Minutes of the New Market
Town Council Meeting
Monday, November 18, 2019
6:30 pm

The New Market Town Council met in the Council Chambers of the Arthur L.
Hildreth, Jr. Municipal Building on Monday, November 18, 2019 with the following
members present: Mayor Douglas Bradley, Peter Hughes, Scott Wymer, Tim Palmer,
Daryl Watkins, Larry Bompiani and Peggy Harkness.

Town Attorney — Jason Ham
Town Manager — J. Todd Walters
Administrative Assistant — Donna Lohr

Mayor Bradley called the meeting to order and established a quorum with all
members present. The Pledge of Allegiance was recited in unison. Mayor Bradley
welcomed all visitors and guests.

Approval of the Agenda:

Mr. Hughes made a motion to approve the agenda as presented. Mr.
Wymer seconded the motion which passed on a unanimous 6-0 voice vote.

Consent Agenda:

Mr. Wymer moved to approve the consent agenda which included the
minutes from the October 21, 2019 meeting of the New Market Town Council as
well as the Financial Statements for October 2019. Mr. Palmer seconded the motion
which carried on a unanimous 6-0 voice vote.

Public Hearing:

There were no Public Hearings.

Citizen Comments and Petitions:

There were no citizen comments nor petitions.

Committee Reports:

There were no Committee Reports.

Staff Reports:

1. Planning & Public Works Department Monthly Report – Mr. J. Todd
Walters

Mr. Walters gave a power point presentation which included updates on planning
and zoning items as well as projects the Public Works Department had worked on during
the past month. A copy of Mr. Walter's presentation is on file with the minutes.

Chief Rinker gave a brief power point presentation which included statistics for the department for the month of October. Chief Rinker also mentioned several events that members of the New Market Police Department had worked. A copy of the information presented by Chief Rinker is on file with the minutes.

Action Items:

The first item on the agenda was the discussion and consideration of following the 2019 State Holiday Schedule for Thanksgiving, Christmas and New Year’s holidays. Mr. Walters advised that Town Council had voted to follow the State Holiday for July 4th this year and Mr. Walters was asking that Council consider following the State holidays for the final holidays for the year. Mr. Walters stated that the State would be off for the Thanksgiving holiday a half day the day before Thanksgiving, Thanksgiving day, and the day following. For the Christmas and New Year’s holiday, at this time, it appears that the State would be taking off the same days as were originally planned by the Town, which was Christmas Eve and Christmas Day and New Year’s Day. Mr. Hughes made a motion to accept the 2019 State Holiday Schedule for Thanksgiving, Christmas and New Year’s holidays. Mr. Wymer seconded the motion which carried on the following unanimous 6-0 roll call vote:

Mr. Hughes    Aye
Mr. Wymer    Aye
Mr. Palmer    Aye

The next item on the agenda was the discussion and consideration of authorizing the distribution of employee Christmas bonuses. Mr. Walters explained that in past years Council has authorized the distribution of a $100 Christmas bonus per full time employee. Mr. Walters advised that if Council wished to authorize this again, the funds were already in the budget. Mr. Hughes made a motion to authorize the distribution of a $100 Christmas bonus per full time employee. Mr. Wymer seconded the motion which passed on the following unanimous 6-0 roll call vote:

Mrs. Harkness    Aye
Dr. Bompiani    Aye
Mr. Watkins    Aye

The third item on the agenda was the discussion and consideration of requests for the 2020 New Market Farmer’s Market. Mr. Walters advised that the vendors of the New Market Farmer’s Market would like to hold the market again in 2020 beginning in March and ending in November. Their requests are outlined in a letter that was included in the Council packet. Mr. Watkins made a motion to approve the requests for the 2020 New Market Farmer’s Market. Mr. Wymer seconded the motion. Mr. Hughes asked how the 2019 Farmer’s Market went and if there were any complaints regarding it. Mr. Walters advised that there were no complaints as far as he knew and that the comments he heard were favorable. One of the vendors from the New Market Farmer’s Market was present at the meeting and she advised that the Farmer’s Market had been successful in 2019. They averaged about 80 customers when they were open during the summer.
They are currently trying to get more vendors who are producers themselves and who
will sell their own produce. The motion passed on the following unanimous 6-0 roll
call vote:

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<tr>
<td>Mr. Hughes</td>
<td>Aye</td>
<td>Mr. Watkins</td>
<td>Aye</td>
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<tr>
<td>Mr. Wymer</td>
<td>Aye</td>
<td>Dr. Bompiani</td>
<td>Aye</td>
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<td>Mr. Palmer</td>
<td>Aye</td>
<td>Mrs. Harkness</td>
<td>Aye</td>
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Mayor's Comments:

Mayor Bradley made the following comments:
• He wished everyone a Happy Thanksgiving
• He commented that the new garbage collection company is doing a good
  job
• He recently attended a Rails to Trails meeting in Mt. Jackson
• The Council Retreat/Work Session that was held on November 9, 2019
  was very good. He thanked Mr. Walters and Town staff for organizing the
  Work Session.

Council Comments:

Mr. Hughes reminded everyone of the 'Tis the Season Celebration scheduled for
December 7th, 2019 and he encouraged everyone to attend. Mr. Hughes also mentioned
that the upcoming Flashlight Candy Cane Hunt scheduled for December 14, 2019
requires registration. Mr. Walters remarked that the event is booked.
Mrs. Harkness remarked that she believed that the Town’s decision to keep the
Trick or Treating events for Halloween on the 31st of October was a good decision,
despite the weather. Mrs. Harkness thanked everyone who came out and braved the
elements that evening.
Mr. Watkins thanked the vendors of the Farmer’s Market for their efforts and he
wished them success in 2020.

Staff Comments:

Mr. Walters mentioned the following items:
• An RFP for trash services (beginning July 2020) has gone out. Bids are
due in January 2020.
• Public Works will start putting up the holiday decorations on Monday
• Mr. Walters will hold off on scheduling Work Sessions as discussed at the
  Council retreat until after the New Year.
• Mr. Walters and Mrs. Green will meet with Melissa from Mr. Ham’s
  office this Wednesday to discuss the Personnel Manual and pay scales.

Closed Meeting:

At 6:52 p.m., Mr. Hughes made a motion to enter into a Closed Meeting to
discuss the performance and employment of specific local government personnel, as
authorized by section 2.2-3711(A)(1) of the state code and to discuss the acquisition
of real property for a public purpose as authorized by Virginia code section 2.2-3711(A)(3). The subject matters of the meeting are a specific local government employee and the possible acquisition of real property for Town recreational purposes. Mr. Wymer seconded the motion which passed on the following 6-0 unanimous roll call vote:

Mr. Hughes    Aye
Mr. Wymer    Aye
Mr. Palmer    Aye
Mr. Watkins    Aye
Dr. Bompiani    Aye
Mrs. Harkness    Aye

At 8:03 p.m. Dr. Bompiani made a motion to accept the following Certification Resolution: With respect to the just-concluded closed session, and to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under The Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Town Council. Mr. Hughes seconded the motion which passed on the following 6-0 unanimous roll call vote:

Mr. Hughes    Aye
Mr. Wymer    Aye
Mr. Palmer    Aye
Mr. Watkins    Aye
Dr. Bompiani    Aye
Mrs. Harkness    Aye

Mrs. Harkness then made a motion to amend the agenda to add an action item for the discussion and consideration of raising the salary of the Town Manager and of adopting an employment agreement with the Town Manager, effective December 1, 2019. Mr. Hughes seconded the motion which passed on the following 6-0 unanimous, roll call vote:

Mrs. Harkness    Aye
Dr. Bompiani    Aye
Mr. Watkins    Aye
Mr. Palmer    Aye
Mr. Hughes    Aye

Mrs. Harkness then made a motion to adopt the employment agreement for the Town Manager and to increase the Town Manager’s salary to $98,200, effective December 1, 2019. Mr. Hughes seconded the motion which passed on the following 6-0, unanimous roll call vote:

Mr. Hughes    Aye
Mr. Wymer    Aye
Mr. Palmer    Aye
Mr. Watkins    Aye
Dr. Bompiani    Aye
Mrs. Harkness    Aye

Adjournment:

At 8:05 p.m. Mr. Hughes made a motion to adjourn the meeting. Mr. Wymer seconded the motion which carried on a unanimous 6-0 voice vote.

[Signature]
Douglas Bradley, Mayor
196  S. H.
197  J. Todd Walters, Town Clerk