

1 **Minutes of the New Market**
2 **Town Council Meeting**
3 **Monday, October 15, 2018**
4 **6:30 pm**
5

6 The New Market Town Council met in the Council Chambers of the Arthur L.
7 Hildreth, Jr. Municipal Building on Monday, October 15, 2018 with the following
8 members present: Mayor Douglas Bradley, Peggy Harkness, Daryl Watkins, Peter
9 Hughes, Tim Palmer, and Larry Bompiani. Council Member Scott Wymer was absent.

10
11 Town Attorney – Jason Ham
12 Town Manager – J. Todd Walters
13 Town Treasurer – Teresa Green
14 Town Planner – Alex Berryman
15 Administrative Assistant – Donna Lohr
16

17 Mayor Bradley called the meeting to order and established a quorum with all
18 members present. The Pledge of Allegiance was recited in unison. Mayor Bradley
19 welcomed all visitors and guests.
20

21 **Approval of the Agenda:**

22
23 **Mr. Palmer made a motion to approve the agenda as presented. Mr. Hughes**
24 **seconded the motion which passed on a unanimous 5-0 voice vote.**
25

26 **Consent Agenda:**

27
28 **Mr. Palmer moved to approve the consent agenda which included the**
29 **minutes from the September 17, 2018 Meeting of the Town Council and the**
30 **Financial Statements for September 2018. Mr. Hughes seconded the motion which**
31 **carried on a unanimous 5-0 voice vote.**
32

33 **Public Hearing:**

34
35 No public hearings scheduled.
36

37 **Citizen Comments and Petitions:**

38
39 Mr. Keven Walker of the Shenandoah Valley Battlefields Foundation (SVBF)
40 was the first person to speak. Mr. Walker presented some drawings and maps which
41 showed what the Battlefield Foundation envisions the Town's new greenway walking
42 trail will look like. Mr. Walker noted that these are preliminary drawings. Mr. Walker
43 mentioned that over a year ago the Battlefield Foundation approached the Town Council
44 and advised that they were interested in moving forward with one of the suggestions in
45 the Town's Comprehensive Plan which was that of a greenway walking trail. Mr. Walker
46 mentioned some reasons he believes a greenway walking corridor is important to the
47 Town which includes an outdoor recreation option, an opportunity to engage the public
48 with the Town's heritage, and it opens the possibility for increased heritage-tourism
49 opportunities. Mr. Walker mentioned that the Battlefields already owns several

50 properties on which the greenway trail can be built. Mr. Walker hopes that this project
51 will be one that the Battlefields Foundation can help bring to New Market and that it will
52 become a New Market Community project that the Town can be proud of. Mr. Walker
53 offered explanations of the diagrams he presented. A copy of the diagrams is included
54 with the minutes. The first diagram was a rendering of the proposed greenway trail as
55 seen from West Old Cross Road. The diagram shows a lot which is the old Crim lot as
56 part of the greenway trail. The next diagram shows a map out of the Town's
57 Comprehensive plan which shows green ways all around the outskirts of the Town. In
58 the future, the Battlefields Foundation would like to invest in connecting the first portion
59 of the greenway trail. Mr. Walker offered explanations of Phase I and Phase II of the
60 walking trail and indicated on the map where those trails would run. It is the hope that
61 the trail would be an interpretive historic trail as well as a jogging trail. This would
62 provide a battlefield park experience. It is the intent of the Battlefields Foundation that
63 the old Lutheran church parsonage property will be included in the greenway trail/park
64 experience. There will be a shorter loop of the greenway trail within the Town itself
65 which will encompass some of the downtown area. Mr. Walker explained that the next
66 diagram is an overlay of the proposed trail itself. Their proposal will augment the
67 greenway trail that is proposed in the Town's comprehensive plan.

68 Mr. Walker advised that the Battlefields Foundation plans to have a representative
69 present at next month's council meeting in order to request the approvals they would
70 need so they can apply for grants for the few parcels that remain allowing them to
71 purchase the few remaining links that would be necessary to install Phase I of the
72 proposed trail system.

73 Mr. Walker fielded a few questions from council members. He explained that
74 VDOT would have a limited role in the process, likely only ensuring that adequate
75 parking is available and is structured to VDOT standards. Mr. Walker stated that the
76 Battlefields Foundation had been in contact with the corporate offices for the two owners
77 of the properties included in Phase I of the walking trail. Mr. Walker also explained that
78 if one leg of the trail could be completed it would be easier to use that as a development
79 tool in fund raising for additional portions of the trail. Mr. Walker explained the layout
80 of the shorter loop of the trail, stating that it would run south into downtown historic
81 main street and likely up to the New Market Park. Signage would indicate that the trail
82 loops back to a parking lot on Old Cross Road. Mr. Walker stated that the total distance
83 for the entire larger loop would easily be three miles in length, if they are able to work
84 with VMI and other property owners. They would like to have returns throughout that
85 loop so that a user would not have to do the entire three mile loop. Mr. Walker
86 mentioned that VMI is interested in the Battlefield's plan but they are currently working
87 on how it will affect their collection of fees for use of the battlefield park. There are still
88 details to be worked out.

89

90 **Committee Reports:**

91

92 There were no Committee Reports.

93

94 **Staff Reports:**

95

96 **1. Tourism Zone Report - Mr. Alex Berryman**

97 Mr. Berryman gave another brief power point presentation explaining the concept
98 of a tourism zone and Ordinance #104. Mr. Berryman explained that he had distributed

99 to Council this evening a revised copy of Ordinance #104. A copy of Mr. Berryman's
100 presentation and materials is on file with the minutes.

101

102 **2. Public Safety Monthly Report – Chief Chris Rinker**

103 Chief Rinker gave a brief power point presentation which included statistics for
104 the department for the month of September as well as events and trainings attended by
105 New Market Officers. A copy of the information presented by Chief Rinker is on file
106 with the minutes.

107

108 **Action Items:**

109 The first action item was the discussion and consideration of Ordinance #104: An
110 Ordinance to Establish a Tourism Zone within the Town of New Market. Mr. Walters
111 explained that this is the Ordinance that Mr. Berryman went over last month and that was
112 discussed at the Work Session last week. Mr. Walters advised that the Ordinance in front
113 of Council this evening is different from the Ordinance that was included with the
114 Council packet, due to some changes that were made after speaking with Mr. Ham, Town
115 Attorney. Mr. Berryman explained that there were a few changes made which ensure that
116 the Town is following the Dillon Rule. Those changes include the fact that all franchises
117 are eligible; there is an 18 month standard for tap fee reduction; and the parking
118 exemption is removed, which should have no impact on businesses. **Mrs. Harkness**
119 **made a motion to approve Ordinance #104: An Ordinance to Establish a Tourism**
120 **Zone within the Town of New Market. Mr. Hughes seconded the motion which**
121 **passed on the following 5-0 roll call vote:**

122

| | | | | |
|-----|--------------------|------------|----------------------|------------|
| 123 | Mr. Hughes | Aye | Mr. Bompiani | Aye |
| 124 | Mr. Palmer | Aye | Mrs. Harkness | Aye |
| 125 | Mr. Watkins | Aye | | |

126

127 The next action item was the discussion and consideration of the appointment of
128 an Interim Zoning Administrator. Mr. Walters explained that there will be a span of time
129 between Mr. Berryman's departure on Friday, October 26, 2018 and the time it takes to
130 hire a new zoning administrator. In the interim, someone will need to be appointed as
131 zoning administrator. Town Staff recommends that council appoint Mr. Todd Walters as
132 interim zoning administrator. **Mr. Hughes made a motion to appoint Mr. Todd**
133 **Walters as Interim Zoning Administrator, effective October 27, 2018. Mr. Palmer**
134 **seconded the motion. The motion passed on the following 5-0 roll call vote:**

135

| | | | | |
|-----|----------------------|------------|-------------------|------------|
| 136 | Mrs. Harkness | Aye | Mr. Palmer | Aye |
| 137 | Mr. Bompiani | Aye | Mr. Hughes | Aye |
| 138 | Mr. Watkins | Aye | | |

139

140 The third action item was the discussion and consideration of an interim
141 representative to the Historic Overlay District Review Board (HODRB). Mr. Walters
142 explained that in the interim between Mr. Berryman's departure and the hiring of a new
143 Town Planner, someone will need to be appointed as interim representative to the
144 Historic Overlay District Review Board (HODRB). Town staff recommends the
145 appointment of Mr. Todd Walters, effective October 27, 2018 as representative to the
146 Historic Overlay District Review Board in the interim, effective October 27, 2018.

147

148 **Mr. Hughes made a motion to appoint Mr. Todd Walters as interim**
149 **representative to the Historic Overlay District Review Board, effective October 27,**
150 **2018. Mr. Palmer seconded the motion. The motion passed on the following 5-0 roll**
151 **call vote:**

| | | | | |
|-----|--------------------|------------|----------------------|------------|
| 152 | | | | |
| 153 | Mr. Hughes | Aye | Mr. Bompiani | Aye |
| 154 | Mr. Palmer | Aye | Mrs. Harkness | Aye |
| 155 | Mr. Watkins | Aye | | |
| 156 | | | | |

157 **Mayor's Comments:**

158
159 Mayor Bradley made the following comments:

- 160 • Thanked Mr. Berryman for his service to the Town and wished him
161 success for the future.
- 162 • The Summer Music Series were great events and he thanked Mrs. Smoot
163 for her work on those events.
- 164 • The Henkel Press sign is nearing completion and looks fantastic.
- 165 • Recognized all Town employees for their hard work.
- 166 • Halloween is coming. Trick or Treat on Congress Street will be held on
167 October 31, 2018.
- 168 • The Town Manager, the Mayor and several council members attended the
169 Town and County dinner held at the brewery in Strasburg. The venue and
170 the food were great.

171

172 **Council Comments:**

173 Mr. Bompiani thanked Mr. Berryman for the job he has done. He also
174 thanked the Town Attorney for the job he does for the Town. He appreciates the
175 attention to detail that both of them bring to their jobs. He further stated that he feels
176 good about the direction in which the Town is moving. He believes that with the project
177 the Shenandoah Valley Battlefields has proposed and with the incorporation of the
178 Tourism Zone in New Market, a good foundation is being built for the Town to move
179 forward in a positive direction.

180 Mrs. Harkness thanked Mr. Berryman for everything that he's accomplished
181 while working for the Town. She also mentioned that Mr. Jon Henry of the General
182 Store has approached Mrs. Harkness about some artist talks that will be scheduled at the
183 New Market Library, which will be something different offered in the Town of New
184 Market. Mrs. Harkness mentioned that she likes the fact that the entire Town of New
185 Market is a Tourism Zone.

186 Mr. Watkins remarked that Mr. Berryman has been an outstanding asset to the
187 Town of New Market and he appreciates Mr. Berryman's service to the Town.

188 Mr. Hughes offered well wishes and thoughts for Mr. John Blosser as he goes into
189 surgery this week. He congratulated the Chamber of Commerce for the work done on the
190 Heritage Days event. The Town was bustling with people and activity. He appreciated
191 Town staff working the event as well as the police presence. Mr. Hughes thanked Mr.
192 Berryman for the work done on the Tourism Zone proposal and Ordinance. This is a step
193 forward for the Town and is a nice opening effort.

194 Mr. Palmer wished Mr. Berryman much success as he moves on to his next job.

195

196 **Staff Comments:**

197 Mr. Walters mentioned the following items:

- 198 • Former Council Member John Blosser is in the hospital and is
- 199 scheduled to have open heart surgery this week.
- 200 • The Henkel Press sign is not quite finished but he invites everyone to
- 201 go by and look at it. It is expected to be finished within the next two
- 202 weeks. The next step is to have some trees removed from that area.
- 203 • The tennis court project is nearing completion.
- 204 • Mr. Walters had sent some information to Council members regarding
- 205 the property on Shady Lane. The building official has talked to the
- 206 owner and there should be some efforts to close the property up and
- 207 make it safe within the next few weeks.
- 208 • Mr. Walters thanked Mr. Berryman for the job he has done for the
- 209 Town. It is hard to lose employees but Mr. Walters is happy for Mr.
- 210 Berryman that he is moving on to a new position. Mr. Walters' view
- 211 is when you come to a place and work, you try to make a difference,
- 212 and although Mr. Berryman has only been with the town for a year and
- 213 a half, he can leave confident that he has made a difference.

214
215 **Closed Meeting:**

216
217 No closed meetings.

218
219 **Adjournment:**

220
221 **At 7:42 p.m. Mr. Hughes made a motion to adjourn the meeting. Mr. Palmer**

222 **seconded the motion which carried on a unanimous 5-0 voice vote.**

223
224
225 

Douglas Bradley, Mayor

226 

J. Todd Walters, Town Clerk