



## **Craft/ Art Vendor Application**

***Vendor fee-\$25***

**Saturday, May 29, 2021**

**4:00 p.m. to 9:00 p.m.**

### **New Market Community Park**

**Jammin' Foods Fest is a fun, free admission community event where family, friends and neighbors can shop for local arts and crafts, enjoy great food, and musical entertainment in our beautiful community park.**

**Local artisans/crafters are preferred. If a direct sales consultant (i.e. Thirty-One, Scentsy, Mary Kay etc.) would like to participate they must have cash and carry items. *(Only one consultant from a particular business allowed)* All application are subject to review by the coordinator.**

### **Important Vendor Information**

- Exhibit location – New Market Community Park, 9670 Cadet Rd, New Market, VA.
- Vendors are responsible for providing their own tent, tables, chairs.
- Electric is not provided, vendors must bring own generator.
- Set-up can begin as early as 1:00 p.m. on Saturday, May 29, 2021  
(set-up may begin earlier if needed, must discuss with Event Coordinator)
- Vendors agree to be ready for business at 4:00 p.m. and not break down before 9:00 p.m.
- The fee to participate must be paid within two weeks of application approval. An invoice will be sent and payment can be made via cash, check or credit card *(checks made payable to Town of New Market)*
- No refunds of vendor fee, unless the festival is canceled by Event Coordinator due to weather conditions or Executive Order prohibits such a function.
- Festival will be canceled in the event of rain and refunds will be mailed out by June 30th.
- Vendors are responsible for their site clean-up. Trash truck will be on-site and the Town will handle proper disposal of waste.

**Please provide the following information to be included in this event.**

**Company Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Website:** \_\_\_\_\_ **Social Media:** Facebook Instagram Twitter  
(circle all that apply)

**Brief Description of Items Offered:**

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**Set-up space requirements (12' X 12' standard) and/or special requests:**

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**Please return your application promptly to secure your slot for this event.**

Amber Smoot  
Events and Marketing Director  
Town of New Market  
PO Box 58  
New Market, VA 22844

For more information, you may contact Amber Smoot at 540-740-3432 or [a.smoot@newmarketvirginia.com](mailto:a.smoot@newmarketvirginia.com)

In submitting this application, I agree to hold event producers, Town of New Market, and their officers, agents, employees, sponsors and volunteers harmless for any resulting loss or damage occurring to any person(s) or property. I also certify that I have read and understand all the information presented in this application and that I will comply with all rules and regulations.

Date

Signature