

1 **Minutes of the New Market**  
2 **Town Council Meeting**  
3 **Monday, October 21, 2019**  
4 **6:30 pm**  
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6 The New Market Town Council met in the Council Chambers of the Arthur L.  
7 Hildreth, Jr. Municipal Building on Monday, October 21, 2019 with the following  
8 members present: Mayor Douglas Bradley, Peter Hughes, Scott Wymer, Tim Palmer,  
9 Larry Bompiani and Peggy Harkness. Council Member Daryl Watkins was absent.

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11 Town Attorney – Jason Ham  
12 Town Manager – J. Todd Walters  
13 Administrative Assistant – Donna Lohr  
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15 Mayor Bradley called the meeting to order and established a quorum with all  
16 members present. The Pledge of Allegiance was recited in unison. Mayor Bradley  
17 welcomed all visitors and guests.  
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19 **Approval of the Agenda:**  
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21 **Mr. Hughes made a motion to approve the agenda as presented. Mr.**  
22 **Wymer seconded the motion which passed on a unanimous 5-0 voice vote.**  
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24 **Consent Agenda:**  
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26 **Mr. Wymer moved to approve the consent agenda which included the**  
27 **minutes from the September 16, 2019 meeting of the New Market Town Council as**  
28 **well as the Financial Statements for September 2019. Mr. Hughes seconded the**  
29 **motion which carried on a unanimous 5-0 voice vote.**  
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31 **Public Hearing:**  
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33 At 6:33 p.m., Mayor Bradley opened the public hearing to receive comments on  
34 Budget Amendment #1 for Fiscal year 2019-2020. Mr. Walters remarked that the money  
35 for the water tower was in the approved 2018-2019 budget, but due to a delay in the  
36 closing of the property, not all of those funds were expended before the end of the fiscal  
37 year and the balance of these funds was not included in the 2019-2020 approved budget  
38 so that is the reason for those funds inclusion in the budget amendment. Also included in  
39 the budget amendment is \$40,000 for the purchase of a property on John Sevier Road,  
40 \$10,000 for additional streetlights, and \$8,400 for the purchase of a used police cruiser  
41 from the Town of Woodstock. An explanation of the budget amendment was included  
42 with the packet.

43 There were no comments from the public, so the public hearing was closed at  
44 6:35 p.m.  
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46 **Citizen Comments and Petitions:**  
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48 Mr. Sonny Mongold, of Shady Lane in New Market, reminded everyone to vote  
49 for the County Meals Tax.

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**Committee Reports:**

There were no Committee Reports.

**Staff Reports:**

**1. Planning & Public Works Department Monthly Report – Mr. J. Todd Walters**

Mr. Walters gave a brief power point presentation which included updates on planning and zoning items such as permits that had been issued. Mr. Walters commented that he had also worked on the short term rental ordinance. The Planning Commission had met to review the short term rental ordinance in early October. Mr. Walters stated that the only change they proposed making to the ordinance is that in the R1 and R2 zoning districts the property must be owner occupied in order to be used as a short term rental. Mr. Walters also mentioned several projects that the public works department and water department had worked on over the past month. A copy of Mr. Walter’s presentation is on file with the minutes.

**2. Public Safety Monthly Report – Chief Chris Rinker**

Chief Rinker gave a brief power point presentation which included statistics for the department for the month of August. Chief Rinker also mentioned several trainings and events that were attended by members of the Police Department. A copy of the information presented by Chief Rinker is on file with the minutes.

**3. Events & Marketing Annual Report – Mrs. Amber Smoot**

Mrs. Smoot gave a power point presentation which included a summary of events held during the past month. Events included the Heritage Day Festival, New Market Fire & Rescue Fall Fling, Coffee with the Chief, and the Fairway 5K. Upcoming events include Trick or Treat on Congress Street, ‘Tis the Season Celebration, and the Flashlight Candy Cane Hunt. Mrs. Smoot also mentioned that she had completed VIED Economic Development Training. She had provided a tour of New Market to the branding company that would be working on New Market’s new logo and brand. A copy of Mrs. Smoot’s monthly report is on file with the minutes.

**Action Items:**

The first item on the agenda was the discussion and consideration of budget amendment #1 to the Fiscal Year 2019-2020 budget. Mr. Walters advised that he had offered explanation earlier for the public hearing and would be glad to explain again if necessary. **Mr. Hughes made a motion to approve budget amendment #1 to the Fiscal Year 2019-2020 budget. Mr. Wymer seconded the motion which carried on the following unanimous 5-0 roll call vote:**

<b>Mr. Hughes</b>	<b>Aye</b>	<b>Dr. Bompiani</b>	<b>Aye</b>
<b>Mr. Wymer</b>	<b>Aye</b>	<b>Mrs. Harkness</b>	<b>Aye</b>
<b>Mr. Palmer</b>	<b>Aye</b>		

98 The next item on the agenda was the discussion and consideration of a letter of  
99 support for the Shenandoah County Public Transit System. Mr. Walters remarked that  
100 most of the Council Members had received a copy of the Transit Study and were present  
101 at the meeting where it was explained. Mr. Walters explained that in order to move  
102 forward with the application for the grant a letter of support is needed from each town in  
103 the County stating their support. Mr. Walters advised that the estimated total cost to the  
104 Town if the grant goes through would be between \$5,000 and \$6,000. These funds for  
105 the demonstration grant would be included in the next fiscal year budget. **Mr. Palmer**  
106 **made a motion to endorse the letter of support for the Shenandoah County Public**  
107 **Transit System. Mr. Hughes seconded the motion which passed on the following**  
108 **unanimous 5-0 roll call vote:**

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110	<b>Mrs. Harkness</b>	<b>Aye</b>	<b>Mr. Wymer</b>	<b>Aye</b>
111	<b>Dr. Bompiani</b>	<b>Aye</b>	<b>Mr. Hughes</b>	<b>Aye</b>
112	<b>Mr. Palmer</b>	<b>Aye</b>		
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114 **Mayor's Comments:**

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116 Mayor Bradley commented on the following activities and events he had  
117 attended:

- 118 • Helped judge the homecoming decorations at Stonewall Jackson High  
119 School
- 120 • Attended the Historical Society Meeting. This was a well-attended event.
- 121 • Attended Heritage Day Celebration and the Fall Fling
- 122 • Attended "Conflict of Interest" training at the County
- 123 • Attended the Town & County Dinner in Edinburg
- 124 • Attended the Chamber of Commerce Meeting at The Home Store
- 125 • Attended Coffee with the Chief
- 126 • Attended the Fairway 5K

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128 Mayor Bradley also welcomed back Mrs. Harkness.

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130 **Council Comments:**

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132 Mr. Palmer announced that the American Legion is having a Veteran's Day  
133 Celebration on November 3<sup>rd</sup>, 2019 at 2:00 p.m. He also reminded everyone of the steak  
134 dinners held at the American Legion on Friday evenings. He invited everyone to attend.

135 Mr. Hughes commented that the Chamber of Commerce did a great job with the  
136 Heritage Day Festival. He also mentioned that the Fall Fling was a very successful event.

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138 **Staff Comments:**

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140 Mr. Walters mentioned that Saturday, November 9<sup>th</sup>, 2019 is the date for the  
141 Council Work Session/Council Retreat.

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143 **Closed Meeting:**

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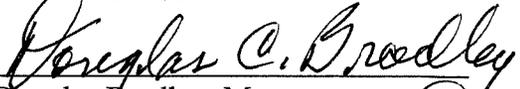
145 There were no Closed Meetings.

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**Adjournment:**

At 7:37 p.m. Mr. Palmer made a motion to adjourn the meeting. Mr. Hughes seconded the motion which carried on a unanimous 5-0 voice vote.

  
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J. Todd Walters, Town Clerk

  
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Douglas Bradley, Mayor