

**TOWN OF NEW MARKET
APPLICATION FOR
CONDITIONAL USE PERMIT**

1. The Applicant is the: Owner Contract Owner

OWNER

CONTRACT OWNER

Name: _____

Name: _____

Address: _____

Address: _____

Telephone Number: _____

Telephone Number: _____

If the applicant is a contract owner, written approval of the owner must be filed with this application, along with a copy of the contract.

2. Ownership of this property is evidenced by deed from _____ recorded in deed book number _____ on page number _____, as found in the Office of the Circuit Court of the County of Shenandoah.

3. Location of the property (Please give exact address and/or directions): _____

4. Tax Map Number: _____

5. Zoning District: _____

6. Proposed Use Applied For: _____

7. Has a previous application been made for this use? YES NO

If YES, give date: _____

8. Current Use: _____

9. Total Acreage/Lot Size: _____

10. It is proposed that the following buildings, additions, or improvements will be constructed: _____

11. It is proposed that _____ square feet out of the total building area footage of _____ square feet will be utilized under this permit;

OR

It is proposed that _____ square feet/ acres of the total parcel of _____ square feet/ acres will be utilized under this permit.

12. The proposed days and hours of operation of the use are: _____

13. Please supply an estimate of the traffic impact of the proposed use in relation to its access streets: _____

14. Briefly discuss how the proposed use and improvements are designed and arranged to fit into the development of the adjacent property and neighborhood and will not be detrimental to the immediate neighborhood: _____

15. Additional Comments: _____

16. A site plan must be submitted with this application. The Zoning Administrator will supply a checklist of the information that is required, which shall include, but is not limited to, the following:

- (a.) Boundaries of the entire area
- (b.) Total area of the property
- (c.) Location and size of all existing and proposed structures (including signs)
- (d.) All required minimum yards and the distances of all existing and proposed structures to the lot lines
- (e.) Public right(s)-of-way, indicating names and/or route numbers
- (f.) Proposed means of ingress and egress to and from the property from a public street
- (g.) Size and location of all existing and proposed off-street parking spaces, indicating minimum distance from the nearest property line(s)
- (h.) Proposed screening, landscaping, and fencing
- (i.) The existing use and zoning designation of adjacent properties

17. Provide the names and complete addresses of all adjacent landowners, including landowners across any road (use an additional sheet if necessary):

NAME	ADDRESS	TAX MAP #
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____
_____	_____	_____

I (we), the undersigned, do hereby certify that the information provided is accurate to the best of my (our) knowledge and hereby apply for a conditional use permit under the provisions of Chapter 70 of the Code of the Town of New Market. I (we) understand that, after due notice and public hearing, the Town Council may approve, approve with conditions, or deny this application. I (we) authorize the Town to go upon the property for the purpose of making site inspections.

Applicant(s) Signature(s): _____

Date: _____

Mailing Address: _____

Telephone Number: _____

FOR TOWN USE ONLY:

Amount of Fee: _____ Date Paid: _____

Public Hearing Date: _____

Planning Commission Recommendation:

APPROVE DENY Date: _____

Town Council Action:

APPROVE DENY Date: _____

Special Conditions: _____

Zoning Administrator's Signature