

1 **Minutes of the New Market**
2 **Town Council Meeting**
3 **Monday, May 20, 2019**
4 **6:30 pm**
5

6 The New Market Town Council met in the Council Chambers of the Arthur L.
7 Hildreth, Jr. Municipal Building on Monday, May 20, 2019 with the following members
8 present: Mayor Douglas Bradley, Vice-Mayor Peggy Harkness, Daryl Watkins, Peter
9 Hughes, Tim Palmer, and Larry Bompiani. Councilman Scott Wymer was absent.

10
11 Town Attorney – Jason Ham
12 Town Manager – J. Todd Walters
13 Administrative Assistant – Donna Lohr
14

15 Mayor Bradley called the meeting to order and established a quorum with five
16 members present. The Pledge of Allegiance was recited in unison. Mayor Bradley
17 welcomed all visitors and guests.
18

19 **Approval of the Agenda:**

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21 **Mr. Palmer made a motion to approve the agenda as presented. Dr.**
22 **Bompiani seconded the motion which passed on a unanimous 5-0 voice vote.**
23

24 **Consent Agenda:**

25
26 **Mr. Hughes moved to approve the consent agenda which included the**
27 **minutes from the April 15, 2019 Meeting of the Town Council, the minutes from the**
28 **April 23, 2019 Special Called meeting of the Town Council, the minutes from the**
29 **May 6, 2019 Special Called meeting of the Town Council, the minutes from the May**
30 **13, 2019 Special Called meeting of the Town Council and the Financial Statements**
31 **for April 2019. Mr. Watkins seconded the motion which carried on a unanimous 5-**
32 **0 voice vote.**
33

34 **Public Hearing:**

35
36 No public hearings scheduled.
37

38 **Citizen Comments and Petitions:**

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40 Mr. Sonny Mongold of Shady Lane in New Market, voiced his concerns
41 regarding a property located on Shady Lane. He advised that the property has been in the
42 state it is currently in for the past three years. He remarked that Town Council should go
43 to the County Government to address what control the Town should be able to exercise
44 over this property. What can be done to address the situation at the property can only
45 currently be handled by County Building Inspections. Mr. Mongold stated that the
46 property is a disgrace and something needs to be done about it. He remarked that Town
47 Council needs to approach the Board of Supervisors regarding how Building Inspections
48 is handling the situation.
49

50 **Committee Reports:**

51

52 There were no Committee Reports.

53

54 **Staff Reports:**

55

1. Planning & Public Works Department Monthly Report – Mr. J. Todd

56

Walters

57

58 Mr. Walters gave a brief power point presentation which included updates on
59 planning and zoning items and a summary of projects that the Maintenance and Water
60 Departments worked on during the month. A copy of Mr. Walter’s presentation is on file
61 with the minutes.

61

2. Public Safety Monthly Report – Chief Chris Rinker

62

63 Chief Rinker gave a brief power point presentation which included statistics for
64 the department for the month of April as well as events and trainings attended by New
65 Market Officers. A copy of the information presented by Chief Rinker is on file with the
66 minutes.

67

3. Events & Marketing Annual Report – Mrs. Amber Smoot

68

69 Mrs. Smoot gave a power point presentation which included a summary of events
70 held during the past month as well as upcoming events. A copy of Mrs. Smoot’s monthly
71 report is on file with the minutes.

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Action Items:

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74 The first action item was the discussion and consideration of Ordinance #105:
75 Adoption of the Fiscal year 2019-2020 Annual Budget. Mr. Walters advised that the
76 public hearing for the fiscal year 2019-2020 budget was held last week. No citizens
77 spoke during the public hearing. Mr. Walters advised that Council needs to consider the
78 Conditional Use Permit fee. That fee does take a recommendation by the Planning
79 Commission. The Planning Commission made a recommendation last week to change
80 the conditional use permit application fee to \$500 from the proposed \$750. Mr. Walters
81 advised council members that he is fine with that recommendation. He believes that in
82 most cases, that fee will cover the costs associated with a conditional use permit. Other
83 than that change, the proposed budget would stay the same. **Mr. Hughes made a motion**
84 **to adopt Ordinance #105: Adoption of the Fiscal Year 2019-2020 annual budget**
85 **with the amendment to the Conditional Use Permit Application fee from \$750 to**
86 **\$500. Mrs. Harkness seconded the motion which passed on the following**
87 **unanimous 5-0 roll call vote:**

88

89	Mr. Hughes	Aye	Dr. Bompiani	Aye
90	Mr. Palmer	Aye	Mrs. Harkness	Aye
91	Mr. Watkins	Aye		

92

93 The next action item was the discussion and consideration of a Conditional Use
94 Permit for Christopher George. Mr. Walters advised that Town Council had held a joint
95 public hearing with the Planning Commission on this property at the beginning of the
96 month. This property used to be a pottery shop. Due to the zoning, in order for them to
97 operate a professional office, a conditional use permit is required. The Planning
98 Commission did recommend approval of the Conditional Use Permit for Christopher

99 George. **Mr. Palmer made a motion to approve the Conditional Use Permit for**
100 **Christopher George as recommended by the Planning Commission. Mr. Hughes**
101 **seconded the motion. The motion passed on the following unanimous 5-0 roll call**
102 **vote:**

103				
104	Mrs. Harkness	Aye	Mr. Palmer	Aye
105	Dr. Bompiani	Aye	Mr. Hughes	Aye
106	Mr. Watkins	Aye		
107				

108 The third action item was the discussion and consideration of requests from the
109 New Market Area Chamber of Commerce concerning the annual Heritage Festival. Mr.
110 Walters advised that a letter was included with the packet with the requests from the
111 Chamber of Commerce for their annual Heritage Festival. **Mr. Hughes made a motion**
112 **to approve the requests from the New Market Area Chamber of Commerce for**
113 **their annual Heritage Festival as stated in the letter included with the packet. Mrs.**
114 **Harkness seconded the motion which passed on the following unanimous 5-0 roll**
115 **call vote:**

116				
117	Mr. Hughes	Aye	Dr. Bompiani	Aye
118	Mr. Palmer	Aye	Mrs. Harkness	Aye
119	Mr. Watkins	Aye		
120				

121 **Mayor's Comments:**

- 122 Mayor Bradley mentioned the following items:
- 123 • The Town and County dinner is scheduled for May 29, 2019. Council members
 - 124 should notify Mr. Walters if they plan to attend.
 - 125 • The Rebels banquet is coming up
 - 126 • The Independence Day Celebration is scheduled for July 3, 2019
- 127

128

129 **Council Comments:**

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131 Mr. Hughes commented that Re-Enactment weekend was a busy weekend for the
132 Town. Mr. Hughes advised that the Town looked great. He also advised that he had
133 attended the Battlefields Foundation tour of the Town on Friday. He remarked that the
134 tour was very interesting and he gained a better understanding of how much of the Town
135 was involved with the Battle of New Market. Mr. Hughes advised that the Battlefields
136 Foundation is working on the Greenway trail. The new Child Care Center in New
137 Market still has intentions of opening on May 28, 2019. Renovations at the center are
138 still underway. Lastly, Mr. Hughes advised that on June 1st, 2019 there is a Bingo fund
139 raiser for the Independence Day Celebration scheduled to be held at the New Market Fire
140 Department.

141 Mr. Watkins thanked Mr. Mongold for his comments regarding the property on
142 Shady Lane. This property has been in this condition for too long. It is a County issue
143 but it reflects poorly on the Town of New Market.

144

145 **Staff Comments:**

146

147 Mr. Walters commented that he has been in contact with the County Building
148 Official on several occasions regarding the property on Shady Lane. He advised that he
149 will contact him again tomorrow and ask if there is anything else that can be done. Mr.
150 Walters stated that the County Building official is doing as much as he can with what the
151 building code will allow him to do. Mr. Walters advised that the best solution for the
152 Town is for someone to purchase the property and do something with it.

153 Mr. Walters mentioned that a month or so ago, Council had voted to allow the
154 Battlefields Foundation to install some signage. VDOT has notified Mr. Walters that
155 such signage will require a permit. Mr. Walters advised that he will apply for that permit
156 due to the fact that Town personnel will be the ones installing the sign. If there is any
157 charge for the permit, he will ask the Battlefields Foundation to pay for it.

158 Mr. Walters mentioned that last week the Town did have another power outage
159 due to a transformer that went down on George Collins Parkway. Dominion Power is
160 working on an upgrade to eliminate the issue and that project is still scheduled to happen.
161 The design has been approved and materials have been ordered.

162 Mr. Walters stated that there was a lot of activity downtown over the weekend
163 and likely some of that additional activity was due to the Re-Enactment.

164 Mr. Walters commended Town Council for their work on the budget. He also
165 thanked Town staff for their work during the budget process.

166 Mr. Ham advised that the Virginia Resource Authority exists to help local
167 governments with their capital projects. There is a 1.4 million dollar bond that was
168 issued in 2009 which can be reissued with a lower interest rate. After all of the legal and
169 other costs are paid, there will be an excess of \$150,000 in the present value of savings to
170 the Town. So the Town would get that money over the next ten years. The exact amount
171 of savings is unknown until the actual closing which is in August, so this is a projection
172 of the savings. Mr. Ham advised that this item will be on the June Council meeting
173 agenda.

174

175 **Closed Meeting:**

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177 **At 7:13 p.m., Mr. Palmer made a motion to go into Closed Session as**
178 **authorized by the Virginia State Code section 2.2-3711 (A)(3) to discuss the**
179 **acquisition of real property for a public purpose. The subject matter is the possible**
180 **acquisition of real property for a site for a water tank.**

181 **Dr. Bompiani seconded the motion which passed on the following 5-0**
182 **unanimous roll call vote:**

183

184	Mrs. Harkness	Aye	Mr. Palmer	Aye
185	Dr. Bompiani	Aye	Mr. Hughes	Aye
186	Mr. Watkins	Aye		

187

188 **At 8:04 p.m., Mr. Watkins made a motion to accept the following**
189 **Certification Resolution which states “With respect to the just-concluded closed**
190 **session, and to the best of each member’s knowledge, (i) only public business**
191 **matters lawfully exempted from open meeting requirements under The Virginia**
192 **Freedom of Information Act and (ii) only such public business matters as were**
193 **identified in the motion by which the closed meeting was convened were heard,**
194 **discussed or considered in the meeting by the Town Council. Dr. Bompiani**
195 **seconded the motion which passed on the following 5-0 unanimous roll call vote:**

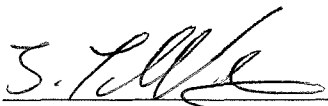
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Mr. Hughes Aye
Mr. Palmer Aye
Mr. Watkins Aye

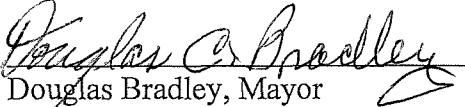
Dr. Bompiani Aye
Mrs. Harkness Aye

Adjournment:

At 8:05 p.m. Mr. Palmer made a motion to adjourn the meeting. Mr. Hughes seconded the motion which carried on a unanimous 5-0 voice vote.



J. Todd Walters, Town Clerk



Douglas Bradley, Mayor