

1 **Minutes of the New Market**
2 **Town Council Meeting**
3 **Tuesday, February 19, 2019**
4 **6:30 pm**
5

6 The New Market Town Council met in the Council Chambers of the Arthur L.
7 Hildreth, Jr. Municipal Building on Tuesday, February 19, 2019 with the following
8 members present: Mayor Douglas Bradley, Vice-Mayor Peggy Harkness, Scott Wymer,
9 Daryl Watkins, Peter Hughes, Tim Palmer, and Larry Bompiani.

10
11 Town Attorney – Jason Ham
12 Town Manager – J. Todd Walters
13 Administrative Assistant – Donna Lohr
14

15 Mayor Bradley called the meeting to order and established a quorum with all
16 members present. The Pledge of Allegiance was recited in unison. Mayor Bradley
17 welcomed all visitors and guests.
18

19 **Approval of the Agenda:**
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21 **Mr. Hughes made a motion to approve the agenda as presented. Mr.**
22 **Bompiani seconded the motion which passed on a unanimous 6-0 voice vote.**
23

24 **Consent Agenda:**
25

26 **Mr. Watkins moved to approve the consent agenda which included the**
27 **minutes from the January 22, 2019 Meeting of the Town Council, the minutes from**
28 **the January 22, 2019 Special Called meeting of the Town Council, and the Financial**
29 **Statements for January 2019. Mr. Hughes seconded the motion which carried on a**
30 **unanimous 6-0 voice vote.**
31

32 **Public Hearing:**
33

34 No public hearings scheduled.
35

36 **Citizen Comments and Petitions:**
37

38 Mrs. Yvonne Frazier addressed council on a possible partnership for
39 Virginia Early Childhood Foundation (VEFC) 2019 Mixed-Delivery Preschool Grant
40 Program Opportunity. Mrs. Frazier explained that the grant is designed to work with
41 private child care centers who could be servicing communities that serve at-risk four year
42 olds. Mrs. Frazier stated that she would like the Town to consider being the fiscal agent
43 or manager of the grant. There is the potential for the Town to receive \$15,000 for
44 managing the grant, if the grant is approved. Mrs. Frazier advised that all she is asking at
45 this time is for the Town to agree to be put on a letter of interest that is due this week.
46 This allows Mrs. Frazier to review additional information in regards to the grant. She
47 reiterated to Council that at this time there would be no responsibility on the Town other
48 than to say that the Town could potentially be interested in partnering with Ms. Frazier
49 and this will allow her to gain more information. Mrs. Frazier fielded a few questions
from Council Members. Mr. Walters explained that the letter of intent does not commit

50 the Town to anything. It allows Ms. Frazier to see what is required for the grant but until
51 a letter of intent is submitted, she does not have access to see those requirements.

52
53 **Committee Reports:**

54
55 There were no Committee Reports.

56
57 **Staff Reports:**

58 **1. Planning and Public Works Monthly Report – Mr. J. Todd Walters**

59 Mr. Walters gave a brief power point presentation which included updates on
60 planning and zoning items, the pocket park, and a summary of projects that the
61 Maintenance and Water Departments worked on during the month. A copy of Mr.
62 Walter’s presentation is on file with the minutes.

63
64 **2. Public Safety Annual Report – Chief Chris Rinker**

65 Chief Rinker distributed a copy of the 2018 Annual Report for the Police
66 Department to Council Members. Chief Rinker gave a brief power point presentation
67 which summarized his report. Chief Rinker mentioned data on calls for service, crime
68 statistics, traffic statistics, and data on ECO’s/TDO’s. Chief Rinker also summarized
69 goals the agency had set and achieved in 2018. A copy of Chief Rinker’s presentation is
70 on file with the minutes.

71
72 **3. Events & Marketing Report – Mrs. Amber Smoot**

73 Mrs. Smoot gave a power point presentation which included the Town’s Social
74 Media analytics for the past month, an update on classes held at the Community Center,
75 grants she is working on, and a brief summary of upcoming events. A copy of Mrs.
76 Smoot’s report is on file with the minutes.

77
78 **Action Items:**

79 The first action item was the discussion and consideration of an appointment to
80 the Historic Overlay District Review Board. Mr. Walters mentioned that there is one
81 vacancy on this board. When interviews were done for Planning Commission last month,
82 one of those interviewed also mentioned that if he was not appointed to the Planning
83 Commission, then he would be interested in serving on the Historic Overlay Review
84 Board. Staff recommend that Council appoint Mr. Larry Hale to the Historic Overlay
85 District Review Board. **Mr. Hughes made a motion to appoint Mr. Larry Hale to the**
86 **Historic Overlay District Review Board. Mr. Bompiani seconded the motion which**
87 **passed on the following unanimous 6-0 roll call vote:**

88
89 **Mr. Hughes Aye Mr. Watkins Aye**
90 **Mr. Wymer Aye Mr. Bompiani Aye**
91 **Mr. Palmer Aye Mrs. Harkness Aye**

92
93 The next action item was the discussion and consideration of approval of the
94 Capital Improvement Plan (CIP) FY ‘20 – ’24. Mr. Walters advised that this is the
95 required Capital Improvement Plan that is updated every year that Council had held a
96 work session on a few weeks ago. Mr. Walters made a few changes to the plan based on
97 the conversations at the work session. The Planning Commission recommended approval
98 of the CIP at their February meeting. **Mr. Palmer made a motion to approve the**

99 **Capital Improvement Plan for FY '20 – '24 as presented. Mr. Wymer seconded the**
100 **motion. The motion passed on the following unanimous 6-0 roll call vote:**

101				
102	Mrs. Harkness	Aye	Mr. Palmer	Aye
103	Mr. Bompiani	Aye	Mr. Wymer	Aye
104	Mr. Watkins	Aye	Mr. Hughes	Aye
105				

106 The third action item was the consideration of requests from the New Market
107 Area Chamber of Commerce concerning an Open Market for the first Saturday of May
108 2019 – December 2019. Mr. Walters explained that included in the packet was a letter
109 highlighting their requests. It includes the same requests as last year along with a request
110 to advertise the week before each open market in the VDOT right of way with some
111 signage. **Mr. Hughes made a motion to grant the requests as listed in the letter from**
112 **the Chamber of Commerce. Mr. Palmer seconded the motion which passed on the**
113 **following unanimous 6-0 roll call vote:**

114				
115	Mr. Hughes	Aye	Mr. Watkins	Aye
116	Mr. Wymer	Aye	Mr. Bompiani	Aye
117	Mr. Palmer	Aye	Mrs. Harkness	Aye
118				

119 **Mayor's Comments:**

120
121 The Mayor mentioned the following items:
122 • An open gym will be held at the New Market Community Center on March 9,
123 2019 from 2:00 p.m. - 5:00 p.m. The cost is \$3 per person.
124 • Daylight Savings Time begins on March 10th, 2019.

125
126 **Council Comments:**

127
128 There were no council comments.

129
130 **Staff Comments:**

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132 Mr. Walters stated that tomorrow, Wednesday, February 20, 2019 trash collection
133 is cancelled. Trash will be picked up on Saturday morning this week. Mr. Walters also
134 mentioned that the Development Forum is scheduled for Tuesday, March 5, 2019 from
135 5:00 p.m. -8:00 p.m. Discussion will be held on how the Town can encourage and
136 stimulate development within the Town.

137
138 **Closed Meeting:**

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140 There were no closed meetings.

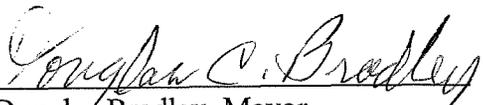
141
142 **Adjournment:**

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144 **At 7:38 p.m. Mr. Hughes made a motion to adjourn the meeting. Mr.**
145 **Watkins seconded the motion which carried on a unanimous 6-0 voice vote.**

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J. Todd Walters, Town Clerk


Douglas Bradley, Mayor