8,891)



# FY24-25 Budget Draft

GENERAL FUND REVENUE			2022-2023	2023-2024	2024-2025	Changes
New	Old		Actual	Amended	Proposed	\$ Increase
Account	Account		Revenue	Budget	Budget	(Decrease)
10-3180-2069	351-002	K-9 Donations	\$953	\$1,000	\$1,000	\$0
10-3240-2084	335-031	Creative Communities Partnership Grant	\$0	\$0	\$0	\$0
10-3240-2085	335-035	VML Risk Mgmt Grant	\$2,000	\$2,000	\$2,000	\$0
10-3240-2086	335-037	Mixed Delivery Grant	\$0	\$0	\$0	\$0
10-3240-2087	335-038	Mix Del Grt Fiscal Agent Fees	\$0	\$0	\$0	\$0
10-3330-2097	335-040	Cares Act Funding	\$0	\$0	\$0	\$0
10-3330-2098	335-041	USDA Grant	\$0	\$0	\$0	\$0
	335-042	Game of Skills	\$0	\$0	\$0	\$0
<b>Intergovernmental Revenue Total</b>			<b>\$282,925</b>	<b>\$273,007</b>	<b>\$254,516</b>	<b>(\$18,491)</b>
10-3140-2030	351-001	<b>Fines and Forfeitures</b>	\$5,365	\$5,410	\$5,000	(\$410)
<b>Fines and Forfeitures Total</b>			<b>\$5,365</b>	<b>\$5,410</b>	<b>\$5,000</b>	<b>(\$410)</b>
<b>Asset Revenue</b>						
10-3150-2040	361-000	Interest on Savings	\$43,158	\$65,000	\$65,000	\$0
10-3150-2041	361-001	Municipal Bldg Acct. Interest	\$2,006	\$2,105	\$2,105	\$0
10-3410-2100	362-000	Sale of Equipment	\$8,942	\$9,000	\$5,000	(\$4,000)
		Donation of Property	\$0	\$0	\$0	\$0
10-3410-2101	362-001	Insurance Recovery	\$662	\$13,465	\$0	(\$13,465)
10-3180-2060	363-000	Miscellaneous Revenue	\$5,457	\$2,500	\$2,500	\$0
10-3410-2102	363-002	Capital Reserves	\$0	\$0	\$61,213	\$61,213
		From Hildreth Fund		\$6,000	\$6,000	
		Capital Reserves to Balance the Budget		\$61,213	\$20,000	
		Technology Reserve Fund		\$20,000		
<b>Asset Revenue Total</b>			<b>\$60,225</b>	<b>\$92,070</b>	<b>\$161,818</b>	<b>\$69,748</b>

# FY24-25 Budget Draft

GENERAL FUND REVENUE			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Revenue	Amended Budget	Proposed Budget	\$ Increase (Decrease)
		<b>Sanitation</b>				
10-3160-2050	351-004	Garbage Fees	\$165,928	\$179,000	\$179,000	\$0
		<b>Sanitation Total</b>	<b>\$165,928</b>	<b>\$179,000</b>	<b>\$179,000</b>	<b>\$0</b>
		<b>Miscellaneous (Park)</b>				
10-3180-2061	370-001		\$6,930	\$1,500	\$1,500	\$0
		<b>Miscellaneous (Park) Total</b>	<b>\$6,930</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$0</b>
		<b>Pool</b>				
10-3160-2052	384-000		\$28,284	\$35,000	\$35,000	\$0
		<b>Pool Total</b>	<b>\$28,284</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$0</b>
		<b>User Fees</b>				
10-3160-2051	390-000	Shelter Reservations	\$15,410	\$14,555	\$14,555	\$0
10-3160-2053	391-001	New Market Community Center Rentals				
		<b>User Fees Total</b>	<b>\$15,410</b>	<b>\$14,555</b>	<b>\$14,555</b>	<b>\$0</b>
		<b>Marketing and Events</b>				
10-3180-2063	392-000	Marketing and Events	\$4,788	\$4,468	\$5,000	\$532
10-3180-2064	392-001	Crossroads Fest Music Series	\$5,911	\$6,841	\$5,000	(\$1,841)
10-3180-2065	392-002	Fairway 5K	\$951	\$0	\$0	\$0
10-3180-2066	392-003	Revenues for Park Equipment	\$0	\$0	\$0	\$0
10-3180-2068	391-000	Independence Day Celebration	\$2,620	\$3,500	\$2,500	(\$1,000)
		<b>Marketing and Events Total</b>	<b>\$14,269</b>	<b>\$14,809</b>	<b>\$12,500</b>	<b>-\$2,309</b>

# FY24-25 Budget Draft

<b>GENERAL FUND REVENUE</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>
<b>New</b>	<b>Old</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>	<b>\$ Increase</b>
<b>Account</b>	<b>Account</b>	<b>Revenue</b>	<b>Budget</b>	<b>Budget</b>	<b>(Decrease)</b>
10-3330-2096	335-029	\$0	\$175,000	\$175,000	\$0
10-3330-2100	335-044	\$0	\$50,000	\$0	(\$50,000)
10-3330-2099	335-042	\$191,481	\$1,485,047	\$1,328,658	(\$156,389)
	335-045		\$92,000	\$92,000	\$0
10-3960-2104	371-000		\$840,000	\$0	(\$840,000)
10-3960-2105	371-001		\$190,000	\$0	(\$190,000)
<b>TOTAL GENERAL FUND REVENUE</b>		<b>\$2,341,860</b>	<b>\$5,050,084</b>	<b>\$3,910,734</b>	<b>(\$1,139,351)</b>
					-22.56%

# FY24-25 Budget Draft

GENERAL FUND EXPENDITURES			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<i>General Government</i>						
10-4130-3104	413-001	<b>Town Council/Plan Comm. Salaries</b>	\$16,497	\$17,300	\$17,300	\$0
10-4130-3101	413-002	<b>Administrative Salaries</b>	\$135,011	\$84,691	\$138,200	\$53,509
10-4130-3201	413-003	<b>Fringe Benefits</b>	\$48,419	\$42,325	\$66,000	\$23,675
10-4130-3504	413-004	<b>Continuing Education</b>	\$7,355	\$6,500	\$6,500	\$0
10-4130-3511	413-007	<b>Shenandoah Co. Tourism Council</b>	\$24,897	\$24,825	\$20,000	(\$4,825)
10-4130-3510	413-009	<b>Printing/Binding/Stationary</b>	\$3,762	\$5,500	\$5,500	\$0
10-4130-3501	413-010	<b>Advertising</b>	\$6,839	\$5,000	\$6,000	\$1,000
10-4130-3506	413-011	<b>Miscellaneous</b>	\$4,560	\$2,500	\$2,500	\$0
10-4130-3520	413-012	<b>VRSA Insurance</b> incl. worker's comp & gen liab. gen gov't and parks	\$41,248	\$41,040	\$45,200	\$4,160
10-4130-3521	413-013	<b>Town Council Elections</b>	\$1,950	\$0	\$2,100	\$2,100
10-4130-3522	413-019	<b>Annexation Expense</b>	\$0	\$10,000	\$10,000	\$0
10-4130-3523	413-020	<b>DRPT Demo Program Grant ( Transit Project)</b>	\$9,953	\$9,617	\$11,400	\$1,783
<b>General Government Total</b>			<b>\$300,492</b>	<b>\$249,298</b>	<b>\$330,700</b>	<b>\$81,402</b>

# FY24-25 Budget Draft

<b>GENERAL FUND EXPENDITURES</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>
New Account	Old Account	<b>Actual Expenses</b>	<b>Amended Budget</b>	<b>Proposed Budget</b>	<b>\$ Increase (Decrease)</b>
<i>Financial Administration</i>					
10-4150-3101	415-001	<b>Salaries</b>	\$94,723	\$103,976	\$98,000 (\$5,976)
10-4150-3102	415-000	<b>Part Time Salaries</b>	\$8,750	\$6,335	\$12,600 \$6,265
10-4150-3201	415-002	<b>Fringe Benefits</b>	\$41,835	\$39,851	\$42,000 \$2,149
10-4150-3502	415-003	<b>Attorneys Fees</b>	\$30,913	\$32,019	\$35,000 \$2,981
10-4150-3503	415-004	<b>Audit Fees</b>	\$12,375	\$13,000	\$13,650 \$650
10-4150-3513	415-005	<b>Utilities (town hall)</b>	\$18,202	\$18,000	\$18,000 \$0
10-4150-3301	415-006	<b>Contractual Services</b>	\$26,047	\$58,000	\$45,000 (\$13,000)
10-4150-3508	415-007	<b>Newsletter</b>	\$7,870	\$10,225	\$10,225 \$0
10-4150-3509	415-008	<b>Postage</b>	\$4,332	\$4,250	\$4,250 \$0
10-4150-3601	415-010	<b>Office Supplies</b>	\$4,458	\$4,500	\$5,200 \$700
10-4150-3506	415-011	<b>Miscellaneous</b>	\$1,348	\$1,000	\$1,000 \$0
10-4150-3507	415-029	<b>Bank Fees</b>	\$12,192	\$17,084	\$6,000 (\$11,084)
<b>Financial Administration Total</b>			<b>\$263,047</b>	<b>\$308,241</b>	<b>\$290,925 (\$17,316)</b>

# FY24-25 Budget Draft

<b>GENERAL FUND EXPENDITURES</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>	
New Account	Old Account	<b>Actual Expenses</b>	<b>Amended Budget</b>	<b>Proposed Budget</b>	<b>\$ Increase (Decrease)</b>	
<i>Public Safety</i>						
10-4210-3101	421-001	<b>Salaries</b>	\$393,931	\$408,200	\$428,600	\$20,400
10-4210-3102	421-000	<b>Part Time Salaries</b>	\$0	\$3,344	\$6,800	\$3,456
10-4210-3201	421-002	<b>Fringe Benefits</b>	\$187,500	\$186,700	\$187,000	\$300
10-4210-3514	421-003	<b>Communications / Utilities</b>	\$6,319	\$7,850	\$7,850	\$0
10-4210-3603	421-004	<b>Auto Repair</b>	\$2,028	\$7,500	\$7,500	\$0
10-4210-3604	421-005	<b>Fuel</b>	\$16,569	\$19,500	\$19,500	\$0
10-4210-3504	421-006	<b>Continuing Education</b>	\$7,988	\$12,000	\$13,500	\$1,500
10-4210-3602	421-007	<b>Supplies/ Materials/ Evidence</b>	\$14,482	\$16,500	\$16,500	\$0
10-4210-3512	421-009	<b>Uniforms</b>	\$5,578	\$6,500	\$6,500	\$0
10-4210-3506	421-010	<b>Miscellaneous</b>	\$1,127	\$1,250	\$1,250	\$0
10-4210-3531	421-011	<b>Technology</b>	\$1,868	\$10,500	\$10,500	\$0
10-4210-3301	421-030	<b>Contractual Services</b>	\$10,854	\$13,500	\$14,000	\$500
10-4210-3103	421-024	<b>DMV Expenditures (overtime and equipment)</b>	\$0	\$0	\$0	\$0
10-4210-3507	421-025	<b>Police Donations - Expenditures</b>	\$2,676	\$11,313	\$3,000	(\$8,313)
10-4210-3509	421-012	<b>K-9 Expense</b>	\$1,029	\$2,000	\$2,000	\$0

# FY24-25 Budget Draft

<b>GENERAL FUND EXPENDITURES</b>			<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>
<b>New</b>	<b>Old</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>	<b>\$ Increase</b>
<b>Account</b>	<b>Account</b>		<b>Expenses</b>	<b>Budget</b>	<b>Budget</b>	<b>(Decrease)</b>
10-4210-3511	421-029	<b>VML Risk Mgmt Grant Expense</b>	\$2,354	\$2,000	\$2,000	\$0
	421-031	<b>Insurance Recovery Expenses</b>		\$14,385	\$0	(\$14,385)
		<b>Public Safety Total</b>	<b>\$654,304</b>	<b>\$723,042</b>	<b>\$726,500</b>	<b>\$3,458</b>

# FY24-25 Budget Draft

GENERAL FUND EXPENDITURES			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<i>Public Works</i>						
10-4310-3101	431-001	<b>Salaries</b>	\$198,802	\$162,300	\$166,450	\$4,150
10-4310-3102	431-000	<b>Part Time Salaries</b>	\$11,937	\$24,700	\$26,000	\$1,300
10-4310-3201	431-002	<b>Fringe Benefits</b>	\$92,749	\$77,994	\$79,200	\$1,206
10-4310-3603	431-003	<b>Mechanical</b>	\$17,064	\$20,000	\$20,000	\$0
10-4310-3604	431-004	<b>Fuel Expenses</b>	\$22,606	\$20,000	\$22,000	\$2,000
10-4310-3605	431-005	<b>Snow Removal</b>	\$2,175	\$5,000	\$5,000	\$0
10-4310-3513	431-006	<b>Utilities</b>	\$12,451	\$15,000	\$15,000	\$0
10-4310-3515	431-007	<b>Street Lights</b>	\$29,510	\$27,000	\$30,000	\$3,000
10-4310-3606	431-008	<b>Repairs/Supp. (Gen. Maint.)</b>	\$18,671	\$20,000	\$20,000	\$0
10-4310-3607	431-009	<b>Repairs/Supp. (Town Hall)</b>	\$8,794	\$10,000	\$10,000	\$0
10-4310-3512	431-010	<b>Uniforms</b>	\$6,830	\$7,199	\$7,199	\$0
10-4310-3506	431-012	<b>Miscellaneous</b>	\$2,263	\$2,000	\$2,000	\$0
10-4310-3505	431-013	<b>Housekeeping (Town Hall)</b>	\$4,172	\$4,388	\$5,700	\$1,313
<b>Public Works Total</b>			<b>\$428,025</b>	<b>\$395,580</b>	<b>\$408,549</b>	<b>\$12,969</b>



# FY24-25 Budget Draft

<b>GENERAL FUND EXPENDITURES</b>			<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>
New Account	Old Account		<b>Actual Expenses</b>	<b>Amended Budget</b>	<b>Proposed Budget</b>	<b>\$ Increase (Decrease)</b>
<i>Cultural and Economic Development</i>						
10-4510-3401	451-001	<b>Community Support: Donations</b>	\$36,532	\$18,725	\$15,000	(\$3,725)
		New Market Area Library	\$12,000			
		New Market Rebels Baseball	\$3,000			
		Façade Enhancement	\$0			
10-4510-3402	451-002	<b>Community Support: Public Safety</b>	\$54,996	\$15,000	\$15,000	\$0
		VA Dept of Fire Program Funds	\$15,000			
		New Market Volunteer Fire/Rescue (ARPA funded)	\$0			
10-4510-3403	451-003	<b>Economic Development</b>	\$5,000	\$5,000	\$5,000	\$0
		RevUp	\$5,000			
10-4510-3404	451-004	<b>Town Wide Enhancement Projects</b>	\$11,763	\$3,172	\$3,000	(\$172)
10-4510-3406	451-006	<b>Marketing and Events</b>	\$37,016	\$45,380	\$50,125	\$4,745
10-4510-3407	451-007	<b>Crossroads Fest Music Series</b>	\$16,530	\$10,540	\$16,040	\$5,500
10-4510-3408	451-008	<b>Fairway 5K</b>	\$951	\$0	\$0	\$0
10-4510-3409	451-009	<b>Fireworks</b>	\$0	\$803	\$14,000	\$13,197
		Fire Works, Fire Marshal, Permit, Facilities Agreement				
10-4510-3410	451-013	<b>Mixed Delivery Grant Expenditures (CCLC)</b>	\$0	\$0	\$0	\$0
		<b>Cultural and Economic Development Total</b>	<b>\$175,319</b>	<b>\$98,620</b>	<b>\$118,165</b>	<b>\$19,545</b>

# FY24-25 Budget Draft

<b>GENERAL FUND EXPENDITURES</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>	
New Account	Old Account	<b>Actual Expenses</b>	<b>Amended Budget</b>	<b>Proposed Budget</b>	<b>\$ Increase (Decrease)</b>	
<i>Parks and Recreation</i>						
10-4610-3102	461-001	<b>Pool Salaries</b>	\$30,450	\$33,100	\$35,000	\$1,900
10-4610-3201	461-002	<b>Fringe Benefits</b>	\$2,385	\$2,550	\$2,700	\$150
10-4610-3519	461-003	<b>Park Utilities</b>	\$2,700	\$3,500	\$3,500	\$0
10-4610-3516	461-004	<b>Pool Expenses: Utilities</b>	\$7,395	\$8,000	\$8,000	\$0
10-4610-3517	461-005	<b>Pool Expenses: Concessions</b>	\$6,442	\$5,200	\$5,200	\$0
10-4610-3608	461-006	<b>Pool Expenses: Repairs and Supplies</b>	\$8,765	\$8,000	\$10,000	\$2,000
10-4610-3518	461-007	<b>Pool Expenses: Pool Chemicals</b>	\$6,146	\$12,000	\$12,000	\$0
10-4610-3609	461-008	<b>Park Supplies/Maintenance</b>	\$24,373	\$20,000	\$20,000	\$0
10-4610-3506	461-011	<b>Miscellaneous</b>	\$177	\$2,365	\$500	(\$1,865)
10-4610-3522	461-014	<b>New Market Community Center Utilities</b>	\$9,778	\$10,000	\$10,000	\$0
10-4610-3523	461-015	<b>NMCC Supplies/Maintenance</b>	\$3,690	\$6,000	\$6,000	\$0
10-4610-3524	461-016	<b>NMCC Miscellaneous</b>	\$0	\$500	\$500	\$0
		<b>Parks and Recreation Total</b>	<b>\$102,301</b>	<b>\$111,215</b>	<b>\$113,400</b>	<b>\$2,185</b>

# FY24-25 Budget Draft

GENERAL FUND EXPENDITURES			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Expenses	Amended Budget	Proposed Budget	\$ Increase (Decrease)
<i>Sanitation</i>						
10-4320-3701	432-003	<b>Waste Collection (contractual)</b>	\$128,566	\$134,000	\$142,300	\$8,300
10-4320-3702	432-004	<b>Miscellaneous (fuel surcharge)</b>	\$0	\$1,000	\$1,000	\$0
10-4320-3703	432-005	<b>Landfill Fees</b>	\$29,864	\$43,660	\$35,700	(\$7,960)
		includes Maintenance, WWTP & Rebel Park bulk dumpster				
		<b>Sanitation Total</b>	<b>\$158,430</b>	<b>\$178,660</b>	<b>\$179,000</b>	<b>\$340</b>
<hr/>						
<i>General Fund Debt Service (Principal &amp; Interest)</i>						
10-4950-0002	495-002	<b>Loan Payment - Maintenance Building</b>	\$0	\$17,396	\$68,231	\$50,835
10-4950-0003	495-003	<b>Loan Payment - Public Works Equipment</b>	\$0	\$11,803	\$23,606	\$11,803
	495-000	<b>Loss on Sale of Property</b>	\$52,274			\$0
		<b>General Fund Debt Service Total</b>	<b>\$0</b>	<b>\$29,199</b>	<b>\$91,837</b>	<b>\$62,638</b>

# FY24-25 Budget Draft

<b>GENERAL FUND EXPENDITURES</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>		
New Account	Old Account	<b>Actual Expenses</b>	<b>Amended Budget</b>	<b>Proposed Budget</b>	<b>\$ Increase (Decrease)</b>		
<i>American Rescue Plan Act (ARPA)</i>							
10-4820-0001	481-001	<b>American Rescue Plan Act (ARPA) Expenses</b>		<b>\$191,481</b>	<b>\$1,485,047</b>	<b>\$1,328,658</b>	<b>(\$156,389)</b>
		*East Lee Highway Sidewalk Construction	\$325,000				
		New Market Community Center Improvements	\$300,000				
		Funds to cover deficit for NMCC from sale of Am Legion Bldg	\$45,338				
		Fire Dept. Annual Donation	\$52,000				
		Additional Donation to Fire Dept.	\$5,000				
		Vehicle Lift for Shop	\$12,000				
		X Mark Mowers (2)	\$30,000				
		Pool Improvements / Cover	\$50,000				
		Wood Chipper	\$25,000				
		Funds to cover Public Works Building & Furniture	\$85,000				
		Fencing Impound Lot Police Department	\$4,800				
		Miscellaneous Tools for Public Works	\$15,000				
		LOVEWorks (Sign) Project	\$15,000				
		Congress Street Mural Project	\$35,000				
		Other future projects	\$329,520				
	481-002	<b>ARPA Law Enforce EQ Grant</b>		<b>\$92,000</b>	<b>\$92,000</b>	<b>\$0</b>	

# FY24-25 Budget Draft

<b>GENERAL FUND EXPENDITURES</b>				<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>
<b>New</b>	<b>Old</b>			<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>	<b>\$ Increase</b>
<b>Account</b>	<b>Account</b>			<b>Expenses</b>	<b>Budget</b>	<b>Budget</b>	<b>(Decrease)</b>
<i>General Fund Capital Outlay</i>							
10-4960-3801	496-000	<b>Administrative</b>		\$61,158	\$2,500	\$28,500	\$26,000
		Payroll Conversion, HR & Employee Self-Service Portal 50%	\$2,500				
		Town Hall Interior Painting (Hildreth fund)	\$6,000				
		Town Hall Parking Lot Maintenance	\$0				
		New Server	\$20,000				
10-4960-3802	496-001	<b>Public Works</b>		\$121,550	\$1,154,660	\$175,000	(\$979,660)
		East Lee Highway Sidewalk Construction	\$175,000				
10-4960-3803	496-002	<b>Public Safety</b>		\$0	\$0	\$0	\$0
10-4960-3804	496-003	<b>Engineering</b>		\$0	\$0	\$0	\$0

# FY24-25 Budget Draft

GENERAL FUND EXPENDITURES		2022-2023 Actual Expenses	2023-2024 Amended Budget	2024-2025 Proposed Budget	Changes \$ Increase (Decrease)		
New Account	Old Account						
10-4960-3805	496-005	<b>Community Park Improvements</b>		\$21,059	\$64,500	\$20,000	(\$44,500)
		Facility Improvements, excluding pool	\$20,000				
10-4960-3806	496-006	<b>Contingency</b>		\$7,517	\$15,000	\$7,500	(\$7,500)
		Includes General Gov't and Parks					
10-4960-3812	496-012	<b>Cultural and Economic Development</b>		\$0	\$0	\$0	\$0
			\$0				
10-4960-3811	496-011	<b>Community Park Improvements Carryover</b>		\$0	\$40,000	\$0	(\$40,000)
10-4960-3815	496-016	<b>Transfer to WS Fund</b>			\$0	\$0	\$0
10-4960-3816	496-017	<b>Public Works Carryover</b>		\$0	\$0	\$0	\$0
		<b>General Fund Capital Outlay Total</b>		<b>\$211,284</b>	<b>\$1,276,660</b>	<b>\$231,000</b>	<b>(\$1,045,660)</b>
		*Equipment to be financed					
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>\$2,536,957</b>	<b>\$4,947,562</b>	<b>\$3,910,734</b>	<b>(\$1,036,828)</b>		
		(\$195,097)	\$102,522	\$0			
							-20.96%

# FY24-25 Budget Draft

WATER/SEWER ENTERPRISE FUND REVENUE			2022-2023	2023-2024	2024-2025	Changes
New Account	Old Account		Actual Revenue	Amended Budget	Proposed Budget	\$ Increase (Decrease)
20-3910-2200	391-000	Water Service Billing	\$949,186.18	\$954,000	\$1,016,000	\$62,000
20-3910-2201	391-001	Sewer Service Billing	\$1,075,076.26	\$1,107,700	\$1,181,000	\$73,300
20-3920-2210	392-000	Water Connection Fees	\$14,000.00	\$4,000	\$12,000	\$8,000
20-3920-2211	392-001	Sewer Connection Fees	\$12,000.00	\$6,000	\$18,000	\$12,000
20-3930-2213	393-000	Connect/Reconnect Fees	\$9,304.63	\$6,000	\$11,000	\$5,000
20-3970-2215	397-000	Penalties	\$22,701.54	\$23,000	\$23,000	\$0
20-3980-2216	398-000	Inspection Fees	\$0.00	\$0	\$0	\$0
20-3950-2214	395-000	Miscellaneous	\$0.00	\$0	\$0	\$0
20-3920-2212	392-002	Meter Charge	\$4,147.14	\$515	\$3,090	\$2,575
20-3410-2102	395-002	Capital Reserve Funds	\$0.00	\$0	\$0	\$0
20-3960-2101	395-006	Transfer from General Fund	\$0.00	\$0	\$0	\$0
20-3150-2040	394-000	Interest on Savings	\$2,339.40	\$7,771	\$7,771	\$0
20-3960-2105	394-004	American Rescue Plan Act (ARPA)	\$216,594.21	\$0	\$35,500	\$35,500
20-3960-2104	396-001	Loan Proceeds - Water Tank & Improvements	\$0.00	\$4,030,000	\$4,030,000	\$0
20-3960-2106	396-002	Loan Proceeds - Misc Public Works Equipment	\$0.00	\$315,000		(\$315,000)
<b>TOTAL ENTERPRISE FUND REVENUE</b>			<b>\$2,305,349</b>	<b>\$6,453,986</b>	<b>\$6,337,361</b>	<b>(\$116,625)</b>

-1.81%

# FY24-25 Budget Draft

<b>WATER/SEWER ENTERPRISE FUND EXPENSES</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>	
<b>New</b>	<b>Old</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>	<b>\$ Increase</b>	
<b>Account</b>	<b>Account</b>	<b>Expenses</b>	<b>Budget</b>	<b>Budget</b>	<b>(Decrease)</b>	
<i>Water Department</i>						
20-7100-3101	710-001	<b>Salaries</b>	\$124,018	\$174,812	\$183,500	\$8,688
20-7100-3201	710-002	<b>Fringe Benefits</b>	\$58,814	\$85,242	\$87,300	\$2,058
20-7100-3522	710-003	<b>Well System: Utilities</b>	\$44,588	\$44,300	\$44,300	\$0
20-7100-3610	710-004	<b>Well System: Repairs</b>	\$5,304	\$5,000	\$5,000	\$0
20-7100-3523	710-005	<b>Well System: Chemicals</b>	\$3,102	\$27,000	\$27,000	\$0
20-7100-3524	710-006	<small>Chlorine gas and minimal liquid chlorine</small> <b>Water Treatment Plant Utilities</b>	\$48,434	\$46,000	\$46,000	\$0
20-7100-3614	710-007	<b>Water Meters</b>	\$19,245	\$12,000	\$0	(\$12,000)
20-7100-3611	710-008	<b>Treatment Plant Supplies and Materials</b>	\$16,874	\$16,000	\$16,000	\$0
20-7100-3612	710-009	<b>Distribution System Supplies and Materials</b>	\$25,083	\$25,306	\$22,000	(\$3,306)
20-7100-3603	710-010	<small>Leak repair, valve replacement, hydrant repair</small> <b>Vehicle Repairs and Main.</b>	\$2,679	\$3,000	\$5,000	\$2,000
20-7100-3604	710-011	<b>Fuel</b>	\$7,761	\$7,541	\$8,000	\$459
20-7100-3613	710-012	<b>Water Treatment Plant Repairs and Maint</b>	\$11,383	\$12,000	\$12,000	\$0
20-7100-3525	710-013	<b>Water Testing (Lab)</b>	\$5,451	\$6,000	\$6,000	\$0
20-7100-3526	710-014	<b>Road Cuts and Repairs</b>	\$28,378	\$30,000	\$30,000	\$0
20-7100-3512	710-015	<b>Uniforms</b>	\$3,396	\$1,200	\$3,600	\$2,400



# FY24-25 Budget Draft

		<b>WATER/SEWER ENTERPRISE FUND EXPENSES</b>				
New Account	Old Account		<b>2022-2023 Actual Expenses</b>	<b>2023-2024 Amended Budget</b>	<b>2024-2025 Proposed Budget</b>	<b>Changes \$ Increase (Decrease)</b>
20-7100-3301	710-016	<b>Outside Contracted Labor</b>	\$12,912	\$9,000	\$9,000	\$0
20-7100-3506	710-017	<b>Miscellaneous</b>	\$1,262	\$1,000	\$1,000	\$0
20-7100-3527	710-018	<b>Permits and Dues</b>	\$4,303	\$4,000	\$4,000	\$0
		Office of drinking water, VRWA, DPOR				
		<b>Water Department Total</b>	<b>\$422,987</b>	<b>\$509,401</b>	<b>\$509,700</b>	<b>\$299</b>

# FY24-25 Budget Draft

<b>WATER/SEWER ENTERPRISE FUND EXPENSES</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>	
<b>New</b>	<b>Old</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>	<b>\$ Increase</b>	
<b>Account</b>	<b>Account</b>	<b>Expenses</b>	<b>Budget</b>	<b>Budget</b>	<b>(Decrease)</b>	
<i>Sewer Department</i>						
20-7300-3101	730-001	<b>Salaries</b>	\$89,070	\$115,594	\$119,500	\$3,906
20-7300-3201	730-002	<b>Fringe Benefits</b>	\$39,180	\$50,472	\$51,000	\$528
20-7300-3528	730-003	<b>Lift Station(s) Utilities</b>	\$24,937	\$25,000	\$25,000	\$0
20-7300-3529	730-004	<b>North Fork Pump Station Utilities</b>	\$22,501	\$25,000	\$25,000	\$0
20-7300-3616	730-005	<b>Collection System Supplies, Materials and Repairs</b>	\$14,369	\$12,000	\$12,000	\$0
20-7300-3617	730-007	<b>Lift Station(s) Repairs and Supplies</b>	\$1,925	\$5,000	\$5,000	\$0
20-7300-3525	730-010	<b>Water Tests (Lab)</b>	\$79	\$250	\$250	\$0
20-7300-3512	730-012	<b>Uniforms</b>	\$0	\$500	\$0	(\$500)
20-7300-3603	730-013	<b>Vehicle Repair &amp; Maint</b>	\$875	\$2,000	\$5,000	\$3,000
20-7300-3604	730-014	<b>Fuel</b>	\$0	\$500	\$0	(\$500)
20-7300-3506	730-015	<b>Miscellaneous</b>	\$777	\$1,000	\$1,000	\$0
20-7300-3527	730-016	<b>Permits and Dues</b>	\$0	\$500	\$500	\$0
20-7300-3530	730-017	<b>Broadway Treatment Costs</b>	\$380,603	\$424,000	\$438,416	\$14,416
	730-031	<b>Insurance Recovery Expenses</b>		\$1,367	\$0	(\$1,367)
		<b>Sewer Department Total</b>	<b>\$574,316</b>	<b>\$663,183</b>	<b>\$682,666</b>	<b>\$19,483</b>

# FY24-25 Budget Draft

<b>WATER/SEWER ENTERPRISE FUND EXPENSES</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>	
<b>New</b>	<b>Old</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>	<b>\$ Increase</b>	
<b>Account</b>	<b>Account</b>	<b>Expenses</b>	<b>Budget</b>	<b>Budget</b>	<b>(Decrease)</b>	
<i>Water/Sewer Administration</i>						
20-7500-3101	750-001	<b>Salaries</b>	\$198,560	\$180,955	\$220,200	\$39,245
20-7500-3102	750-000	<b>Part Time Salaries</b>	\$8,750	\$6,335	\$12,600	\$6,265
20-7500-3201	750-002	<b>Fringe Benefits</b>	\$78,468	\$58,797	\$96,000	\$37,203
20-7500-3502	750-003	<b>Attorney Fees</b>	\$25,454	\$25,000	\$35,000	\$10,000
20-7500-3503	750-004	<b>Audit Fees</b>	\$12,375	\$13,000	\$13,650	\$650
20-7500-3601	750-005	<b>Office Supplies</b>	\$5,762	\$4,000	\$5,000	\$1,000
20-7500-3509	750-006	<b>Postage</b>	\$7,050	\$7,500	\$7,500	\$0
20-7500-3520	750-007	<b>VRSA Insurance</b>	\$41,248	\$42,500	\$45,200	\$2,700
20-7500-3504	750-008	<b>Continuing Education</b>	\$100	\$2,500	\$2,500	\$0
20-7500-3301	750-009	<b>Contractual Services</b>	\$35,163	\$57,000	\$43,000	(\$14,000)
20-7500-3506	750-010	<b>Miscellaneous</b>	\$81	\$700	\$776	\$76
20-7500-3507	750-014	<b>Bank Fees</b>	\$13,779	\$12,000	\$2,000	(\$10,000)
<b>Water/Sewer Administration Total</b>			<b>\$426,790</b>	<b>\$410,287</b>	<b>\$483,426</b>	<b>\$73,139</b>

# FY24-25 Budget Draft

		<b>WATER/SEWER ENTERPRISE FUND EXPENSES</b>				
New Account	Old Account		<b>2022-2023 Actual Expenses</b>	<b>2023-2024 Amended Budget</b>	<b>2024-2025 Proposed Budget</b>	<b>Changes \$ Increase (Decrease)</b>
<i>Water/Sewer Debt Service (Principal &amp; Interest)</i>						
20-7600-3906	760-006	<b>RLF Force Main/Pump station and I&amp;I Project</b> Through November 2030	\$125,677	\$126,000	\$126,000	\$0
20-7600-3907	760-011	<b>VRA Gen Oblign series 2019B</b> Through April 2030	\$147,150	\$151,769	\$151,003	(\$766)
20-7600-3908	760-012	<b>VDH Loan - Water Tank &amp; Improvemenets</b>	\$0	\$0	\$0	\$0
20-7600-3909	760-013	<b>Loan Payment - Public Works Equipment</b>		\$19,568	\$39,136	\$19,568
<b>Water/Sewer Debt Service Total</b>			<b>\$272,827</b>	<b>\$297,337</b>	<b>\$314,069</b>	<b>\$18,802</b>
<hr/>						
<i>American Rescue Plan Act (ARPA)</i>						
20-4820-0001	755-000	<b>American Rescue Plan Act (ARPA) Expenses</b> Congress Street Sewer Project \$35,500	<b>\$216,594</b>	<b>\$0</b>	<b>\$35,500</b>	<b>\$35,500</b>

# FY24-25 Budget Draft

<b>WATER/SEWER ENTERPRISE FUND EXPENSES</b>		<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>Changes</b>		
<b>New</b>	<b>Old</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>	<b>\$ Increase</b>		
<b>Account</b>	<b>Account</b>	<b>Expenses</b>	<b>Budget</b>	<b>Budget</b>	<b>(Decrease)</b>		
<i>Water/Sewer Capital Outlay</i>							
20-7710-3807	771-000	<b>Water Department</b>					
			\$408,299	\$4,280,521	\$4,188,000	(\$92,521)	
		Valve/meter/hydrant replacement	\$15,000				
		New Water Storage Tank - Engineering/Construction	\$4,030,000				
		Water Filter Membrand and Gasket Replacement(Restricted Fund)	\$25,000				
		Water Meter Upgrades 4 Year Plan	\$38,000				
		Leak Detection, Valve, Watermain Replacement, Repairs	\$30,000				
		Distribution System Maintenance	\$50,000				
20-7710-3808	771-001	<b>Sewer Department</b>					
		Collection System Improvements	\$60,000	\$53,757	\$185,720	\$95,500	(\$90,220)
		Congress Street Sewer Project	\$35,500				
20-7710-3809	771-006	<b>Civil Engineering</b>					
			\$0	\$25,000	\$10,000	(\$15,000)	
20-7710-3810	771-007	<b>Water Contingency</b>					
			\$6,724	\$10,000	\$8,000	(\$2,000)	
20-7710-3811	771-008	<b>Sewer Contingency</b>					
			\$0	\$10,000	\$8,000	(\$2,000)	
	771-009	<b>W/S Administration</b>					
		Payroll Conversion, HR & Employee Self-Service Portal 50%	\$2,500	\$0	\$2,500	\$0	

# FY24-25 Budget Draft

		<b>WATER/SEWER ENTERPRISE FUND EXPENSES</b>				
New Account	Old Account		<b>2022-2023 Actual Expenses</b>	<b>2023-2024 Amended Budget</b>	<b>2024-2025 Proposed Budget</b>	<b>Changes \$ Increase (Decrease)</b>
20-7710-3815	771-014	<b>Water/Sewer Department Carryover</b>	\$59,079	\$18,707	\$0	(\$18,707)
		<b>Water/Sewer Capital Outlay Total</b>	<b>\$527,859</b>	<b>\$4,532,448</b>	<b>\$4,312,000</b>	<b>(\$220,448)</b>
		*Equipment to be financed				
		<b>TOTAL ENTERPRISE FUND EXPENDITURES</b>	<b>\$2,441,373</b>	<b>\$6,412,656</b>	<b>\$6,337,361</b>	<b>(\$75,295)</b>
			(\$136,024)	\$41,330	\$0	
						-1.17%

**ORDINANCE #: 130**

**AN ORDINANCE EXTENDING THE JUNE DUE  
DATE FOR THE PAYMENT OF CERTAIN LOCAL  
TAXES IN 2024 ONLY**

**WHEREAS**, the Town of New Market, Virginia (the "Town") recognizes that the new mail distribution system implemented by the United States Postal Service has impacted the timely delivery of correspondence and bills to Town customers; and

**WHEREAS**, due to the delays in Town residents and customers receiving past bills and mailed communication later than normal, the Town is concerned May 2024 tax billings may not arrive timely;

**WHEREAS**, the Town desires to provide additional time for residents to receive their tax bills to ensure adequate time is given to pay; and

**WHEREAS**, Code of Virginia 58.1-3916 allows the Town to establish by ordinance the due dates for the payment of local taxes.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW MARKET, VIRGINIA THAT:**

1. The due date for the first payment of all Town real and personal property taxes is changed from June 5, 2024, to June 19, 2024 for the year 2024 only.
2. All provisions of the Town Code related to the imposition of interest and penalty on such taxes shall reflect such new due date for 2024.
3. The due date for the second payment of Town real and personal property taxes shall remain December 5, 2024.
4. The provisions of this Ordinance shall supersede any conflicting provisions in the New Market Town Code that apply to such taxes, including without limitation New Market Town Code § 54-2.
5. The passage of this Ordinance shall be effective immediately.

Ordained this 20th day of May, 2024.

**CERTIFICATE**

The undersigned Mayor and Clerk of the Town Council of the Town of New Market, Virginia hereby certify that the foregoing constitutes a true and correct copy of an Ordinance Extending the June Due Date for the Payment of Certain Local Taxes in 2024 Only adopted by the Town Council at a meeting held on May 20, 2024. A record of the roll-call vote by the Town Council is as follows:

NAME	AYE	NAY	ABSTAIN	ABSENT
Larry Bompiani, Mayor*				
Janice Hannah				
Peggy Harkness				
Peter Hughes				
Bob King				
Daryl Watkins				
Scott Wymer				

\*Votes only in the event of a tie.

Date: May 20, 2024

**ATTEST:** \_\_\_\_\_  
Clerk, Town Council of the  
Town of New Market, Virginia

\_\_\_\_\_  
Mayor, Town of New Market, Virginia



**ORDINANCE #: 131**

**AN ORDINANCE EXTENDING THE PAYMENT DUE  
DATES FOR WATER, SEWER AND GARBAGE BILLS  
FOR THE MONTH OF MAY 2024 ONLY**

**WHEREAS**, the Town of New Market, Virginia (the "Town") recognizes that the new mail distribution system implemented by the United States Postal Service has impacted the timely delivery of the water, sewer and garbage bills to Town customers; and

**WHEREAS**, the Town desires to provide additional time for residents to receive their bills to ensure adequate time is given to pay.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW MARKET, VIRGINIA THAT:**

1. All Town water, sewer and garbage bills for the month of May 2024 shall be due and payable as if such bills had been sent in June, 2024.
2. The provisions of this Ordinance shall supersede any conflicting provisions in the New Market Town Code, including without limitation New Market Town Code § 42-2 and § 62-3.
3. The passage of this Ordinance shall be effective immediately.

Ordained this 20th day of May, 2024.

**CERTIFICATE**

The undersigned Mayor and Clerk of the Town Council of the Town of New Market, Virginia hereby certify that the foregoing constitutes a true and correct copy of an Ordinance Extending the Payment Due Dates for Water, Sewer and Garbage bills for May 2024 Only adopted by the Town Council at a meeting held on May 20, 2024. A record of the roll-call vote by the Town Council is as follows:

NAME	AYE	NAY	ABSTAIN	ABSENT
Larry Bompiani, Mayor*				
Janice Hannah				
Peggy Harkness				
Peter Hughes				
Bob King				
Daryl Watkins				
Scott Wymer				

\*Votes only in the event of a tie.

Date: May 20, 2024

**ATTEST:** \_\_\_\_\_  
Clerk, Town Council of the  
Town of New Market, Virginia

\_\_\_\_\_  
Mayor, Town of New Market, Virginia



## National Public Works Week Proclamation

May 19–25, 2024

### “Connecting the World Through Public Works”

**WHEREAS**, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of The Town of New Market; and,

**WHEREAS**, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

**WHEREAS**, it is in the public interest for the citizens, civic leaders and children the Town of New Market to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

**WHEREAS**, the year 2024 marks the 6th Annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association.

**BE IT NOW RESOLVED**, I, Mayor Bompiani, do hereby designate the week May 19–25, 2024 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Dated this 20<sup>th</sup> Day of May, 2024.

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Mayor

ATTEST:

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## MOTION FOR RECESS INTO CLOSED SESSION

This simple guide covers most, but not all, situations in which closed sessions are permitted. If the facts do not fit this guide, consult the Town Attorney before making the motion.

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I move to recess into a closed meeting in order to...

1. Consult with **legal counsel** regarding specific legal matters requiring the provision of legal advice by our attorney, as authorized by section 2.2-3711(A)(8) of the state code.

The subject matter of the meeting is:

disposition of Town's easement at the property located at 9771 S. Congress Street, New Market, Virginia.

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2. Consult with legal counsel and be briefed by staff members or consultants about actual or probable **litigation**, where such consultation or briefing in open meeting would adversely affect the local government's negotiating or litigating posture, as authorized by section 2.2-3711(A)(7) of the state code.

The subject matter of the meeting—and the litigation—is \_\_

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3. Discuss the performance and employment of specific local government **personnel**, as authorized by section 2.2-3711(A)(1) of the state code.

The subject matter of the meeting is a specific local government employee.

4. Discuss the **hiring or appointment** of specific public officers, appointees, or employees, as authorized by section 2.2-3711(A)(1) of the state code.

The subject matter is the hiring of a specific employee.

The subject matter is the appointment of a specific public official, the Fire Chief of the New Market Fire and Rescue Squad

5. Discuss the **acquisition of real property** for a public purpose, as authorized by section 2.2-3711(A)(3) of the state code.

The subject matter is the possible acquisition of real property for \_\_\_\_\_  
[state purpose].

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6. Discuss the **disposition of real property**, where discussion in an open meeting would adversely affect the negotiating strategy of the public body, as authorized by section 2.2-3711(A)(3).

The subject matter of the meeting is real estate owned by the local government.

7. Discuss the **relocation or expansion of business** or industry where no previous announcement has been made, as authorized by section 2.2-3711(A)(5) of the state code.

The subject matter is a business which has indicated an interest in relocating to here or expanding operations within this locality.

8. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, as authorized by section 2.2-3711(A)(29) of the state code. The subject matter of the meeting is \_\_\_\_\_

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**CLERK: CERTIFY THIS MOTION ON ATTACHED. APPEND TO MINUTES.**

\* In the Event of a Tie.

I certify that I am the Clerk of the Town of New Market, Virginia, and that the foregoing is a true copy of a motion adopted by the Town Council of the Town of New Market, Virginia on this date, upon the following vote:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>NOT PRESENT</u>	<u>MEMBER</u>	<u>MADE MOTION</u>	<u>SECOND</u>
_____	_____	_____	_____	Janice Hannah	_____	_____
_____	_____	_____	_____	Peggy Harkness	_____	_____
_____	_____	_____	_____	Peter Hughes	_____	_____
_____	_____	_____	_____	Bob King	_____	_____
_____	_____	_____	_____	Daryl Watkins	_____	_____
_____	_____	_____	_____	Scott Wymer	_____	_____
_____	_____	_____	_____	Larry Bompiani, Mayor*	_____	_____

\_\_\_\_\_ Date \_\_\_\_\_ Clerk

**CERTIFICATION RESOLUTION**

With respect to the just-concluded closed session, and to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under The Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Town Council.

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>NOT PRESENT</u>	<u>MEMBER</u>	<u>MADE MOTION</u>	<u>SECOND</u>
_____	_____	_____	_____	Janice Hannah	_____	_____
_____	_____	_____	_____	Peggy Harkness	_____	_____
_____	_____	_____	_____	Peter Hughes	_____	_____
_____	_____	_____	_____	Bob King	_____	_____
_____	_____	_____	_____	Daryl Watkins	_____	_____
_____	_____	_____	_____	Scott Wymer	_____	_____
_____	_____	_____	_____	Larry Bompiani, Mayor*	_____	_____

\_\_\_\_\_ Date \_\_\_\_\_ Clerk

**Note:** Any member who does not intend to vote “aye” must so state prior to vote and indicate the substance of the departure that, in his judgment, has taken place. This statement must be recorded in the minutes.

## MEMORANDUM OF AGREEMENT WITH NEW MARKET FIRE & RESCUE, INC.

This Memorandum of Agreement with New Market Fire & Rescue, Inc. (the “Agreement”) is made this \_\_\_ day of \_\_\_\_\_, 2024 by and between the Town of New Market, a political subdivision of the Commonwealth of Virginia, (the “Town”), and New Market Fire & Rescue, Inc. (“NMFR”);

**WHEREAS** NMFR is located in the Town and provides volunteer fire services (“Fire”) and emergency medical services (“EMS”) to the Town and to portions of Shenandoah County, Virginia (the “County”); and

**WHEREAS** the current Fire and EMS Chief of NMFR is Chief Williams, who is also the County Fire and EMS Chief (the “Career Chief”); and

**WHEREAS** NMFR currently operates using the County’s EMS license; and

**WHEREAS** the Town would like to appoint Jeffrey L. Mongold, a member of NMFR, as the Fire Chief (the “Volunteer Fire Chief”); and

**WHEREAS** recognizing that NMFR, while providing EMS services, operates using the County’s EMS license, the Town wants to keep Chief Williams as the EMS Chief at the NMFR pursuant to Code of Virginia 32.1-111.4:7.; and

**WHEREAS** the Town wants to set forth the terms and conditions by which it intends to appoint Mr. Mongold as the NMFR Fire Chief, pursuant to Code of Virginia 27-13

**NOW THEREFORE IT IS AGREED** that the County and the Career Chief, currently Chief Williams, maintain full control and management of the EMS license and all EMS operations in the New Market EMS District.

**IT IS FURTHER AGREED** that NMFR must abide by the County of Shenandoah, Virginia Fire and Rescue Services Agreement, as it may be amended from time to time; and

1. Career staff (including Fire and EMS personnel employed by the County but not volunteer members and officers) are the responsibility of the Career Chief, and the Volunteer Fire Chief does not have the authority to direct the operation of or discipline career staff or County employees; and
2. Operation and supervision of career personnel shall rest with the Career Chief. Work Assignments shall be of a nature consistent with the public safety mission of the County and the Companies. Station duties shall be coordinated with the Career Chief and the Volunteer Fire Chief, and shall be similar to those of other companies.

**IT IS FURTHER AGREED** that NMFR must abide by the SOPs, SOGs, and General Orders as agreed upon by the Chief’s and Captains Advisory Group.

**IT IS FURTHER AGREED** that all volunteer operational members and officers must adhere to the training and certification levels listed in the Training Standards and Qualifications Policy dated February 20<sup>th</sup>, 2017, as may be updated from time to time, and standards listed in the Shenandoah County Department of Fire and Rescue SOPs, SOGs, and General Orders.

**IT IS FURTHER AGREED** that Code of Virginia 27-13 provides that the New Market Town Council must appoint the Volunteer Fire Chief, and the New Market Town Council will

maintain that control in approving a Volunteer Fire Chief with respect to any future succession, and will maintain the ability to determine who the Fire Chief is in the future, regardless of the continued availability of the current Volunteer Fire Chief.

**IT IS FURTHER AGREED** that Qualifications for Volunteer Chief Positions are:

1. Maintains all certifications required by the SOP, SOG, and General Orders of Shenandoah County.
2. Otherwise demonstrates the capacity and character necessary to be the Fire Chief, as determined by the New Market Town Council.

**IT IS FURTHER AGREED** that the following documentation and updates will be provided:

1. Quarterly in-person updates at the regular Town Council meeting; and
2. Monthly reports including, but not limited to, volunteer membership, total certified operational members, certified members in pipeline; and
3. Number of calls and types of calls run and/or assisted on by the volunteers; and
4. Number of volunteer hours spent by operational members at Fire Station; and
5. 5-year Capital Improvement Plan; and
6. Annual Federal and State Tax Returns from the NMFR Volunteer Department.
7. Any and all NMFR financial information is provided to the Town within ten days of request by the Town Manager.

**IT IS FINALLY AGREED THAT** any dispute concerning the performance or interpretation of this Agreement must be adjudicated in the General District or Circuit Courts of Shenandoah County, Virginia, that this Agreement constitutes the entire understanding and agreement among the parties with respect to the matters set forth herein and supersedes all prior or contemporaneous understandings or agreements among the parties with respect to the subject matter hereof, whether oral or written, that if any provision of this Agreement is invalid, illegal or unenforceable, the balance of this Agreement remains in full force and effect. If, however, the provision of the Agreement held invalid, illegal or unenforceable is material to the whole Agreement then the entire Agreement is of no force or effect, unless the parties otherwise unanimously agree in writing. This Agreement constitutes a fully negotiated agreement among sophisticated parties, with the assistance of legal counsel, and must not be construed and interpreted for or against any party thereto. The whereas portions of this Agreement are agreed to.

**WITNESS** the following signatures:

**TOWN OF NEW MARKET, VIRGINIA**

**NEW MARKET FIRE AND RESCUE, INC.**

By: \_\_\_\_\_  
Nathan Garrison, Town Manager

By: \_\_\_\_\_  
Jeffrey L. Mongold, Assistant Chief

Date: \_\_\_\_\_

Date: \_\_\_\_\_