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**Minutes of the New Market
Town Council Meeting
Monday, May 21, 2018
6:30 pm**

17 The New Market Town Council met in the Council Chambers of the Arthur L.
18 Hildreth, Jr. Municipal Building on Monday, May 21, 2018 with the following members
19 present: Mayor Douglas Bradley, John Blosser, Peter Hughes, Scott Wymer, Gary
20 Comer, and Peggy Harkness. Councilman Tim Palmer was absent.

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Town Attorney – Jordan Bowman (standing in for Mr. Jason Ham)
Town Manager – J. Todd Walters
Town Treasurer – Teresa Green
Town Planner – Alex Berryman
Administrative Assistant – Donna Lohr

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Mayor Bradley called the meeting to order and established a quorum with five members present. The Pledge of Allegiance was recited in unison. Mayor Bradley welcomed all visitors, guests, and members of the press.

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Approval of the Agenda:

Mr. Comer made a motion to approve the agenda as presented. Mr. Wymer seconded the motion which passed on a unanimous 5-0 voice vote.

Consent Agenda:

Mr. Comer moved to approve the consent agenda which included the minutes from the April 16, 2018 meeting of the Town Council, the minutes from the May 14, 2018 Special Called meeting of the Town Council, and the Financial Statements for April 2018. Mr. Wymer seconded the motion which carried on a unanimous 5-0 voice vote.

Public Hearing:

No public hearings scheduled.

Citizen Comments and Petitions:

There were no comments nor petitions.

Committee Reports:

There were no Committee Reports.

Staff Reports:

1. Public Works Monthly Report – Alex Berryman

Mr. Alex Berryman gave a brief power point presentation highlighting some items for the Planning and Public Works departments for the month. Some of the items

50 mentioned included symposiums and workshops attended, the façade enhancement grant,
51 hours logged for the water and sewer department, water production data, results of the
52 cross connection and backflow prevention survey, and hours logged for the maintenance
53 department. A copy of Mr. Berryman’s presentation is on file with the minutes.

54 **2. Public Safety Monthly Report – Chief Chris Rinker**

55 Chief Rinker gave a power point presentation which included some statistics as
56 well as highlighted some trainings and events for the month for the police department. A
57 copy of Chief Rinker’s presentation is on file with the minutes.

58 **3. Events and Marketing Monthly Report – Mrs. Amber Smoot**

59 Mrs. Smoot gave a power point presentation highlighting some of the events held,
60 as well as partnership meetings, trainings, classes and seminars attended in 2017. Mrs.
61 Smoot also presented some of the events held so far in 2018 in the Town. She mentioned
62 some new businesses that had opened and some new programs created in 2018. A copy
63 of Mrs. Smoot’s presentation is on file with the minutes.

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65 **Action Items:**

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67 The first action item on the agenda was the discussion and consideration of
68 Ordinance Number 101: Adoption of the Fiscal Year 2018-19 annual budget. Mr.
69 Walters stated that council members had received a copy of the proposed budget with the
70 packet. He mentioned that the Town had held the required public hearing on Monday,
71 May 14, 2018. No citizens made comments at the public hearing. **Mr. Hughes made a**
72 **motion to approve the Fiscal Year 2018-19 annual budget as presented. Mrs.**
73 **Harkness seconded the motion. The motion passed on the following 5-0 unanimous**
74 **roll call vote:**

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76	Mr. Hughes	Aye	Mr. Blosser	Aye
77	Mr. Wymer	Aye	Mrs. Harkness	Aye
78	Mr. Comer	Aye		

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80 The second action item on the agenda was the discussion and consideration of
81 Ordinance Number 102: Section 58-1, Adoption of State Law. Mr. Walters stated that
82 this is an exercise that council does each year. This is the annual adoption into the Town
83 Ordinances any traffic laws that have been changed as a result of action in the General
84 Assembly during the last session. Once approved, Ordinance 102 would become
85 effective July 1, 2018. **Mr. Comer made a motion to approve Ordinance Number**
86 **102: Section 58-1, Adoption of State Law. Mr. Wymer seconded the motion. The**
87 **motion passed on the following 5-0 unanimous roll call vote:**

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89	Mrs. Harkness	Aye	Mr. Wymer	Aye
90	Mr. Blosser	Aye	Mr. Hughes	Aye
91	Mr. Comer	Aye		

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93 The third action item was the discussion and consideration of requests by the New
94 Market Chamber of Commerce concerning the annual Heritage Festival. Mr. Walters
95 advised that Council had received a copy of the letter listing the Chamber’s requests in
96 the council packet. **Mr. Hughes made a motion to approve the requests by the New**
97 **Market Chamber of Commerce concerning the annual Heritage Festival. Mrs.**

98 **Harkness seconded the motion. The motion passed on the following 5-0 unanimous**
99 **roll call vote:**

101	Mr. Hughes	Aye	Mr. Blosser	Aye
102	Mr. Wymer	Aye	Mrs. Harkness	Aye
103	Mr. Comer	Aye		

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105 The fourth action item on the agenda was the discussion and consideration of a
106 sponsorship request from the New Market Area Chamber of Commerce for New Market
107 Heritage Festival. Mr. Walters mentioned that the letter detailing their request was
108 included in Council's packet. They are requesting a sponsorship from the Town in the
109 amount of \$1,500. Last year the Town had approved a \$1,000 sponsorship. **Mr. Hughes**
110 **made a motion to approve a sponsorship request for the New Market Area**
111 **Chamber of Commerce for the New Market Heritage Festival. Mr. Blosser**
112 **seconded the motion.** Mr. Hughes asked if there was any explanation regarding the
113 increase in the request from \$1,000 to \$1,500. Mr. Walters advised that he does not have
114 an explanation. Ms. Gum, representing the Chamber, mentioned that the Chamber had
115 added another band this year, which is costly. She remarked that the Chamber would
116 appreciate any amount that Council approves. A brief discussion ensued regarding the
117 amount of sponsorships the Town had given in the past, as well as in-kind services that
118 are provided by the Town. Mr. Walters mentioned that the Town had paid for the port-a-
119 johns in the past, which was a cost of approximately \$440. Mrs. Harkness mentioned that
120 she would be more comfortable leaving the sponsorship amount at the same level as last
121 year, which was \$1,000. Mrs. Harkness wondered if anyone else was sponsoring the
122 Chamber's event. **The motion passed on the following 5-0 unanimous roll call vote:**

124	Mrs. Harkness	Aye	Mr. Wymer	Aye
125	Mr. Blosser	Aye	Mr. Hughes	Aye
126	Mr. Comer	Aye		

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128 **Mr. Hughes then made a motion to support the Chamber of Commerce with**
129 **\$1,500 as a sponsorship for the New Market Heritage Festival. Mr. Blosser**
130 **seconded the motion which passed on the following 4-1 roll call vote:**

132	Mr. Hughes	Aye	Mr. Blosser	Aye
133	Mr. Wymer	Aye	Mrs. Harkness	Nay
134	Mr. Comer	Aye		

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136 The final action item was the discussion and consideration of the reappointment
137 of Mrs. Amber Smoot to the Shenandoah County Tourism Council. Mr. Walters stated
138 that Mrs. Smoot's current term will end in June 2018 and we have been asked to
139 reappoint Mrs. Smoot to the Shenandoah County Tourism Council. **Mr. Blosser made a**
140 **motion to recommend the appointment of Mrs. Amber Smoot to the Shenandoah**
141 **County Tourism Council. Mr. Hughes seconded the motion which passed on the**
142 **following 5-0 unanimous roll call vote:**

144	Mrs. Harkness	Aye	Mr. Wymer	Aye
145	Mr. Blosser	Aye	Mr. Hughes	Aye
146	Mr. Comer	Aye		

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Mayor's Comments:

Mayor Bradley mentioned the following:

- He attended the Women's Memorial Society 151st anniversary event held at St. Matthew's cemetery on May 15, 2018. It was a very impressive event.
- Council has been invited to attend an event at the Crim House on Friday May 25, 2018 at 2:00 p.m. An RSVP is required.

Council Comments:

Mr. Hughes remarked that staff did a good job providing an update through their reports this evening.

Staff Comments:

Mr. Walters mentioned the following:

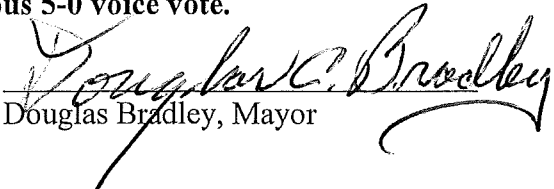
- Thank you to Council for passing the budget.
- The New Market Pool opens for the season Saturday, May 26, 2018.
- Chief Chris Rinker will be applying for a grant after July 1st, for lights in the downtown parking lot.
- The Town has been receiving donations towards the stage for use during Cross Roads Fest and the Town received another donation today for \$1,000 towards the stage. The stage can be used in the future for many different events.
- Mr. Walters and Mrs. Smoot plan to take a trip to Strasburg in the future to get some ideas for New Market.
- Re-enactment was a success despite the weather. Mr. Walters hopes to get some of the spectators to visit the downtown area in the future.
- He is planning a future Council retreat. He is considering dates and is requesting Council provide dates they are available this summer.
- VDOT and VDOT contractors will continue to work on Town streets weather permitting. All streets except for Rt. 11 and Rt. 211 will receive slurry seal. All of VDOT's maintenance funds in this district are being spent in the Town of New Market. Slurry seal is an approved maintenance method for saving the integrity of the pavement.

Closed Meeting:


None

Adjournment:

At 7:37 p.m. Mr. Comer made a motion to adjourn the meeting. Mr. Hughes seconded the motion which carried on a unanimous 5-0 voice vote.


Douglas Bradley, Mayor

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J. Todd Walters, Town Clerk