

1 **Minutes of the New Market**
2 **Town Council Meeting**
3 **Monday, March 19, 2018**
4 **6:30 pm**
5

6 The New Market Town Council met in the Council Chambers of the Arthur L.
7 Hildreth, Jr. Municipal Building on Monday, March 19, 2018 with the following
8 members present: Mayor Douglas Bradley, John Blosser, Peter Hughes, Scott Wymer,
9 Gary Comer, Tim Palmer, and Peggy Harkness.

10
11 Town Attorney – Jason Ham
12 Town Manager – J. Todd Walters
13 Town Treasurer – Teresa Green
14 Town Planner – Alex Berryman
15 Administrative Assistant – Donna Lohr
16

17 Mayor Bradley called the meeting to order and established a quorum with all
18 members present. The Pledge of Allegiance was recited in unison. Mayor Bradley
19 welcomed all visitors, guests, and members of the press.
20

21 **Approval of the Agenda:**
22

23 **Mr. Comer made a motion to approve the agenda as presented. Mr. Palmer**
24 **seconded the motion which passed on a unanimous 6-0 voice vote.**
25

26 **Consent Agenda:**
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28 **Mr. Comer moved to approve the consent agenda which included the**
29 **minutes from the February 20, 2018 meeting of the Town Council, the minutes from**
30 **the March 5, 2018 Special Called meeting of the Town Council, and the Financial**
31 **Statements for February 2018. Mr. Wymer seconded the motion which carried on a**
32 **unanimous 6-0 voice vote.**
33

34 **Public Hearing:**
35

36 No public hearings scheduled.
37

38 **Citizen Comments and Petitions:**
39

40 Mrs. Jenna French, Director of Tourism and Economic Development, Shenandoah
41 County Tourism gave a power point presentation noting economic impact data, tourism
42 marketing efforts and goals for 2017, and plans and goals for 2018. A copy of Mrs.
43 French's presentation is on file with the minutes.

44 Mrs. Heather Jennelle, Chairman of the Special Education Advisory committee
45 with Shenandoah County Schools was the next speaker. Ms. Jennelle stated that their
46 goal is to support parents, teachers, faculty, and the Special Education Director with the
47 needs of the special education students in the County. Their goal is to make sure those
48 students are receiving the support they need. Mrs. Jennelle asked Town Council to show
49 their support of a Proclamation establishing April 2018 as National Autism Awareness

50 Month in the Town of New Market. Her goal is to speak to all of the Towns in
51 Shenandoah County and to get all of the Towns to issue similar proclamations. Each
52 council member received an Autism pin and a small fidget stress and anxiety relief toy.
53 Council members were asked to wear the pins for the month of April which is Autism
54 Awareness Month.

55 Mayor Bradley advised Mrs. Jenelle that he would be issuing the proclamation
56 later in the meeting.

57

58 **Committee Reports:**

59

60 There were no Committee Reports.

61

62 **Staff Reports:**

63 **1. Public Works Annual Report – Alex Berryman**

64 Mr. Alex Berryman gave a brief power point presentation highlighting some items
65 from the Public Works Annual Report for 2017. A copy of Mr. Berryman’s presentation
66 is on file with the minutes.

67

68 **Action Items:**

69

70 The first action item on the agenda was the discussion and consideration of a
71 request from the New Market Area Chamber of Commerce for a Community Yard Sale.
72 Mr. Walters stated that a copy of the letter listing the Chamber of Commerce’s requests
73 was included in the packet. They are requesting use of the parking area adjacent to Rebel
74 Park on April 28, 2018 from 5:00 a.m. – 5:00 p.m. They are also requesting that the
75 Police Department be made aware of the date and the area involved, that vendors be
76 allowed to set up their tents beginning at 5:00 a.m. on the day of the yard sale, and that
77 the temporary use permit application fee be waived. **Mr. Hughes made a motion to**
78 **approve the requests from the Chamber of Commerce as listed in the letter included**
79 **in the packet. Mr. Palmer seconded the motion.** Mrs. Harkness asked if there would
80 be someone present on the day of the event to manage traffic flow at that location. Mrs.
81 Cathy Wittig-Donald affirmed that someone from the Chamber of Commerce would be
82 there all day. **The motion passed on the following 6-0 unanimous roll call vote:**

83

84	Mr. Hughes	Aye	Mr. Blosser	Aye
85	Mr. Wymer	Aye	Mr. Palmer	Aye
86	Mr. Comer	Aye	Mrs. Harkness	Aye

87

88

89 **Mayor’s Comments:**

90

91 Mayor Bradley asked Mrs. Heather Jennelle to come forward to accept a framed
92 copy of the proclamation establishing April 2018 as National Autism Awareness Month.
93 Mayor Bradley read aloud the proclamation. A copy of the proclamation was included
94 with the packet.

95 Mayor Bradley mentioned the following:

96

97

- At the New Market Area Chamber of Commerce Banquet held on Friday, March 16th, 2018, Mrs. Amber Smoot was named “person of the year”.

- 98 • National Volunteer week is coming up in April and there will be a free pancake
99 breakfast for all volunteers on April 21st, 2018 from 8:00 a.m. – 10:00 a.m.
100 Everyone is invited to attend.
101 • The New Market Fire and Rescue Department is currently seeking volunteers.
102

103 **Council Comments:**

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105 Mr. Palmer thanked the Chamber of Commerce for hosting their annual banquet
106 on Friday evening.
107

108 **Staff Comments:**

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110 Mr. Walters mentioned that the Easter Egg Hunt is scheduled for Saturday,
111 March 24, 2018 at 9:30 am in the Community Park. He advised that the trees in the
112 downtown area will be pruned in the next few weeks by the Town Maintenance
113 Department. He also advised that the Town's Maintenance Department will be out to
114 plow snow if the forecasted snow storm arrives on Tuesday night.
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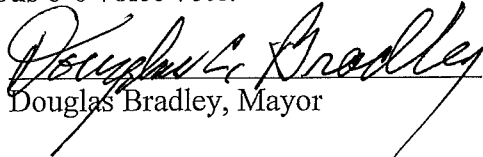
116 **Closed Meeting:**

117
118 None
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120 **Adjournment:**

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122 At 7:28 p.m. Mr. Comer made a motion to adjourn the meeting. Mr. Hughes
123 seconded the motion which carried on a unanimous 6-0 voice vote.
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126 
127 _____
128 J. Todd Walters, Town Clerk
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126 
127 _____
128 Douglas Bradley, Mayor
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