Minutes of the New Market
Special Called
Town Council Meeting
Tuesday, April 23, 2019
6:30 pm

The New Market Town Council met in the Council Chambers of the Arthur L. Hildreth, Jr. Municipal Building on Monday, April 23, 2019 with the following members present: Mayor Douglas Bradley, Vice-Mayor Peggy Harkness, Scott Wymer, Daryl Watkins, Peter Hughes, Tim Palmer, and Larry Bompiani.

Town Attorney — Melissa Michelsen (standing in for Jason Ham)
Town Manager — J. Todd Walters
Treasurer — Teresa Green
Administrative Assistant — Donna Lahr

Mayor Bradley called the meeting to order and established a quorum with all members present.

Action Items:

The first action item was the discussion and consideration of a request from Community Care and Learning Center in New Market for grant management by the Town of New Market. Mr. Walters advised that the day care center is applying for a Mixed Delivery preschool grant which targets four year olds specifically. The grant is a two year grant for $250,000. If they would receive the grant, they would receive $125,000 per year. They would use the grant money for reduced tuition for attendees, payment of staff, and training. Mr. Walters asked Mrs. Yvonne Frazier to provide some details about the grant. Mrs. Frazier thanked Council for the opportunity to talk about the Mixed Delivery grant. This grant is set up to serve preschoolers, specifically four year olds who would not be able to get into the public school preschool programs or Head Start. It is focused on children with some risk factors or lower income families. The grant is a private grant rather than a state grant. The grant requires a fiscal agent. Mrs. Frazier advised that they would like the Town to partner with them by being the fiscal agent for this grant. One part of the grant focuses on innovation and new partnerships and having the Town as the fiscal agent would strengthen the application. Over the course of the two year grant, the Town would receive $20,000 for managing the grant. Mrs. Frazier provided some details on what would be involved with managing the grant. She did not believe it would require more than a few hours a month to manage the grant. Mrs. Frazier fielded a few questions from council members. Mr. Hughes made a motion to approve the request from Community Care and Learning Center in New Market for grant management by the Town of New Market. Dr. Bompiani seconded the motion which passed on the following unanimous 6-0 roll call vote:

Mr. Hughes     Aye
Mr. Wymer      Aye
Mr. Palmer     Aye
Mr. Watkins    Aye
Dr. Bompiani   Aye
Mrs. Harkness  Aye

The next action item was the discussion and consideration of requests from the Shenandoah Valley Battlefields Foundation. Mr. Walters advised that this was a follow
Mr. Watkins made a motion to adjourn the meeting. Mr. Hughes seconded the motion which carried on a unanimous 6-0 voice vote.

Council had some questions at the last meeting concerning the requests from the Battlefield Foundation. Mr. Walker, Mr. Rhinehart, and Mr. Walters had walked the downtown area last week and reviewed locations for signage. Mr. Walters stated that most of the locations for signs would not be issues for VDOT. Mr. Walters advised that the sign that would be installed at the Town Park would be larger than the other small signs that would go on poles in the downtown area. Mr. Walker explained where the signs would go throughout Town and what the signs would indicate for visitors utilizing the driving or walking tour. The signs would give instructions on how to follow the tour and information on the audio part of the tour. The stop at the Town Park provides a view of Shirley’s Hill and is a great place to start the tour since it has ready-made parking and other visitor facilities at the location. The size of the sign at the park would be approximately 4’x 3’. The sign would be located near the first parking lot on the right in the park. Mrs. Harkness asked if VMI is aware of the tour ending at their facility. Mr. Walker advised that they are aware that the Battlefield Foundation would like their driving experience to end at their facility. Mr. Walker advised that this request to the Town is the first step in developing the driving and walking tour. The Battlefield Foundation does not want to proceed unless their requests are approved. Mr. Walters advised that the location the Battlefield Foundation would like for the sign at the Town Park may not be the best place for that sign. He stated that it might be better to place it at the first parking lot on the left as there is more parking available there and that lot is generally not as full. Mr. Walker advised that they can work with the Town on where to place the sign at the Park. Mr. Walters advised Council that there may be a few locations for signs that would be private and the Town would not be involved in that. Dr. Bompiani made a motion to accept the requests from the Shenandoah Valley Battlefields Foundation as listed in their letter for signage for a driving and walking tour to be installed throughout Town. Mr. Wymer seconded the motion. The motion passed on the following unanimous 6-0 roll call vote:

| Mrs. Harkness | Aye |
| Dr. Bompiani  | Aye |
| Mr. Watkins   | Aye |
| Mr. Palmer    | Aye |
| Mr. Wymer     | Aye |
| Mr. Hughes    | Aye |

Adjournment:

At 7:21 p.m. Mr. Watkins made a motion to adjourn the meeting. Mr. Hughes seconded the motion which carried on a unanimous 6-0 voice vote.

Douglas Bradley, Mayor