



Food Vendor Application **Vendor fee-\$50**

Saturday, May 30, 2020

4:00 p.m. to 9:00 p.m.

New Market Community Park

Jammin' Foods Fest is a fun, free admission community event where family, friends and neighbors can come and enjoy great food, and musical entertainment in our beautiful community park.

All application will be reviewed and must be approved. There will be no more than TWO specialty food vendors. *(example: if you are a BBQ vendor, there will be no more than TWO vendors. Popular items such as hot dogs/hamburger/fries may overlap)*

Important Vendor Information

- Exhibit location – New Market Community Park, 9670 Cadet Rd, New Market, VA.
- Set-up can begin as early as 1:00 p.m. on Saturday, May 30, 2020
(set-up may begin earlier if needed, must discuss with Event Coordinator)
- Vendors can begin selling food as early as 3:30 p.m., if they wish to do so.
- Vendors agree to be open and ready to serve by 4:00 p.m. until 9:00 p.m.
- Vendors are required to be in compliance with all Health Department Regulations & obtain required permits for Shenandoah County.
- Vendors are requested to add this event to their liability insurance and provide information to the Town.
- Vendor vehicles, other than vehicles used for food service must be parked off site after unloading.
- The fee to participate must be paid submitted with the application **prior to the event**
- No refunds of vendor fee, unless the festival is cancelled by Event Coordinator due to weather conditions.
- Festival will be canceled in the event of extreme inclement weather and refunds will be mailed out by June 30th.
- Vendors are responsible for their site clean-up. Trash truck will be on-site and the Town will handle proper disposal of waste.
- Electricity will **NOT** be provided. Water supply limited, must discuss with coordinator.

Please provide the following information to be included in this event.

Business Name: _____

Contact Name: _____

Address: _____

Phone: _____ **Cell:** _____ **Email:** _____

Menu items: (if you have a printed menu to send that would be great)

Set-up space requirements (12' X 12' standard) and/or special needs:

I agree to:

- Begin food service by 4:00 p.m.**
- Clean up my site after the event**
- Vendor fee of \$50.00 to be paid once application is approved. Payment due by date on invoice**
(Checks payable to Town of New Market)
- Add event to your liability insurance and provide information to Town**
- Contact Michele Fishel at the Shenandoah County Health Department for permit information (540) 459-6973**

Please return your application promptly to secure your slot for this event.

Amber Smoot
Events and Marketing Director
Town of New Market
PO Box 58
New Market, VA 22844

For more information, you may contact Amber Smoot at 540-740-3432 or a.smoot@newmarketvirginia.com

In submitting this application, I agree to hold event producers, Town of New Market, and their officers, agents, employees, sponsors and volunteers harmless for any resulting loss or damage occurring to any person(s) or property.

Signature

Date