



## **Food Vendor Application** **Vendor fee-\$25**

**Saturday, May 21, 2022**

**4:00 p.m. to 9:00 p.m.**

### **New Market Community Park**

**Jammin' Foods Fest is a fun, free admission community event where family, friends and neighbors can come and enjoy great food, and musical entertainment in our beautiful community park.**

**Food vendors selected will be on first come, first serve basis, and there will be no overlapping specialty food vendors.** *(Example: if you are a BBQ vendor you will be the only specialty BBQ vendor. Popular items such as hot dogs/hamburger/fries may overlap)*

#### **Important Vendor Information**

- Exhibit location – New Market Community Park, 9670 Cadet Rd, New Market, VA.
- Set-up can begin as early as 1:00 p.m. on Saturday, May 21, 2022  
*(set-up may begin earlier if needed, must discuss with Event Coordinator)*
- Vendors can begin selling food as early as 3:30 p.m., if they wish to do so.
- Vendors agree to be open and ready to serve by 4:00 p.m. until 9:00 p.m.
- Vendors are required to be in compliance with all Health Department Regulations & obtain required permits for Shenandoah County.
- Vendors are requested to add this event to their liability insurance and provide information to the Town.
- Vendor vehicles, other than vehicles used for food service must be parked off site after unloading.
- The fee to participate must be submitted **prior to the event.**
- No refunds of vendor fee, unless the festival is cancelled by Event Coordinator due to weather conditions.
- Festival will be canceled in the event of extreme inclement weather and refunds will be mailed out by June 30<sup>th</sup>. *(little rain showers will not cancel)*
- Vendors are responsible for their site clean-up. Trash truck will be on-site and the Town will handle proper disposal of waste.
- Electricity will **NOT** be provided. Water supply limited, must discuss with coordinator.

Please provide the following information to be included in this event.

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Menu items: (if you have a printed menu to send that would be great)

\_\_\_\_\_  
\_\_\_\_\_

Set-up space requirements (*12' X 12' standard*) and/or special needs:

\_\_\_\_\_

I agree to:

- Begin food service by 4:00 p.m.
- Clean up my site after the event
- Pay vendor fee of \$25.00 when submitting application (*Checks payable to Town of New Market*)
- Add event to your liability insurance and provide information to Town
- Contact Michele Fishel at the Shenandoah County Health Department for permit information (540) 459-6973

Please return your application promptly to secure your slot for this event.

Amber Smoot  
Events and Marketing Director  
Town of New Market  
PO Box 58  
New Market, VA 22844

For more information, you may contact Amber Smoot at 540-740-3432 or [a.smoot@newmarketvirginia.com](mailto:a.smoot@newmarketvirginia.com)

In submitting this application, I agree to hold event producers, Town of New Market, and their officers, agents, employees, sponsors and volunteers harmless for any resulting loss or damage occurring to any person(s) or property.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date