

1 **Minutes of the New Market**
2 **Town Council Meeting**
3 **Monday, July 15, 2019**
4 **6:30 pm**
5

6 The New Market Town Council met in the Council Chambers of the Arthur L.
7 Hildreth, Jr. Municipal Building on Monday, July 15, 2019 with the following members
8 present: Vice-Mayor Peggy Harkness, Daryl Watkins, Scott Wymer, Peter Hughes, Tim
9 Palmer, and Larry Bompiani. Mayor Douglas Bradley was absent.

10
11 Town Attorney – Jason Ham
12 Town Manager – J. Todd Walters
13 Administrative Assistant – Donna Lohr
14

15 In Mayor Bradley’s absence, Vice-Mayor Harkness presided over the meeting.
16 Mrs. Harkness called the meeting to order and established a quorum with all members
17 present. The Pledge of Allegiance was recited in unison.
18

19 **Approval of the Agenda:**

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21 **Mr. Palmer made a motion to approve the agenda as presented. Mr. Wymer**
22 **seconded the motion which passed on a unanimous 6-0 voice vote.**
23

24 **Consent Agenda:**
25

26 Mr. Walters mentioned that a few changes to the minutes had been distributed for
27 Council’s review. Those changes included a change to the June 17, 2019 meeting
28 minutes on page 3 line 77. The words “a year” were added. Also, on both of the Special
29 Called Meetings held on July 9, 2019, the minutes were amended to include a line
30 indicating that Mr. Jason Ham, Town Attorney was present at the meetings. That change
31 is reflected on Line 13.

32 **Mr. Watkins moved to approve the consent agenda with the amendments to**
33 **the minutes as presented this evening by Mr. Walters. The consent agenda included**
34 **the minutes from the June 17, 2019 Meeting of the Town Council, the July 9, 2019**
35 **4:00 p.m. Special Called meeting of the Town Council, the July 9, 2019 4:10 p.m.**
36 **Special Called meeting of the Town Council, and the Financial Statements for June**
37 **2019. Mr. Hughes seconded the motion which carried on a unanimous 6-0 voice**
38 **vote.**
39

40 **Public Hearing:**
41

42 No public hearings scheduled.
43

44 **Citizen Comments and Petitions:**
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46 Mr. Tom Constable, 323 Tee Court, New Market, VA, also a resident of Fairway
47 Manor Subdivision was the first citizen to speak. He stated that an Air B&B has popped
48 up in the neighborhood, specifically at 775 Clicks Lane. The house is currently for sale.
49 Mr. Constable advised that there are cars in and out of the house on a regular basis. The

50 house is advertised on Air B&B. There is a description on the website. Mr. Constable
51 advised that there are currently three Air B&B's in New Market. One is located on
52 Clicks Lane, one on Shenvalee Drive, and one on Congress Street. Mr. Constable
53 advised that it is his understanding that Air B&B's have not been defined by Town
54 Ordinance. He asked how they are permitted in the zoning districts, are business licenses
55 required, and is transient occupancy tax collected on them. He stated that he did not
56 think these issues had been addressed by the Planning Commission or Town Council. He
57 requested Town Council and the Planning Commission give this matter some attention.
58 Mr. Constable advised that the homeowners of Fairway Manor Subdivision are
59 requesting Town Council look into the issue soon and provide some guidance regarding
60 Air B&B's.

61
62 **Committee Reports:**

63
64 There were no Committee Reports.

65
66 **Staff Reports:**

67 **1. Planning & Public Works Department Monthly Report – Mr. J. Todd**

68 **Walters**

69 Mr. Walters gave a brief power point presentation which included updates on
70 planning and zoning items. Mr. Walters mentioned that he had started on a review of
71 short term rentals. He remarked that he had been reviewing different ordinances from
72 other localities. His goal is to have something ready for discussion for the Planning
73 Commission at their meeting scheduled for the beginning of September. Mr. Walters
74 advised that most of the regulations that he has seen do require the owner to live on the
75 property six months of the year. There is also a date limit set for air B&B's, such as sixty
76 day intervals. Mr. Walters advised that he would continue to look into this issue. He
77 advised that he is currently aware of 5 Air B&Bs in New Market. Most ordinances do
78 require some sort of permit and business license. He stated that the Town is currently
79 working on this issue and Mr. Walters hopes to present the Planning Commission with
80 something in September however he believes it may be January 2020 before the Town
81 has something in place regarding Air B&B's. Mr. Walters then continued with the public
82 works portion of his presentation which included the mention of several water line
83 projects, pool maintenance, mowing operations at the Town Park, and painting of the
84 parking spaces on Congress Street. Mr. Walters remarked that the amount of flow that the
85 Town sent to the Broadway Wastewater Treatment Plant this month was down from the
86 past several months, likely due to the decrease in rainfall. Mr. Walters stated that it is
87 likely that in the future Town Council will need to consider allotting funds in the budget
88 for additional I&I work in Town. A copy of Mr. Walter's presentation is on file with the
89 minutes.

90
91 **2. Public Safety Monthly Report – Chief Chris Rinker**

92 Chief Rinker gave a brief power point presentation which included statistics for
93 the department for the month of June as well as events and trainings attended by New
94 Market Officers. A copy of the information presented by Chief Rinker is on file with the
95 minutes.

96
97 **3. Events & Marketing Annual Report – Mrs. Amber Smoot**

98 Mrs. Smoot gave a power point presentation which included a summary of events
99 held during the past month such as the Independence Day Celebration, Jammin' Food
100 Fest, and Movie Night in the park. Mrs. Smoot also mentioned several upcoming events
101 such as another movie night in the park and National Night Out. A copy of Mrs. Smoot's
102 monthly report is on file with the minutes.
103

104 **Action Items:**

105 The first action item was the discussion and consideration of the purchase of
106 property on Shipp Street in New Market, VA. Mr. Walters advised Council that this is
107 the property that was put under contract option a year ago by the Town. The Town's
108 option expires July 23, 2019. Town Council needs to decide if they wish to exercise the
109 option and purchase the property. The property is 4.392 acres. The purchase price was
110 \$180,000. The Town has already purchased the option so that \$10,000 will come off the
111 closing price, lowering it to \$170,000. **Mr. Palmer made a motion to approve the**
112 **purchase of 4.392 acres on Shipp Street for \$180,000 minus the \$10,000 option**
113 **already paid. Dr. Bompiani seconded the motion which passed on the following**
114 **unanimous 6-0 roll call vote:**
115

116	Mr. Hughes	Aye	Mr. Watkins	Aye
117	Mr. Wymer	Aye	Dr. Bompiani	Aye
118	Mr. Palmer	Aye	Mrs. Harkness	Aye

119
120 **Mayor's Comments:**

121
122 Mayor Bradley was absent.
123

124 **Council Comments:**
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126 Mr. Hughes commented that the 3rd of July event takes 6-8 months of planning. It
127 involves multiple organizations coming together to create a good event. Mr. Hughes said
128 all entities worked well together and he was appreciative of everyone's help.

129 Mr. Wymer commented on the great job that everyone did on the July 3rd Event.
130 He stated that he appreciated all the volunteers who helped on the event as well as with
131 the clean-up after the event.

132 Mr. Palmer commented that the variety of people that came together to help with
133 the July 3rd Event is phenomenal.

134 Mrs. Harkness mentioned that the Jammin' Food Fest Event held this past
135 Saturday was busy and a lot of fun. This was a first event for New Market. Mrs.
136 Harkness thanked Mrs. Smoot for a job well done on this event.
137

138 **Staff Comments:**
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140 Mr. Walters thanked everyone for their help with the July 3rd Celebration. The
141 eight months of planning and the event were all done by private citizens. He commented
142 that he supports anything that brings the New Market Community together. Mr. Walters
143 mentioned that the Jammin' Food Fest Event was a success and he appreciated the work
144 that Mrs. Smoot put in on the event. The event exceeded Mr. Walter's expectations. The
145 food vendors were happy with the event as well.

146 Mr. Walters mentioned that last July a retreat was held for Council members to discuss
147 goals for the Town. Mr. Walters stated that he would like to hold another retreat for
148 Council to discuss goals and accomplishments from this past year. Mr. Walters is
149 considering the possibility of doing a four hour retreat sometime in September. He
150 believes it is important to talk about goals and direction for the Town.
151 Mr. Walters mentioned that he had talked to the owner of 151 Shady Lane regarding
152 nuisance violations. A letter of violation had been sent to the owner and he contacted Mr.
153 Walters last week. Mr. Walters was in contact today with the County Building official.
154 Mr. Walters remarked that he believes something will be done regarding that property in
155 the next month or so.

156

157 **Closed Meeting:**

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159 There were no closed meetings scheduled.

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161 **Adjournment:**

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163 **At 7:05 p.m. Mr. Hughes made a motion to adjourn the meeting. Mr.**

164 **Wymer seconded the motion which carried on a unanimous 6-0 voice vote.**

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J. Todd Walters, Town Clerk


Douglas Bradley, Mayor