

1 **Minutes of the New Market**
2 **Town Council Meeting**
3 **Monday, April 16, 2018**
4 **6:30 pm**
5

6 The New Market Town Council met in the Council Chambers of the Arthur L.
7 Hildreth, Jr. Municipal Building on Monday, April 16, 2018 with the following members
8 present: Mayor Douglas Bradley, John Blosser, Peter Hughes, Scott Wymer, Tim
9 Palmer, and Peggy Harkness. Councilman Gary Comer was absent.

10
11 Town Attorney – Jason Ham
12 Town Manager – J. Todd Walters
13 Town Treasurer – Teresa Green
14 Administrative Assistant – Donna Lohr
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16 Mayor Bradley called the meeting to order and established a quorum with five
17 members present. The Pledge of Allegiance was recited in unison. Mayor Bradley
18 welcomed all visitors, guests, and members of the press.
19

20 **Approval of the Agenda:**

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22 **Mr. Palmer made a motion to approve the agenda as presented. Mr. Hughes**
23 **seconded the motion which passed on a unanimous 5-0 voice vote.**
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25 **Consent Agenda:**

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27 **Mr. Hughes moved to approve the consent agenda which included the**
28 **minutes from the March 19, 2018 meeting of the Town Council, and the Financial**
29 **Statements for March 2018. Mr. Wymer seconded the motion which carried on a**
30 **unanimous 5-0 voice vote.**
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32 **Public Hearing:**

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34 No public hearings scheduled.
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36 **Citizen Comments and Petitions:**

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38 There were no citizen comments nor petitions.
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40 **Committee Reports:**

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42 There were no Committee Reports.
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44 **Staff Reports:**

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46 **1. Public Safety Monthly Report – Chief Chris Rinker**

47 Chief Rinker gave a brief power point presentation which included statistics for
48 the department for the month of March as well as trainings and events attended by New

49 Market Officers. A copy of the information presented by Chief Rinker is on file with the
50 minutes.

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52 **Action Items:**

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54 There were no action items.

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56 **Mayor's Comments:**

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58 Mayor Bradley mentioned the following:

- 59 • This Saturday, there will be a free pancake breakfast for all volunteers on April
60 21st, 2018 from 8:00 a.m. – 10:00 a.m. Everyone is invited to attend.
- 61 • The Town and County Dinner was held on Wednesday, April 4, 2018 in Toms
62 Brook. Several council members attended. Ms. Jenna French was the guest
63 speaker.
- 64 • The New Market Fire and Rescue Department's Mini-Spring Fling was a success.
- 65 • The July 3rd Event Committee has been meeting and planning activities for the
66 Town's July 3rd Celebration. Activities will be held in the Town Park from 5:00
67 p.m. – 9:00 p.m., followed by fireworks.

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69 **Council Comments:**

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71 Mr. Hughes commented that he was made aware of the great news that two new
72 sets of building plans had been submitted to the Town. He also thanked the Town crews
73 for handling heavy trash pick-up during the past week.

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75 **Staff Comments:**

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77 Mr. Walters commented that the Police Department has been short staffed for the
78 past several weeks but the officers have done an excellent job of covering holes in the
79 schedule during that time. Mr. Walters mentioned that the public hearing for the FY '18-
80 19 budget is scheduled for May 14, 2018. Council will vote on the budget at their regular
81 council meeting on May 21, 2018. Mr. Walters also noted that Mrs. Amber Smoot will
82 return to work on Monday, April 23, 2018.

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84 **Closed Meeting:**

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86 At 6:43 p.m., Mrs. Harkness made a motion to enter into Closed Session as
87 authorized by the Virginia State code section 2.2-3711 (A)(3) to discuss the
88 acquisition of real property for a public purpose; and, as authorized by section 2.2-
89 3711 (A)(1) to discuss the performance and employment of specific local government
90 personnel. Mr. Hughes seconded the motion which passed on the following
91 unanimous 5-0 roll call vote:

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94	Mr. Hughes	Aye	Mr. Palmer	Aye
95	Mr. Wymer	Aye	Mrs. Harkness	Aye
96	Mr. Blosser	Aye		

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At 7:23 p.m., Mr. Wymer made a motion to reconvene from Closed Session. Mr. Hughes seconded the motion which passed on the following unanimous 5-0 roll call vote:

Mrs. Harkness	Aye	Mr. Wymer	Aye
Mr. Palmer	Aye	Mr. Hughes	Aye
Mr. Blosser	Aye		

Mr. Wymer then made a motion to accept the Certification Resolution as follows: With respect to the just-concluded closed session, and to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under The Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Town Council. Mr. Hughes seconded the motion which passed on the following roll call vote:

Mr. Hughes	Aye	Mr. Palmer	Aye
Mr. Wymer	Aye	Mrs. Harkness	Aye
Mr. Blosser	Aye		

Mrs. Harkness then made a motion to amend the agenda to include an Action Item to grant a 3% salary increase to Town Manager Todd Walters, effective May 1, 2018. Mr. Palmer seconded the motion which passed on the following roll call vote:


Mrs. Harkness	Aye	Mr. Wymer	Aye
Mr. Palmer	Aye	Mr. Hughes	Aye
Mr. Blosser	Aye		

Mrs. Harkness then made a motion to grant a 3% salary increase to Town Manager Todd Walters, effective May 1, 2018. Mr. Wymer seconded the motion which passed on the following 5-0 unanimous roll call vote:

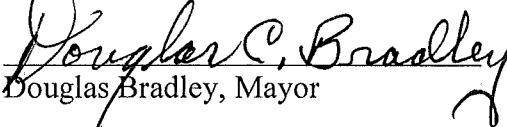
Mr. Hughes	Aye	Mr. Palmer	Aye
Mr. Wymer	Aye	Mrs. Harkness	Aye
Mr. Blosser	Aye		

Adjournment:

At 7:25 p.m. Mr. Blosser made a motion to adjourn the meeting. Mr. Hughes seconded the motion which carried on a unanimous 5-0 voice vote.



J. Todd Walters, Town Clerk



Douglas Bradley, Mayor